

## July 23, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Deputy Clerk Ruby Mendez took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams

Also present were: Village Clerk Christina Reiser, Deputy Clerk Ruby Mendez, Chief Perlini and Deputy Chief Jeff Myhra

### Establishment of quorum

#### Agenda Approval:

Trustee Kriese moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

### Recognition of Chief Phil Perlini's Retirement

#### Public comments:

There were no comments

### Consent Agenda

1. Approval of the May 28, 2024 Regular Board Meeting Minutes
2. Approval of the Draft May 2024 Financial Statements
3. Ratify the June 25, 2024 Bills Payable for \$214,839.46
4. Approval of the Draft June 2024 Financial Statements
5. Approval of the July 23, 2024 Bills Payable for \$269,780.46

Trustee George Duberstein moved, seconded by Trustee Kriese to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

### Reports and Communications from Mayor and other Officers:

#### Finance

Trustee Koval reported that Treasurer Kelly Hensley has completed the first week of the audit process and that things are going well. They will be picking it back up for the second week of the audit soon.

#### Great Age Club

Trustee Georgeann Duberstein shared that they held their annual Great Age Club picnic at Nippersink Park and it was a great success. She also reminded everyone that the Village Wide Garage Sale is this weekend and that she currently has about 30 homes signed up with a few more days for others to register.

## **SWALCO**

Trustee Georgeann Duberstein recapped the Recycling and Shredding Event which was very successful. There were 188 participants donating a large variety of items. Members of the State Senate and State Representatives also joined the event. The Village will receive credit for the items that were brought in for recycling.

## **Civil War**

Trustee George Duberstein gave an update on the event. He will be working to get the donation letters out in the next week.

## **Clerk**

Clerk Reiser shared that the new website is complete. Also reminded everyone to like and share the Facebook page to help reach our residents.

## **Mayor**

The Mayor's report is in the packet.

## **Naming the Public Works Park Discussion**

Mayor Daley began with an update on the development of the new Public Works Park. There was a discussion held as to if the park should be named, and if so, how should we go about choosing a name for it. A consensus was reached to hold a contest for the residents to submit ideas for a name which will then be condensed into a smaller list by the Board. That will then be sent back to the residents for voting. Clerk Reiser will be looking into ways for communicating with residents and conducting online voting.

## **Developing a Military Service Recognition Plaque Discussion**

After a conversation with a resident, Mayor Daley wanted to discuss the idea of having a Military Service Recognition Plaque somewhere in the Village. The discussion included what the plaque could say, where it should be located and how to display it. Trustee Williams volunteered to take the lead on the project.

## **Public Works**

Superintendent Israel Mancilla's report is in the packet. Mayor Daley wanted to share that Israel is doing a great job in his new role. He is very respectful, works well with his crew as well as with the residents.

## **Ad Hoc**

Nothing to report.

## **Business**

**A Motion to Approve a Revised Budget for the Jubilee Ct Stairs and Fence.** The original budget for this project was \$18,000. The two lowest bid proposals total \$21,932.50. There was a discussion of start and completion time as well as ADA compliance. Trustee Georgeann Duberstein moved, seconded by Trustee Koval. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein to adjourn the July 23, 2024. All in favor; motion carried.

The July 23, 2024 Regular Board Meeting adjourned at 7:17 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christina Reiser", with a long, sweeping horizontal flourish extending to the right. A small less-than sign (<) is positioned above the signature.

Christina Reiser  
Village Clerk

## Mayor's Report for July 23, 2024

- 1) I attended the July 11<sup>th</sup> Stormwater Management Commission meeting to request that Hainesville be recertified at both the Standard and Isolated Wetland level. You'll recall that we were not recertified at the June meeting because the Commissioners were told, by members of the Manitou Creek Alliance, that Hainesville had been negligent and unresponsive in the handling of the Gun Club ditch situation. The Commissioners did not table the motion so that they could reach out to Hainesville to hear what actually had happened, they just voted to not recertify. This time, we were certified.
- 2) The Gun Club ditch restoration is 95% complete. New drain tiles have been installed, the ditch has been backfilled and hydro seed has been applied. A final application of seed will be applied in the fall.
- 3) The repaving project of Stillwater and N. Brittany Lane began on July 16<sup>th</sup>. Rain delayed the scheduled start by about a week. Curb repair is the first step, then comes surface removal, hole repair, oiling, and resurfacing. When that's done, the lining will take place. Shortly behind this project, last year's repaved roads will be treated with Rejuvenator which is a product that extends the life of the surface by 4-5 years.
- 4) The Public Works park project will be underway starting the week of July 22<sup>nd</sup>. Public Works will be adding an additional storm drain line to the existing basin. That will be followed by the laying out of the path and planting areas.
- 5) The proposals are in for the Jubilee Court stairs and fence. If approved at the Board meeting, that project will be underway in the near future.
- 6) As mentioned in the May Mayor's Report, our Building Permit process with Lake County is not running as smoothly as it had in the past. The Department is under new leadership and (as are a number of the County offices) understaffed. Christina and I met with the new Supervisor and ironed out a couple of concerns but the delays have only improved slightly. At his point, I am investigating other possible options. The options do not include hiring an in-house building inspector.
- 7) The Hard Rock Concrete crew was out surveying all of the Village's sidewalks on July 16-17. Their report will rate the condition of the walks and we will use that to prioritize the future repairs.
- 8) We had an architect look at some possible water damage to the wood sill plate that sits on top of the Village Hall's north and south brick walls. No significant damage was discovered but it was recommended that we have flashing installed over those sill plates in order to eliminate the possibility of future damage. I'll bring more information to you as I obtain it.
- 9) The new website is up and running. I want to thank our Village Clerk, Christina Reiser for the hours she put into this process. I'd also like to thank Kelly, Ruby, and Dawn for all their help.
- 10) Israel Mancilla has been doing a great job as the new Public Works Supervisor. He is dedicated, cares deeply about Hainesville, has been good with the residents and has the respect of the crew.

June 15, 2024

To: Mayor Daley and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

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Items the Public Works Department is Working on or have completed since the last report.

- The Cranberry Lake path task of adding wood chips has been started. We have added a thick layer of older chips to absorb water so its not so full of mud. (Still in process)
  - Watering- With the summer heat we've been getting, we put Gator bags on the trees that were planted last year and two years ago so that they have a fighting chance to survive the heat.
  - Jet Rodding- (this is a high-pressure water hose that is fed through the pipes) With the amount of rain we have had this spring, a few of our storm drains have had to be jet rodded to clear debris to avoid flooding. We also rodded the sanitary line from the front of the Lisk well house down to the corner of Lisk and Hunters Way.
  - Well house #1- Dave Shultz and the crew went out and cut a medium size tree that had fallen on the fence out back. We also mowed and weed wacked the entire property as well as cut out all of the vines and unwanted trees growing through the fence. All of this was necessary to pass our inspection of the well house.
  - Tree Trimming- Dave has begun on his list of parkway tree trimming.
  - Flooding- Had a resident concerned with water in their back yard and found out the inlet was not pitched right. We dug out the ditch behind State Farm and made it wider and added riprap to control erosion.
  - Sidewalks- Started to cut out sidewalk at 370 Sanctuary Ct. and stump grinded the parkway tree and roots underneath the sidewalk.
  - Miscellaneous Tasks- Graffiti was found on the water tower and was successfully removed.
  - Weekly duties: Dog stations, village cleanliness, picking up garbage around town, meter changes and water shut offs, upkeep of the office, shop and vehicles, mow and weed wacked the town.
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With being the new the superintendent of Public Works I look forward to working with everyone and continue to make Hainesville great!

Thank you,  
Israel Mancilla

July 14, 2024

To: Mayor Daley and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

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Items the Public Works Department is Working on or have completed Since the last Report.

- With the amount of rain we're still getting we have had to regrade the limestone path at the Gathering Place.
- We have been on top of making sure inlets and outlets are clear of debris so that the water levels are down and flowing.
- 293 E Deer Run has been a big project. We had to dig out and widen the creek. We pulled out a dump trailer full of muck and in the process cut down 2 small trees, 3 medium trees and 1 large tree. End result was the water levels went down and stopped the flooding behind the homes on Lisk (92 Lisk was the main one). The crew along with Dave Schultz were able to complete this job in a timely manner and save money rather than if we would have hired ILM. We left the property at 293 E Deer Run better than before.
- Brush cut- Rain is still a factor, this year has been a record high on the amount of rain we have had, which has been a problem trying to get equipment out behind fence lines. The crew and I have been busy cutting down small trees and brush with weed whackers with blades and chainsaws. (Brittany, Whitetail and Heritage and Misty Hill).

- 99 Caribou had a drainage issue. The Homeowner was concerned about constant flooding in her back yard near the storm drains on her property and wanted to know if we could address the situation. When we went out to investigate, we found out that those drains were private and installed to empty into our main storm drains. We had K&M sewer and water assist us on running a camera through the pipes to see where it would lead. Everything on our end was in great shape with no blockage. Homeowner agreed to what we had found out and acknowledges that it's her responsibility to maintain those drains.
- Well house #1 back-up generator had a new water pump installed due to the other one leaking coolant. #2 Booster pump was installed on July 3<sup>rd</sup> and ran for a few days and stopped working (still in process of getting it fixed again)
- Ordered the new light poles for the new park Infront of Public Works.
- New Public Works Park-Met with Dave Eubanks and went over the plans for the design and marked out the locations for the light poles and contacted Geary Electric to run the new wires to supply power.
- Weekly tasks- Mowing the town, dog stations, setting up food truck signs and Garbage cans, John Deere mowing open areas, clearing storm drains.

Thank you and have a Wonderful day

Public Works Crew