

October 24th, 2023 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams

Also present were: Village Clerk Christina Reiser, Treasurer Kelly Hensley

Establishment of quorum

Agenda Approval:

Trustee Kriese moved, seconded by Trustee Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried.

Comprehensive Draft Plan Review – John Houseal – Houseal Lavigne Associates

Mr. Houseal presented the most up to date Draft of the Comprehensive Plan. With a few comments and questions, Mr. Houseal will make the last of the changes and then submit the Final Draft to then be review by the Board before final adoption.

Public comments:

George Duberstein recapped this year's Civil War Event. It was once again a great success. The event had more guests than the event has seen in the past. Mr. Duberstein thanked the Mayor, Public Works and office staff for all of their hard work and assistance before, during and after the event. He also wanted to thank Northbrook Sports Club for hosting the event. Will Jacobson also addressed the Mayor and the Board wanting to express his gratitude for what the Village does for their residents.

Consent Agenda

1. Approval of the September 26th, 2023 Regular Board Meeting Minutes
2. Approval of the September 26th, 2023 Planning and Zoning Commission Public Hearing Minutes
3. Approval of the September 2023 Financial Statements
4. Approval of the October 24th, 2023 Bills Payable for \$237,492.83

Trustee Kriese moved, seconded by Trustee Koval to approve the Consent Agenda.

Roll call vote: Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams - 6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Treasurer Kelly Hensley gave an update on the audit process, which is still being worked on and is hoping to have a draft within a few weeks. She and the Mayor have also been working on establishing the new phone system which will be up and going soon and she shared that the switch to the new system will save the Village money. Mayor Daley thanked Kelly for all of the work she is doing and the time she has been putting in the last few weeks with the audit and preparing for our new Utility Clerk.

Public Works

Tim Seiler's report is in the packet. Trustee Kriese met with Tim about the development of the public works property. Tim has had the electricity installed and it has been set on a timer.

Special Events

Trustee Chynoweth stated that Food Trucks wrapped up at the end of September. Food Truck Thursdays were a hit again this year and she looks forward to continuing them next year. Mayor Daley shared that Trick-or-treating is on Sunday, October 29th from 4:00 p.m. to 7:00 p.m.

Great Age Club

Trustee Duberstein shared that the next Great Age Club meeting at the Village Hall will be November 2nd and that their Annual Progressive Dinner will be on November 10th.

SWALCO

Trustee Duberstein informed the board that the October SWALCO meeting was cancelled, and the next meeting will be at the Village Hall in November. She also shared that she will be joining the upcoming Lake County Transportation Alliance meeting in November.

AdHoc – Holiday Lighting

Trustee Kriese recapped the meeting that he and Trustee Chynoweth had with the Kohlman family. It was discovered that we do not have the time or manpower to accomplish a setup similar to theirs, so they have taken a different approach. After consensus from an AdHoc Committee meeting, there have been a few lighted displays that have been purchased as a start to what this area can fully become. Trustee Kriese and the Mayor have met with a landscaper to get some ideas for the area in the future.

Clerk

Nothing to report at this time

Mayor

The Mayor's report is in the packet.

Business

A motion to Approve an Ordinance Authorizing the Disposal of Personal Property No Longer Necessary or Useful to The Village. Trustee Koval moved, seconded by Trustee Duberstein **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried. Ord. 23-10-351

A Motion to Approve the Renewal of our Illinois Municipal League Risk Management Association Insurance for \$35,149.95 for 2024. Trustee Duberstein moved, seconded by Trustee Kriese **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried.

A Motion to Ratify the Award for the 2023 Crack Filling Program to Hastings Asphalt Services, Inc. in the Amount of \$39,144.00 Trustee Kriese moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Chynoweth, Kriese, Koval, Duberstein and Williams Nays: Richmond -5 Motion carried.

A Motion to Approve the Proposal from CSI Tech for a Lenovo Tower Server, 5 Year Warranty, Software, Setup and Migration of Data for \$13,569.00 There was a discussion in which Treasurer Hensley explained the current status of the server and the need for this upgrade. Trustee Koval moved, seconded by Trustee Kriese **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried.

Approval of the 2023 Tax Levy Resolution for \$495,000.00. 2.5% as we discussed at the last meeting. Trustee Kriese moved, seconded by Trustee Duberstein **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried.

2023 Special Service Area Levy – Discussion Only. The current levy brings in \$25,200. The base question to be answered is if that amount is sufficient to provide for the typical maintenance and upkeep of the conservancy. Treasurer Hensley explained that this is the amount that has been requested since 2018 and has been sufficient. She explained some of the uses in the Special Service Area. There was a consensus to leave it at that amount once again. Treasurer Hensley will prepare the SSA Tax Levy for approval at the next Board meeting.

Trustee Duberstein moved, seconded by Trustee Koval to adjourn the October 24th, 2023 All in favor; motion carried.

The October 24th, 2023 Regular Board Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Christina Reiser
Village Clerk

Oct 18th, 2023

To: Mayor Daley and Board of Trustees
From: Tim Seiler, Public Works Superintendent

Listed below are items the Public Works Department is working on and/or completed since the last report:

In October

The base for the light pole on Misty Hill and Rt 120 was installed. It is almost cured and ready for the new light. I expect to have it installed by Oct 31st.

The old wooden Village Hall sign has been moved from the Village Hall to the Southwest corner of Washington Street and Hainesville Rd. The installation went super smooth and had no hiccups, which was very surprising.

The 81 Misty Hill embankment restoration was completed by ILM. It has been reinforced with limestone along the edges and plants above those.

Many of the parkway trees that need to be replaced have been removed.

Other than those things we have been performing a lot of routine maintenance to the forest and grass areas we tend to; As well as checking storm drains and picking garbage in the village.

Lastly, I am very happy to welcome Israel Mancilla as the new Public Works Assistant Supervisor. I think that he will do amazing in adding his skills to the work we do. He has already been showing great promise in helping me get things done and done smoothly.

If you have any questions or concerns, please feel free to contact me.

Best Regards,

Tim Seiler

Mayor's Report for October 24, 2023

1. Bob Springer, the long-time head of the Lake County Building Permit section is retiring as of November 1. Bob has been great resource to and great friend of the Village.
2. On October 17th, a house on Pineview in old Hainesville was rendered uninhabitable by a fire that was seemingly started by a cigarette in a trashcan.
3. Speaking of fire damaged homes, the home on Tall Oak that was gutted by fire a couple of years ago recently passed its final inspection and the owners received an occupancy permit. The other home damaged by fire on Stillwater has made great progress towards completion in the last couple of months.
4. Public Works Asst. Supervisor Adam Blankenhorn has resigned. He decided to pursue a different occupational field.
5. Interviews have been scheduled with five different engineering firms. The interviews will be held on October 24 & 25. Eight companies responded to our request for qualifications.
6. I met with Robinson engineer Jairo Rodriguez and Water Engineer Greg Topf to start a delineation of duties that will remain with the water side of Robinson and those that will become the responsibility of the new engineering firm.
7. The new Utility Clerk, Dawn Kantner, will begin working on Monday, October 30. Her hours will be Monday-Thursday, 10 a.m. until 3 p.m.
8. After much back and forth over the negotiated price of our audit, and a veiled threat from Forvis to terminate the contract mid-audit, we agreed upon the price of \$29,000 for the basic audit.
9. I met with a gentleman this week who is interested in developing the property on the northwest side of Rte. 134, just past the 7-11.
10. Christina Reiser and I had a meeting with Trivessa regarding the updating of our website software and content. The current software will no longer be supported as of late 2024. The project could take up to 6 months, so we are looking into funding that would allow us to proceed with the upgrade.