

May 28, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams

Also present were: Village Clerk Christina Reiser, Deputy Clerk Ruby Mendez

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Public comments:

There were no public comments

Consent Agenda

1. Approval of the April 23, 2024 Public Hearing Minutes
2. Approval of the April 23, 2024 Regular Board Meeting Minutes
3. Approval of the Draft April 2024 Financial Statements
4. Approval of the May 28, 2024 Bills Payable for \$258,496.71

Trustee Kriese moved, seconded by Trustee Georgeann Duberstein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Koval shared that Treasurer Kelly Hensley has started the audit process and all is going well at this time.

Great Age Club

Trustee Georgeann Duberstein stated that the next meeting on June 6th will be Games and Gabs. They will also be planning their annual July picnic.

SWALCO

Trustee Georgeann Duberstein reported that the Compost Event was very successful. Residents picked up all the compost we had available. She also mentioned that she had 13 residents sign the pledge to collect their food scraps and received a special pail that was being offered to store the scraps. There are a few pails left for anyone who is interested.

Civil War

Nothing to report

Clerk

Clerk Reiser shared that we have a new business in town opening on June 2nd, Ole' Time Antiques, located at 16 W. Belvidere.

Mayor

Mayor Daley's report is in the packet. He shared that he spoke to the owners of Firestone, they feel like they have gotten settled into their space and now will be looking for tenants for the other units.

Public Works

Superintendent Tim Seiler's report is in the packet.

Ad Hoc

Trustee Georgeann Duberstein and Trustee Koval are working on an evaluation of the Cranberry Lake Area and Hainesville Meadow. They reported that they have received a quote from ILM (Integrated Lakes Management, Inc.) to do a survey of the area and will be meeting with contractor Dave Eubanks in the future. Trustee Williams was added to the Committee.

Business

Delay the Implementation of Ordinance Number 24-3-357 to January 1, 2025. That Ordinance is Amending Certain Sections of Title 17 of the Village of Hainesville Code of Ordinances Regarding Zoning. Trustee Georgeann Duberstein moved, seconded by Trustee Williams **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

There was a discussion on the permitting process, which is still being worked on, but Northbrook Sports Club Manager Brett Seibert shared that the schedule of events is available 6 to 8 months in advance so permitting in January for the year will not be an issue.

An Ordinance Authorizing the Disposal of Personal Property No Longer Necessary or Useful to the Village – 2016 Lenovo IDEAPAD and 2018 Lenovo THINKPAD.

Trustee George Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. Ord# 24-5-362

Approval of an Agreement for Professional Engineering Services for the Village of Hainesville Well #4 Design – Gewalt Hamilton

Trustee Kriese moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Adoption of the Village of Hainesville Social Media Comment and Terms of Use Policy. This is a commonsense document that protects the Village.

Trustee George Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

An Ordinance Creating Section 10.08.050 of the Village Code Regulating Shipping Containers in Residential Areas. This was developed after it was noted that a resident had a container in the driveway for approximately 1 year.

Trustee George Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. Ord# 24-5-363

An Agreement for Elevated Water Tank (.4mg) and 90,000-gallon Ground Storage Tank Inspection and Maintenance. This is a multi-year contract. However, since the Mayor cannot approve a contract beyond his term, there is language included that allows the board to cancel each year.

Trustee Kriese moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

There was a discussion on the breakdown of costs over the different years.

Approval of an Agreement for Professional Services for the Village Hall Parking Lot and Water Tower Entrance Drive Repaving. Gewalt Hamilton, these are budgeted expenses.

Trustee Kriese moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

The Regular Board Meeting recessed at 6:55 p.m. to enter into Executive Session. Trustee Kriese moved, seconded by Trustee Koval to go into Executive Session for the purpose of Review of Executive Session Minutes 2(c)21 and Personnel 2(C)1.

Roll call vote: All in Favor; motion carried

Trustee George Duberstein moved, seconded by Georgeann Duberstein to enter back into the Regular Board Meeting at 7:14 p.m. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

To Vote on once out from Executive Session:

A Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings.

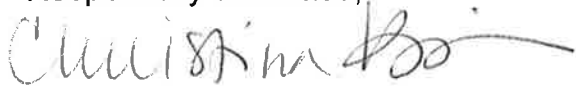
Trustee Kriese moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: T Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. R24-4-177

Raise Recommendations for Christina Reiser, Ruby Mendez, Kelly Hensley, Dawn Kantner, Tim Seiler and Israel Mancilla retroactive to May 1, 2024. Trustee George Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: T Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein to adjourn the May 28, 2024 Regular Board Meeting. All in favor; motion carried.

The May 28, 2024 Regular Board Meeting adjourned at 7:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Christina Reiser", with a long horizontal flourish extending to the right.

Christina Reiser
Village Clerk

Mayor's Report for May 28, 2024

- 1) The summer work season is underway. The bike path has been seal coated. The contracts for our repaving and pavement rejuvenator have been approved and work is in the process of being scheduled.
- 2) Other projects that will be done this summer/fall include the repaving of the Village Hall parking lot and the water tower parking lot. The Jubilee Ct. stairs and fence are in the works and will be done this summer. Also, the design/engineering plans for Well 4 will continue with construction scheduled to start in fiscal 25-26.
- 3) I am working with Dave Eubanks, Dave Schultz, and Public Works on a variation of the Public Works park plan. If all goes well, I should be able to provide more information within 2-3 weeks.
- 4) ILM was on site this past week for the biannual clearing of the wetland channels. The channels were first dug in 2018 and were cleared annually until we switched to a biannual approach a few years ago. On this topic, a staff member spotted a post on the "Next Door" app where one of our residents shared a great deal of misinformation regarding Hainesville's use and maintenance of the wetlands. If any resident wants to know how the Village deals with wetland maintenance they should feel free to contact the Village Hall.
- 5) Clarke services performed the first of the season helicopter mosquito treatment last week.
- 6) Think ahead! In less than one year from now there will be an election for a new mayor and three trustees. If you are, or know someone who might be interested, and has any questions, have them reach out to me and I'll answer what I can.
- 7) Our Building Permit request review process, which is handled by Lake County, is running into some significant delays. Christina Reiser and I are scheduling a meeting with Eva Donev, the new Building Department Supervisor, to review both ours and their processes in an effort to reduce the wait time experienced by our residents.

May 23rd, 2024

To: Mayor Daley and Board of Trustees
From: Tim Seiler, Public Works Superintendent

Items the Public Works Department is working on or completed since the last report:

- Removed 2nd of the 2 large dead Oak trees out back of the Village Hall.
- Storms- with all the storms and rain we've had, we've been on top of cleaning storm basins and unclogging our inlets and outlets. Because of the abundance of water hitting our ponds, the water carried debris of logs and leaves which have been clogging a lot of our inlets and restrictors. The crew have cleared those multiple times throughout the month and keeping the town from flooding.
- Securement of N Brittany Ln water edge embankment is complete. We really enjoyed doing this project even though it was tough moving all the stone and stacking it inside the embankment's edge. I love the final result and the beauty it brought to the area. Here is a picture of the results, and I encourage you, if you haven't, to stop by and have a look!
- We've picked up garbage around the whole town, getting into the tall grass and brush along our ponds and mow areas that we maintain.
- Seasonals – We have 4/5 of our summer crew. They are all local kids that live in town or just a few minutes away. Israel and I have given extensive training, hands on and in videos to get everyone comfortable with every project we will be doing and the equipment they will be responsible to operate. We covered mowing with the cheetah, weed whacking, John Deere mowing, ToolCat operation and sweeping, gator operation, concrete install and finishing, and basin sealing. They are picking up on the maintenance schedule well. Attentive in learning and paying attention to detail. So far I am fairly happy with the progress they are making. Our last seasonal will start on the 28th.
- The compost event was a huge success. We had many people come out during the event, and the remaining was gone by the Tuesday after.
- We got a service request to reduce the flooding off of North street. To remedy, we installed a extension to the culvert that runs under the road and installed a basin and drainage lid. Ditching was done along North street out to Hainesville road. We also leveled out the apron of the street and removed heaps of material that were impeding the proper flow of water.



- I've been undertaking more responsibility in meeting with contractors and workers to instruct, delegate, and learn from them. I've organized with Dave Eubanks for the flower bed maintenance of our medians and entrances. This year we provided mulch for him to use to help save costs to the Village, and have a better maintenance schedule to improve the end results. Dave and I have been working closely to get the best results and most out of our time together.

Other duties that were completed:

- Weekly duties: dog stations, village cleanliness, flood, damage checks, garbage removal, meter changes and water related services, janitorial maintenance for office shop and trucks.
- Cheetah mower was repaired as our 3 spindles on it were loose causing the blades to hit each other.
- Repaired grass from the winter season and stump grinding locations. There are a few to go but will be addressed once we remove and stump grind the parkway trees we plan to take down this year.
- We ordered the remaining of the salt that we needed to order to complete our contract. For the coming winter we ordered half the amount of this past winter. It is difficult to predict what is needed as there's no pattern seen in the years past. We can always order more, but cant get less via the contract.
- Removes solicitor signs from all village entrances. (removal of ordinance)
- Generator's were serviced at all locations. Starter and module was replaced at well 3. We are using a new company this year with 2 services a year. I worked with Dakota who has a background in public works and was very friendly and knowledgeable of how the generators work and operate. He offered to teach me about them and things I should look for and how to manually test them as if we actually had a power outage.
- Parkway tree removal is starting. New tree planting will take place near October.
- Israel and I are taking a leadership accredited program that started May 15 for at home online learning.

If you have any questions or concerns, please feel free to contact me.

Best Regards,
Tim Seiler