

**Village of Hainesville**  
**BUILDING PERMIT APPLICATION**

**NOTE:** No permit will be issued until this application has been completely filled-in and submitted together with two (2) sets of plans; for a new house or commercial building submit five (5) sets of Plans and one (1) PDF, the plans must be signed and sealed. All plans will be scaled to 1/4" = 1'-0". Plat of Survey must be attached to this application when any projects are for improvements to the outside of the residence or commercial structure excluding roof & siding.

**Resident E-Mail:** \_\_\_\_\_

**Resident Name:** \_\_\_\_\_ **Lot #:** \_\_\_\_\_

**Resident Address:** \_\_\_\_\_ **Home Phone No.:** \_\_\_\_\_

**Type of Project:** (Check all that apply)  Residential  Commercial **Cell Phone No.:** \_\_\_\_\_

- Deck/Patio  Screened Porch  4 Seasons Room  Shed  Fence  Driveway  Sidewalk  Siding  Roofing  
 Room Addition  Finish Basement/No Bathroom  Finish Basement with Bathroom  Fireplace  Misc.

**Brief Description of Project:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **VALUE OF JOB** \_\_\_\_\_

**CONTRACTORS NO LONGER NEED TO BE REGISTERED IN OUR VILLAGE BUT FAILURE TO COMPLETELY FILL OUT THE FOLLOWING CONTRACTOR INFORMATION MAY RESULT IN DELAY OF PERMIT ISSUANCE. Roofer's, electricians and plumbers must submit licenses along with paperwork.**

**General Contractor:** \_\_\_\_\_ **Work Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Cell Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Type of Contractor:** (Check all that apply)

- General  Plumbing  Electrical  Roofing  Siding  Concrete  Fencing  Landscaper  Misc.

In consideration of this application and attached forms being made part thereof, and the issuance of permits, I/we will conform to the regulations set forth in the Village of Hainesville Building Codes. I/we also agree that all work performed under said permit will be in accordance with the plans and plat diagram which accompanies this application, except for such changes as may be authorized by the Building Official. It is the responsibility of the Contractor(s) to make sure all construction is completed according to the Village Codes.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Date

**Do Not Write below This Line**

**Date:** \_\_\_\_\_

**Permit #:** \_\_\_\_\_

**Total Fee:** \_\_\_\_\_

\_\_\_\_\_  
Building Official

THIS APPLICATION MAY BE PUT IN THE VILLAGE'S DROP BOX, MAILED TO OFFICE OR EMAILED TO PERMITS@HAINESVILLE.ORG