

October 22, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams

Also present were: Village Clerk Christina Reiser, Treasurer Kelly Hensley, Deputy Clerk Ruby Mendez and Utility Clerk Dawn Kantner

Establishment of quorum

Agenda Approval:

Trustee Kriese moved, seconded by Trustee Koval to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Remote Audit Presentation by Scott Termine with Forvis Mazars for the Annual Financial Report Fiscal Year Ending April 30, 2024

Scott Termine began by thanking the Mayor and the Board for allowing them to complete the audit once again. He recapped the audit report and explained the results. The Village is in financially stable condition and no items of concern were found.

Katie Gamroth – The new Executive Director for the Round Lake Area Park District

Ms. Gamroth introduced herself to the Mayor and Board. She began her position as Executive Director in July and she is out working to grow the relationships with the Villages the Park District serves. She is looking forward to working with us on their master plan for their vision of the future.

Field Trip – Public Works Park

Mayor Daley, the Board and members of the audience left the chambers at 6:49 p.m. to walk over to the newly completed public works park area. Dave Eubanks, Dave Schultz and Israel Mancilla each spoke on the work that was done and highlighted some of the park's features. Everyone returned to the chambers and the meeting was called back into order at 7:11 p.m. Trustee Georgeann Duberstein wanted to thank all those involved in the project.

Public comments:

Resident Kevin Barrett questioned why there is not a representative from the Police Department at our meetings. Mayor Daley explained that since our board meetings do not generally have much of an audience, that he has advised the Police Department that they do not need to attend the meetings unless requested. The Mayor and the Board receive monthly reports from the Police Chief for items relating to Hainesville.

Consent Agenda

1. Approval of the October 1, 2024 Special Board Meeting Minutes
2. Approval of the Draft September 2024 Financial Statements
3. Approval of the October 22, 2024 Bills Payable for \$466,908.33

Trustee George Duberstein moved, seconded by Trustee Koval to approve the Consent Agenda.

Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

All items under business

Great Age Club

Trustee Georgeann Duberstein shared that they held their annual progressive dinner hosting 15 people. At the November meeting, there will be an Estate Appraiser joining the group for an Antique Road Show. They will also be planning their annual Holiday lunch. The group has a field trip planned for the Holocaust Museum.

SWALCO

Trustee Georgeann Duberstein attended their latest meeting last week where the new President of SWALCO was introduced. The next meeting will be held in January.

Civil War

Trustee George Duberstein recapped what was another successful Civil War event. Approximately 927 people visited the event over the two days. George thanked Israel and his public works crew for all their work before, during and after the event. He thanked Trustees Georgeann Duberstein, Wally Kriese and Mary Koval along with the high school and senior volunteers for their work at the event. He also thanked the Village staff for their help throughout the year with all the various things they do for the event. He wanted to thank Round Lake Park District for the donation of park benches and help with advertising the event allowing for signs to be placed in larger traffic areas in Round Lake Beach.

Clerk

Clerk Reiser reminded everyone that Hainesville's Trick or Treating will take place on Sunday, October 27th from 4:00 pm. – 7:00 p.m.

Mayor

Mayor Daley began with an update regarding a concern that was brought to his attention by resident Kevin Barrett at the last board meeting. Mr. Barrett had stated that he did not hear the emergency sirens during the testing that occurred on October 1st. Mayor Daley followed up with our technician which found no mechanical error. He then spoke with Chief Formica with Round Lake Fire Department and Chief Formica will be monitoring the test that will occur in November. Mayor Daley also informed everyone of an ongoing beaver situation within the Misty Hill pond area. The Village has acquired permits to attempt to catch the beavers with the intentions of relocating them. Due to possible tampering, the catching of the beavers has been unsuccessful. He shared a photo of a now significantly

damaged tree that the beavers have eaten to the point that it has become a concern of the tree falling onto a home. The decision was made to immediately take down the tree.

Public Works

Superintendent Israel Mancilla's report is in the packet.

Ad Hoc

Cranberry Lake Evaluation (Eubanks, ILM)

Trustees Koval, Georgeann Duberstein and Williams met to discuss proposals presented by ILM (Integrated Lakes Management) and Eubanks Environmental. Both proposals were given to the board for review. After discussion, there was a consensus to present the ILM proposal for consideration in the FY 2025 budget.

Ad Hoc

Conservancy Easement

Trustees Richmond and Williams reviewed the current conditions of the conservancy easements behind the homes affected by the Deed Restrictions in place in the area. There was a discussion held on what was found and how to address it, if in fact it should be addressed. Mayor Daley asked for the Board to take some time to consider possible recommendations.

Business

Accept the Annual Financial Report Fiscal Year Ending April 30, 2024 Trustee Kriese moved, seconded by Trustee Williams **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Approval of the Annual Treasurer's Report Fiscal Year Ending April 30, 2024 Trustee Georgeann Duberstein moved, seconded by Trustee Williams **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

A Motion to Approve the Renewal of our Illinois Municipal League Risk Management Association Insurance for \$35,852.85 for 2025. Trustee George Duberstein moved, seconded by Trustee Kriese **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

A Motion to Approve the Final Pay Request for the FY 2025 Road Improvement Program in the amount of \$190,752.85 – The original contract amount was \$208,487.60. Trustee Kriese moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

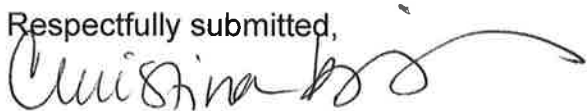
Approval of the 2025 Tax Levy Resolution for \$505,000 – As discussed in the previous board meeting Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

2024 Special Service Area Levy – Discussion Only. Treasurer Hensley reported that the current levy is for \$25,200, and this has been the amount we have approved since 2018. Discussion was held as to whether we should raise the amount or if the current amount is sufficient and should be kept the same. Consensus was to leave it at that amount. Treasurer Hensley will prepare the SSA Tax Levy for approval at the next Board meeting.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to adjourn the October 22, 2024 All in favor; motion carried.

The October 22, 2024 Regular Board Meeting adjourned at 8:27 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Christina Reiser', with a long, sweeping flourish extending to the right.

Christina Reiser
Village Clerk

Mayor's Report for October 22, 2024

- 1) The park is very near to completion. The light poles are being installed in the next few days, picnic tables have been ordered, all the plants are in, there is room for future plantings, the grass is growing. It is going to be beautiful.
- 2) The Village Hall parking lot repaving project is complete. There are a couple of punch list items to be addressed prior to us paying the final bill.
- 3) The Village Hall air quality problem has been solved. If you recall, the dust raised during the grading of the new park, along with that created by the milling of the VH asphalt and gravel work, infiltrated the building to such a degree that the staff was experiencing breathing difficulties. Over the course of 2 weeks a number of methods were used to monitor and remove the dust particulates from the air. This included using industrial fans to ventilate the building, using 8 large HEPA rated air purifiers from McMahon Services, shutting down our fresh air intake system and finally having all the duct work cleaned and the carpets cleaned. The final touch was the completion of the parking lot repaving. With that, for the first time in 3 weeks, we were back to normal hours and operation for the VH staff on Monday 10/14.
- 4) I want to thank Craig Herraty, a Hainesville resident and owner of RH Witt HVAC, as well as Tom McMahon for their advice and help in dealing with the VH air quality issue. Their expertise was very helpful to me as I was dealing with this issue.
- 5) There are three new potential businesses looking to open shop in town. Two would be in the new Firestone Building and include an event center (showers, birthday parties, etc.) and a phone sale and repair shop. The third one is a UPS store that would be located in the Starbucks strip mall. All are in the early stages of planning.
- 6) I am working with Darren Monico to gather budget numbers for some of next year's projects. The largest projects are the construction of well #4, the repaving of the Public Works lot along with North Street.

October 13, 2024

To: Mayor Daley and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

Items the Public Works Department are working on or have completed since the last report.

- Jet Rodding- Lisk Dr and Huntersway have been getting inspected for sewer blockage and will continue to get rodded as needed.
- Tree Cutting/Trimming- Dave Schultz and the crew have continued to make their way through town.
- Public works park- The Park is about 95% done, the light poles have finally arrived and are ready to be set up. Grass is starting to grow back and looking like nothing ever happened.
- Watering- Warm weather is still upon us this late into the season and are still watering trees, especially the new plants and trees at the public works park.
- Village Hall parking lot is finally done! Thank you to Maneval Construction & Gewalt Hamilton as well as the public works crew.
- Water tower driveway has been milled and repaved.
- Misty Hill erosion control – we cut down sand willows and put down non-woven fabric along the shore line and put down riprap stone to finish the project ILM did last year.

- Cranberry Path- Slowly but surely we're making our way around the path spreading fresh woodchips.
 - Village Hall- Unfortunately with the public works park and village hall parking lot happening back-to-back, there has been a lot of dust that has been getting into the building and causing the air quality to be poor. We had McMahon and R.H Witt assist with the cleaning process, they brought over commercial grade air scrubbers with HEPA filters, and we sealed off the windows and front entrance doors during construction.
 - Weekly duties: Dog stations, village cleanliness, picking up garbage around town, meter changes and water shut offs, upkeep of the office, shop and vehicles, mow and weed wacked the town.
 - G.I.S- Gewalt Hamilton has presented us with their version of Hainesville GIS mapping.
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Long Live the Village of Hainesville

Thank you,

Public works crew.