

## August 27, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams

Also present were: Village Clerk Christina Reiser, Treasurer Kelly Hensley

### Establishment of quorum

#### Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

#### Public comments:

There were no public comments

#### Consent Agenda

1. Approval of the July 23, 2024 Regular Board Meeting Minutes
2. Approval of the Draft July 2024 Financial Statements
3. Approval of the August 27, 2024 Bills Payable for \$202,226.79

Trustee Kriese moved, seconded by Trustee George Duberstein to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

#### Reports and Communications from Mayor and other Officers:

##### Finance

Trustee Koval updated everyone that the auditors are reviewing the initial draft report. There may be a few more items that will need to be supplied by Treasurer Hensley, but we will not know until they complete the review. Trustee Koval, Treasurer Hensley and Mayor Daley will be meeting with the new Branch Manager for State Bank of the Lakes. Trustee Koval shared the Treasurer Hensley is working on a Fiscal Policy Manual for the Village that will encompass a variety of fiscal policies that have already been approved by the board and adding a few policies to be adopted. After reading an article relating to Anti-Virus Protection not being enough these days, Treasurer Hensley has confirmed with our IT Management that we are well covered and secure with our IT needs.

##### Great Age Club

Trustee Georgeann Duberstein announced that there will be a speaker at the September meeting from Home Instead – Home Healthcare. Mayor Daley asked how many residents attend the Great Age meetings, and Trustee Duberstein stated that it varies depending on what the meeting has for the month, be it a speaker, an outing, or games. The Great Age Club has been an ongoing activity within the Village for almost 20 years.

## **SWALCO**

Trustee Georgeann Duberstein reviewed information from the letter that was received regarding the Clothing and Textile Recycling Program. Clothing is the biggest thing getting into our landfills, recycling those items can really help.

## **Civil War**

Trustee George Duberstein shared that all donation letters have now been sent. We are beginning to receive some of those donations. He has been speaking with one of the artillery groups and they are looking into the possibility of having some events for the school kids to attend prior to the start of the weekend event. There is no guarantee this will come together, but they are seeing what can be done. There was a discussion regarding when the event began, which the first was back in 2016, as well as how the donations have been handled in the past. Since the first one, the event has never cost the Village any money. All of the events have been fully funded by donations from our local businesses and vendors.

## **Clerk**

Clerk Reiser shared an update on the Food Trucks. With the upcoming construction on the Village Hall parking lot, we have cancelled the last three weeks of our food truck events. The last night of food trucks for this year will be Thursday, September 5<sup>th</sup>. Clerk Reiser also reminded everyone that Petition Packets are available for the 2025 Consolidated Election and can be picked up at the Village Hall during business hours. The Village was looking into the best date to hold Trick-Or-Treating, with Halloween falling on Thursday this year and then Friday, Saturday and Sunday in the next few years, we considered moving Hainesville's Trick-or-Treating to October 31<sup>st</sup>. It was decided that for this year we will continue to Trick-or-Treat on the Sunday prior, October 27<sup>th</sup>, but may revisit the conversation next year. ~

## **Mayor**

The Mayor's report is in the packet.

## **Public Works**

The Superintendent's report is in the packet. Mayor Daley shared an update on the progress at the new Public Works Park area. Trustee Kriese added that for our Holiday displays in the park area, we will not be looking at getting too many new items until next year. We will wait until the work is complete for a better understanding of what types of items to purchase.

## **Ad Hoc**

Trustee Georgeann Duberstein shared that she is still waiting for the Report from ILM regarding the Cranberry Lake area study. Trustee Williams is working on ideas for a plaque to honor past and present service members. He shared a few ideas and all trustees agreed that the plaque should include each branch of the service along with wording to be approved in the future. Trustee Williams will also be researching ways to mount the plaque once we have it.

### **Responding to Village Emails**

Mayor Daley began by stating that due to the Board only meeting once a month, email communication is very important in relaying pertinent information to the board and often times a response is requested or required. There was a discussion as to the reasons why some trustees have not been responsive to the Mayor and other staff members emails. There was also a discussion held regarding a concern that Trustee Williams had about the upcoming Hainesville Family Fun Fest. His concern is how this could appear as a campaign for the upcoming election since Trustees George and Georgeann Duberstein are heading up the event. Mayor Daley explained that due to continued residential comments about wanting more community events, the Duberstein's stepped up and in a very short time period, pulled the event together. The discussion continued into other events within the Village. Trustees George and Georgeann Duberstein both replied to Trustee Williams' concerns stating everything they do is for the residents of the Village of Hainesville. Trustee George Duberstein stated that the Village and its Trustees want to show that we do listen to our residents.

### **Business**

**A Motion to Approve the Construction Engineering Services for the Village Hall Parking Lot and Brittany Lane Water Tower Lot Improvements** – This is a budgeted item for this project.

Trustee Kriese moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. There was a discussion on the materials used and Trustee Richmond asked if we have ever considered something other than asphalt, something that lasted longer. Mayor Daley will ask the engineers if they are familiar with any other products for future projects.

**A Motion to Award the 2024 Village Hall Parking Lot and Water Tower Parking Lot Improvements to Maneval Construction Company in the amount of \$239,677.36.** This is the low bid and it is within the estimates provided by Gewalt. The bid tabulation sheet is in the packet.

Trustee George Duberstein moved, seconded by Trustee Kriese **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

**A Motion for Approval of a Proposal for Repair to the North and South Gables of the Village Hall by McMahon Services & Construction Corp. for \$6,100.** Two companies were contacted for proposals. This was the only submission.

Trustee Kriese moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Trustee Kriese moved, seconded by Trustee George Duberstein

**Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Trustee Duberstein moved, seconded by Trustee Koval to adjourn the August 27, 2024 All in favor; motion carried.

The August 27, 2024 Regular Board Meeting adjourned at 7:24 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christina Reiser", with a long, sweeping horizontal flourish extending to the right.

Christina Reiser  
Village Clerk

## Mayor's Report for August 27, 2024

- 1) This summer's repaving project is complete with the exception of a couple of small punch list items. The project was hampered by weather which caused some turmoil with a few residents. Eventually, the problems were solved.
- 2) The application of the Road Rejuvenator on last year's repaved roads is tentatively scheduled to begin in two weeks. Again, it is weather dependent.
- 3) The Jubilee Court steps and fence construction was scheduled to begin this week. However, I was notified on 8/22 that the contractor has rescheduled to after Labor Day.
- 4) The, yet to be named, park's construction has begun in earnest. It is going to be beautiful.
- 5) The Village Clerk and I met with representatives of the Lake County Building Permit Department to share our concerns about the level of service we were receiving. Our concerns were heard and I feel that they will be taking appropriate steps to address the issues.
- 6) On July 27<sup>th</sup>, I attended and spoke at the Grand Opening of Ole Time Antiques. We welcome them to the community.
- 7) As mentioned in previous emails, the Governor has signed a bill that cancels the State's 1% Grocery Tax as of January, 2026. The bill also grants all municipalities the authority to institute their own Grocery Tax. Last year, the Village received \$112,000 in revenue from that tax. This topic will be before the Board for discussion next April.
- 8) I have suggested to the Lake County Department of Transportation that they consider installing a raised median from Heritage Trail to the Village Hall entrance. During heavy traffic periods many drivers use the cross hatched area as a route to the left turn lanes. This practice imperils those use the turn lanes properly and anyone turning north from the Village Hall.

August 2024

To: Mayor Daley and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

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Items the Public Works Department is Working on or have completed Since the last report.

- Public works parking lot- We dug the new trench for the 6" solid Pvc pipe to move more water and still be able to rod the pipe in case of blockage.
- Watering- Just because summer is almost over doesn't mean we stop watering, cranberry entrance islands have been getting watered as well as the Hainesville sign garden on Hainesville Rd and Washington.
- Jet Rodding- Lisk Dr and Huntersway has been getting inspected and rodded to prevent any future backups.
- Well house #1 & 3 Were swept and mopped and wiped down. Booster pump at well house one is out and being rebuild.
- Tree Trimming- Dave and the crew have been chipping away at the list of parkway trees and wet land trees as well.
- Public works park is finally underway and is being coordinated by Dave Eubanks, Dave Schultz, Mayor Gerry Daley and Israel Mancilla. Mr. Schultz and Public works crew have broken ground and started to make a rough outline of the path and garden areas. As of

August 19 Mr. Eubanks and his crew have delivered material and started to put fabric down and 4" of CA6 gravel as a base.

- Light poles for Public works park have been officially ordered and expected to be shipped out by Oct 23, the concrete base is all set up and ready for when the poles arrive.
  - Miscellaneous Tasks- Installed 2 new dog stations around town (cranberry path and well house 3 by the townhomes).
  - Village hall parking lot is going to be redone soon and has been getting planned out by Darren Monico from GHA Engineers Mayor Daley and Israel Mancilla.
  - Weekly duties :Dog stations, village cleanliness, picking up garbage around town, meter changes and water shut offs, upkeep of the office, shop and vehicles, mow and weed wacked the town.
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Let's Keep Hainesville Great!

Thank you,

Public works crew.