

May 27, 2025 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams

Also present were: Village Clerk Christina Reiser, Deputy Clerk Ruby Mendez, Treasurer Kelly Hensley, Village Attorney Scott Puma, and Fire Marshall Tony Breuscher

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Public comments:

There were no public comments.

Consent Agenda

1. Approval of the April 22, 2025 Public Hearing on Proposed Appropriation Ordinance for May 1, 2025 – April 30, 2026 Minutes.
2. Approval of the April 22, 2025 Regular Board Meeting Minutes
3. Approval of the Draft April Financial Statements
4. Approval of the May 27, 2025 Bills Payable for \$227,133.82

Trustee Mary Koval moved, seconded by Trustee George Duberstein to approve the Consent Agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Koval informed the board that Scott Termine who was with our Auditor Forvis-Mazars has joined a new company and has been authorized to take certain clients with him. This is background information regarding an item to be addressed under the Business items of the Agenda.

Great Age Club

Trustee Georgeann Duberstein shared a variety of upcoming events for the Great Age Club. The next meeting is June 3rd and there will be a presentation on True Crime in Lake County, July 1st will be the Summer Picnic, there will be an outing to a baseball game in July and the August meeting will have a speaker on Health Insurance.

SWALCO

Trustee Georgeann Duberstein reported that the May Compost Event was very successful. There are a few more events coming up including the Confidential Shredding and Recycling Event on July 19th here at the Village Hall as well as the Household Chemical Recycling on August 16th that will be held at Prairieview School.

Civil War

Trustee George Duberstein stated that the preparation for the October 18th and 19th Civil War event is ongoing.

Clerk

Nothing to report.

Presentation of Gifts to Trustee Walter Kriese

Mayor Daley thanked Trustee Walter Kriese for his 12 years of service and presented him with a gift.

Trustees Kriese, George and Georgeann Duberstein and Mr. Dave Schultz shared their well wishes to Mayor Daley.

Mayor's Final Words

Mayor Gerry Daley gave his final remarks with how proud he is with what has been accomplished. He thanked the Village Staff, previous Village Clerk Kathy Metzler and previous Deputy Clerk Roseann Stark, public works, and current and past board members for their support to get the Village where it is today. He knows he is leaving the Village in very capable hands with new Mayor Mary Koval.

Swearing in of Mary Koval as Mayor for a 4-year term

Presentation of Gifts to Mayor Gerry Daley

Mayor Mary Koval presented Gerry Daley with a proclamation naming May 28th, Mayor Gerry Daley Day. He was also presented with a gift from the Village.

Swearing in of Newly Elected Trustees for a 4-year term each.

Chris Abramson, George Duberstein, and Georgeann Duberstein

New Officials Take Their Seats

Mayor Koval's Appointments of Christina Reiser as Village Clerk, Ruby Mendez as Deputy Clerk, Kelly Hensley as Treasurer, Ancel Glink as Village Attorneys, and Gewalt Hamilton as Village Engineers

Trustee George Duberstein moved, seconded by Trustee Abramson
All in Favor; motion carried

Swearing in of Appointed Officials

Christina Reiser as Village Clerk, Ruby Mendez as Deputy Clerk, and Kelly Hensley as Treasurer

Celebration – Congratulations to the newly elected officials. A recess was taken at 7:00 p.m.

Mayor Koval called the meeting back to order at 7:16 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Mary Koval, Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams

Mayor Koval's appointment of the Finance Liaison – Trustee Chris Abramson

Business

A Motion to Approve a Resolution Designating Public Depository and Authorizing Withdrawal of Public Moneys. Updating whom is "Authorized Signer(s)" for the village bank accounts with State Bank of the Lakes. These accounts are: General Fund, Public Works Fund, Public Works Money Market Fund, Special Service Area, MFT, Capital Reserve Fund, Water & Sewer Capital Reserve Fund. Signers to be Mayor Mary Koval, Treasurer Hensley, Clerk Reiser and Trustee Abramson.

Trustee Georgeann Duberstein moved, seconded by Trustee Chris Abramson **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion for the Approval of the Professional Services Agreement for Ongoing Planning Services – Houseal Lavigne Associates. Houseal has been our Community Planner for 8 years and was vital in preparing our Comprehensive Plan and updating our Zoning Ordinances.

Trustee Richmond moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried. There was a brief discussion on the planner's role.

A Motion for the Approval of Task Order 16-R0237.06 for Northbrook Sports Club Compliance Not to Exceed \$6,000. – Robinson Engineering. They will review maintenance and monitor reports prepared by the Northbrook Sports Club for the drain tile and wetland restoration project and conduct periodic inspections as needed for continued Village compliance with the WDO and the Lake County Stormwater Commission.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion to Approve a Proposal to Provide Professional Audit Services to the Village of Hainesville for the Year Ended April 30, 2025 for \$39,000 with the Option to Renew for up to Four Additional Fiscal Years – Selden Fox. Our long-term Auditor Scott Termine has joined a new firm and has offered the same services at a greatly reduced price.

Trustee George Duberstein moved, seconded by Trustee Abramson **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried. Trustee Georgeann Duberstein questioned past costs which Treasurer Hensley responded FY 2024 was \$53,152 and FY 2023 was \$41,000.

A Motion to Approve the Eubanks Environmental Proposal for Landscape Maintenance for June 2025 through December 2025 for \$19,545. This is a continuation of the previously approved 1-month contract.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion to Approve the ILM Proposal for the 2025 Cranberry Lake Management June 2025 – December 2025 for \$19,500. This is a continuation of the previously approved 1-month contract.

Trustee Richmond moved, seconded by Trustee Williams **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A discussion was held regarding what work has been completed for the May contract that was approved and if this is a contract that will be reviewed again next year.

A Motion to Approve a Proposal for 21 Wastewater Air Relief Valve Inspections by K&M Sewer and Water for \$18,500. This is a continuation of a long-term preventative maintenance plan.

Trustee Abramson moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion to Approve a Proposal for Well House Bolt Replacements at Two Separate Locations for \$21,000. These are the original bolts and are deteriorating. This in a not to exceed amount.

Trustee Georgeann Duberstein moved, seconded by Trustee Abramson **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion to Approve a Proposal for the Engineering Services for the FY 2026 Water Reservoir and Water Tower Improvements for \$10,300 – Gewalt Hamilton. This is a budgeted project.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion for the Approval of the Engineering Services for Year 23 MS4 Compliance for \$8,200 – Gewalt Hamilton. This is a budgeted item.

Trustee Abramson moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion for the Approval of the Professional Construction Engineering Services FY 2026 Well #4 Construction not to exceed \$48,000 – Gewalt Hamilton. This is a part of the Well 4 project and is budgeted.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion to Award the Contract for the Grayslake/Hainesville Village Sidewalk Improvements in the Amount of \$14,480 to Miller Pipeline, LLC. This is a budgeted item. We combined our bid with Grayslake's in order to get a better price.

Trustee Abramson moved, seconded by Trustee Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.
A discussion was held.

A Motion to Approve the Proposal for the Evaluation, Reporting and Saw-Cutting Repairs of Sidewalks not to Exceed \$8,000 to Safe Step LLC. This is a budgeted item.

Trustee Abramson moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.
There was a discussion held to explain the difference between this item and the previous agenda item.

A Motion for the Approval of the Proposal for the Generator Preventative Maintenance for the Village Hall, Public Works Building and Well Houses for \$6,844 – Rush Power Systems. This is budgeted preventative maintenance.

Trustee Abramson moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

A Motion for the Approval of the Proposal of Battery Replacements and other Necessary Repairs for the Generators at the Village Hall, Public Works Building and Well Houses for \$2,625.44 – Rush Power Systems. These are budgeted repairs.

Trustee George Duberstein moved, seconded by Trustee Williams **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Abramson, Georgeann Duberstein, and Williams -5 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein to adjourn the May 27, 2025 All in favor; motion carried.

The May 27, 2025 Regular Board Meeting adjourned at 7:36 p.m.

Respectfully submitted,



Christina Reiser
Village Clerk

May 19, 2025

To: Mayor Koval and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

Items the Public Works Department is Working on or have completed since the last report.

- Well House 1- had a medium size tree fall down which Public Works cut and chipped away.
- Public works seasonal workers- we have officially hired 4 new hires and 1 re-hire we hope to have a great season and continue to make Hainesville beautiful.
- Village Hall – was pressure washed and stained by McMahon
- Dave EuBanks and his crew have started to work on maintaining the center medians and Village Hall gardens and have added mulch at each site.
- Watering- Spring has officially been a dry start with that being said we have had to start putting Gator bags on trees earlier than usual.
- Compost Event- George and Georgeann once again have put together a successful event with a special thank you to Avon township for letting us host the event in there parking lot.
- Grass repair- we have been working on fixing winter snowplow damage around town.
- Training – Tony and Israel, along with Dave Schultz, have been training new hires on using the wood chipper and tool cat.

- Misty Hill Entrance- the woods in the entrance had a few trees that were dead. Dave Schultz and crew removed them.
 - Ponds- Solitude has come out to install the water fountains and added algae killer to the pond at Village Hall.
 - Hydrant flushing has been completed around town.
 - Weekly duties: Dog stations, village cleanliness, picking up garbage around town, water shut offs, upkeep of the office, shop and vehicles, check storm drains and inlets/outlets.
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Thank you,

Public works crew.