

February 28th, 2023 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Deputy Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Christina Reiser, John Houseal and Charlie Hogan

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Wally Kriese to approve the agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Comprehensive plan Workshop – John Houseal – Houseal Lavigne Associates

John Houseal and Charlie Hogan gave a Preliminary Framework presentation. This was the second phase of creating the Comprehensive Plan for the Village of Hainesville.

The board recessed at 7:40 p.m. and the meeting was called back to order at 7:46 p.m. Deputy Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Public comments:

There were no public comments.

Consent Agenda

1. Approval of the January 24th, 2023 Regular Board Meeting Minutes
2. Approval of the February 28th, 2023 Bills Payable for \$412,767.14
3. Approval of the January 2023 Financial Statements

Trustee Mary Koval moved, seconded by Trustee George Duberstein to approve the Consent Agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Mary Koval shared that the Budget draft is almost complete and looking to be presented at the Special Board Meeting March 21st, 2023 with an approval in April.

Public Works

Trustee Wally Kriese, along with the Mayor and public works took a tour of the well houses with Robinson Engineering. The report has been received and reviewed. Public Works will be doing some of the work to begin with. Trustee Kriese also recapped the Public Works report.

Community Events

Trustee George Duberstein has started advertising for some of the upcoming events. He has created a newsletter article regarding the Free Compost Event May 7th, the Shred Event June 17th and the 2023 Civil War Event October 21st and 22nd. The Emergency Operating Procedures have been sent out for all to review, George is waiting for the last of the responses for any updates.

Special Events

Trustee Kris Chynoweth thanked Kathy and Christina for all of their help with getting the food truck schedule started. We have put something in the newsletter about the food trucks starting up in April and added that we will have them one Saturday a month as well.

Great Age Club

Trustee Georgeann Duberstein shared that for the March meeting they will be changing from their usual movie or speaker and will instead be playing charades.

Clerk

Nothing to report at this time.

Mayor

Mayor Daley sent out the Well House report from Robinson Engineering. There was discussion regarding some of the unnecessary items as well as a cost reduction with Public Works doing some of the repair work. The estimated time frame for Well number 4 to be operational was discussed as well, aiming to be operation in December with a few months of testing, and March 2024 as the goal for fully operational.

Business

Approval of the Trivessa Website Support Proposal and Contract Effective April 1st, 2023 – March 31st, 2024 for \$968.00. We had previously considered this company but found a Hainesville resident that could help us. That resident is no longer performing website support. Trustee Wally Kriese moved, seconded by Trustee Mary Koval. There was a discussion as to whether or not another resident would be available to help us, this option has not worked through multiple attempts with residents so we are going to move forward with Trivessa.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee George Duberstein moved, seconded by Trustee Jack Chynoweth to adjourn the February 28th, 2023 meeting. All in favor; motion carried.

The February 28th, 2023 Regular Board Meeting adjourned at 8:00 p.m.

Respectfully submitted,



Christina Reiser
Deputy Clerk

February 28th, 2023

To: Mayor Daley and Board of Trustees
From: Tim Seiler, Public Works Superintendent

Listed below are items the Public Works Department is working on and/or completed since the last report:

Adam and I have been working hard to improve our vehicles by adding new safety strobe lights. The Green Dump truck has been completed and the Chevy pickup has received 2 in the front and, when time permits, will have more mounted on the back. We also plan to add some to the ToolCat and the Gator.

We have been working on removing street warning signs (ones that no longer refer to an ordinance or purpose) around the town and update them with signs that have more reflectivity. The updates will come in spring.

Winter storms have been mild. Only 2 snow events that the Village has needed to be involved in. As you all know, its been more ice than anything. This year we have received 225 tons of salt of the 250 we have on hold. Next season I have requested 300 ton. We can receive 20% more or less than the 300 depending on the need.

The white Cell Tower behind the village hall was removed by a company named Fent Tower Services. Gerry and I will be working on what we will be doing with the extra land in the spring.

Adam and I have been keeping a close eye on storm drains and the villages outlets for clogging and possible floods.

At Misty Hill Lane and Hwy 120, a hit and run occurred damaging one of our light poles. Insurance has handled the situation. This intersection previously had a 25' concrete post and will be updated to aluminum to match the others in town.

A meeting was held for well house improvements. Gerry has given me a list of things that we will be handling in-house this summer.

Looking forward, in March we will be clearing out bay 6 so the fire department can move their equipment and we will have space for the construction of the well house install in May.

If you have any questions or concerns, please feel free to contact me.

Best Regards,
Tim Seiler

Mayor's Report for February 28, 2023

- 1) Natalie Walker has accepted the Deputy Clerk's position and will begin on March 13th. She has been working for the McHenry County Government Center and has experience dealing with building permits which a large portion of this position.
- 2) The Avon Township Board has agreed to pay for the crack sealing and seal coating of their portion of the bike path. Their cost will be \$7,800.
- 3) One of the two cell towers behind the Village Hall has been removed. The removal contract called for the area to be blacktopped by the removal contractor. Knowing that we are planning on blacktopping the Village Hall lot this summer, I negotiated with the tower removal contractor. They will be sending us a check for \$9,300 which was their budgeted amount to pave the area. Robinson verified the figure for me.
- 4) The Groot transition was completed with minimal problems. The most common problem were people who didn't read any of the material that we emailed or mailed. Groot was very responsive to our requests for additional pickups to accommodate those problems.
- 5) I've been contacted, for a second time, by a firm regarding the development of a car wash on the lot between Russo's and Prairieview. I'll keep you posted.
- 6) I received the Well House Evaluation Report from Robinson. Recommendations for repairs, improvements or upgrades totaled \$335,000. After reviewing the report, I toured the two well sites with Jairo Rodriguez, Greg Topf, and John Rucker of Robinson along with Wally Kriese and the Public Works staff. After the tour I delineated the work that could be done by Public Works and that which would need outside contractors. I then sent the outside contractor work selections back to Robinson and asked them to select those items that should be done in the 2023-2024 fiscal year and those that could be done in 2024-2525. When that information is established, we'll budget for it.
- 7) T-Mobile is negotiating an extension of their current cell tower which is located atop the water tower. The standard extension is for four (4) five (5) year terms. Each term receives a 3% rental increase. Currently we are receiving \$3,049/month rent.
- 8) Please take note about how our streets are handled before, during and after a snowstorm. Dave Schultz, his crew and our Public Works guys are typically ahead of the snow; prepping the roads with beet juice, salt when appropriate, and then plowing throughout the event. It's a complicated process but I'll hold our street conditions up to any of the surrounding villages.