

# **Village of Hainesville**

## **CONTRACTORS APPLICATION**

All Contractors are required to obtain a Contractor's License.

All Contractors Licenses **Expire on December 31<sup>st</sup>** of each calendar year.

- **Payment of \$20.00** from applicant is due at time of application.  
(This is waived for Roofers and Plumbers with proof of Illinois License.)

**OR**

- **Out of Town Contractors:** Any Contractor registered in any other city in Illinois Shall Not be required to Pay a Fee to the Village of Hainesville if they provide the Village of Hainesville with a copy of an unexpired Contractor's License from another municipality. The Contractor will still be required to secure a certificate of registration in the Village of Hainesville.
- **Proof of Insurance with No Less Than \$500,000.00 in General Liability**  
per occurrence is required at time of application. Please present an Insurance Certificate as proof naming the Village of Hainesville as Certificate Holder.

**Processing:** The Village Clerk will process the application with the following information; completed application, Processing Fee of \$20.00 or Copy of Contractor's License from another municipality, and Certificate of Insurance naming the Village of Hainesville as Certificate Holder.

For More Information, Please request a copy of Ordinance #00-5-1.

**Village of Hainesville, 100 N. Hainesville Road, Hainesville, IL. 60030**  
**Phone: 847-223-2032      Fax: 847-223-2274      Email: [roseannstark@hainesville.org](mailto:roseannstark@hainesville.org)**

**Village of Hainesville**  
APPLICATION FOR CONTRACTORS LICENSE

Application Date: \_\_\_\_\_

The Applicant named below hereby applies for a Contractors License for the purpose of performing Construction related activities as described by Village Ordinance #00-5-1 in the Village of Hainesville.

***Please Print***

**Company Name** \_\_\_\_\_

**Street Name** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip code** \_\_\_\_\_

**Business Phone** \_\_\_\_\_ **EMAIL ADDRESS** \_\_\_\_\_

**Federal Employer ID Number** \_\_\_\_\_ **Number of Employees** \_\_\_\_\_

The undersigned applicant hereby agrees to conform to all laws, ordinances, rules, and regulations concerning the conduct of the construction operations for which the license is herein applied. The contractor shall not work on any construction project within the Village of Hainesville unless a **BUILDING PERMIT** has been issued for the project.

Describe type of construction performed by company \_\_\_\_\_

\_\_\_\_\_  
Please Print Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\*\*\*\*\*

Office use only

\_\_\_\_ Required Fee \$20.00- Waived for Roofer & Plumber with proof of Illinois License

\_\_\_\_ Waived Fee with copy of another municipality

\_\_\_\_ Insurance Certificate no less than \$500,000.00

\_\_\_\_ Completed Application

Date Fee is Paid/Waived \_\_\_\_\_ Receipt # \_\_\_\_\_ Received by \_\_\_\_\_

Approved by \_\_\_\_\_ Certificate Issued Date \_\_\_\_\_

Mailed or called applicant to pick up date \_\_\_\_\_

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