

May 26th, 2015 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:05 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Barrett, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Village Engineer Greg Gruen, Chief Perlini and Commander Jeff Myhra

Absent: Trustee Hein, Village Attorney Jim Rock, Public Works Superintendent Jeff Gately and Treasurer Kelly Hensley

Establishment of quorum

Trustee Hein was sick and not in attendance. Village Attorney Jim Rock was on vacation.

Agenda Approval:

Mayor Soto stated that Item #1 under Business would be tabled. The contract was held up due to language between the insurance companies and subject to final approval by Village Attorney. This will be on the June 9th agenda.

Trustee Barrett motioned to approve the agenda as amended; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Daley and George Duberstein

Absent: Trustee Hein

Motion carried.

Guest Speaker:

Jim DiDonato, Executive Director of the Round Lake Area Public Library District provided information on New Programs and Services.

Trustee Georgeann Duberstein thanked him for the work he does with other organizations that she is involved with. Jim has worked on the Community Calendar which is available for everyone. The Mayor also thanked Mr. DiDonato.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the April 28th, 2015 Public Hearing for a Zoning Map Amendment Meeting Minutes
2. A Motion to Approve the April 28th, 2015 Regular Board Meeting Minutes
3. A Motion to Approve the May 5th, 2015 Special Board Meeting Minutes
4. A Motion to Approve the April 2015 Bills Payable for \$127,467.05

Trustee Derenoski motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Daley and George Duberstein

Absent: Trustee Hein

Motion carried.

Mayor Announcements

Mayor Linda Soto reported that she and Village Clerk Kathy Metzler attended a Liquor Commissioner class which was held at CLC and led by Bill Gentes from the Lake County Health Department. It was a worthwhile class.

The Mayor stated that the computer software conversion was completed. She thanked the staff and Trustee Daley. In the future there will be a demonstration at a Board Meeting to show what the software can do for the Village. She also thanked residents for their patience because the Village Hall was closed. Emails and phone messages were checked and Public Works operated as normal. Operations ran smoothly.

The Mayor, along with Trustees George and Georgeann Duberstein and Hein, participated in the parade. Public Works decorated the truck and Tyler drove the truck. Megan Metzler also helped with challenges due to the weather. It was a moving ceremony which was held at the Round Lake Park Legion Hall. Mayor Soto and Mayor Lucassen discussed making the ceremony better and more meaningful by providing adequate seating. The Mayor challenged the Board and staff to participate in both parades next year, Grayslake and Round Lake. She also applauded Reverend Kaufman of the Round Lake area for a comment that he made. Many local groups cancelled due to the weather. The Reverend stated that the people honored on Memorial Day served in the rain and probably worst so we should be willing to honor them in the rain.

The Mayor stated that effective this June the Board Meetings will start at 6:30 p.m. due to the fact there will be two meetings that take place the second and fourth Tuesday of each month. The Regular Board Meeting will open and close and then the Committee of the Whole will follow. There are no longer standing committees; committee work will exist among the whole board and there will now be liaisons to head each area. This will be posted on the website as well as a press release and a CTY call regarding this change.

The Round Lake High School invited the Village Board to their groundbreaking ceremony on June 15th at 6:00 p.m.

Standing Committees - Announcements

Trustee Georgeann Duberstein – stated that in addition to the planting and seeding in the easement along Tall Oak, the area along Deer Point and Route 120 will have new trees and shrubs in the near future.

Trustee George Duberstein – reported that he is picking up where Wally Kriese left off regarding the water rates in the surrounding communities compared to Hainesville. Four areas need to be addressed for funding of the water system. One is operation and maintenance; second is repair; third is replacement and fourth is capital improvement. What was being called Capital improvement was really replacement of existing components of the water system when they end their useful life. Capital improvement is

something separate; adding a new component such as the well house by Public Works building. He has set up a slide show to be presented at the Committee of the Whole so the Board can watch it. It has 20 slides and has highlighted what should go in the slides. He has given a copy to the Mayor, Finance, Public Works Superintendent and Treasurer Kelly Hensley. He wanted them to see if the information was appropriate. He also sent a message to Terry Grom to see if he had comments on the slide show. Some of the slides Terry will need to provide information and that will have a cost. Trustee George Duberstein was trying to have it ready for the Committee of the Whole in June but it may not be until July.

Trustee George Duberstein, Jeff Gately and Dave Coulter of Native Restoration walked the Cranberry Lake path to determine where to fix the draining problems and where to herbicide and trim. Once those are done they will put down the wood chips.

In June, Trustees George Duberstein, Daley and Jeff Gately will walk throughout the water system to get an idea how everything fits together.

Trustee George Duberstein also reported that the bench placed on the Cranberry Lake Path was damaged. It was replaced but it was put where if you sit on it you cannot see anything so it was decided to be moved. Trustee George and Georgeann Duberstein found a more appropriate spot.

Trustee George Duberstein stated that when he was campaigning, residents complained that people drive fast down East Big Horn. He would like the speed radar machine to be put up in that area. Mayor Soto stated that the Chief is in attendance and can comment. She added that a problem on the residential street is that kids like to play with them. The Mayor feels this can be brought up at a Committee of the Whole Meeting. The Chief explained that they will be using the speed trailers again. They also purchased a new type of speed monitoring device that slides over an existing sign post to display speed. They can also put special messages on the board and it can also take pictures.

Mayor Soto stated that warnings have gone out to residents that are not maintaining their lawns properly and garbage can issues. The warnings are making an impact.

Trustee Daley – He thanked the staff for their efforts with the computer software transition. He noted that the staff was supportive of each other. At the same time payroll was also being switched from in-house to ADP. Kelly and Kathy fulfilled their request for material; but the company has fallen down on their commitments. Linda also spoke with someone at ADP to let them know that the Village is unhappy with the service. Kelly spent time today on the phone with them. It has been generally resolved and she hopes to run the payroll tomorrow. Trustee Daley stated that Kelly has been here for the last few weeks until 7:00 or 8:00 p.m. doing preparatory set up within the software so further training could go on. The trainer was great and the software is very good. He thanked the staff for a job well done.

Village Clerk Kathy Metzler – Kathy stated that the Business License program was purchased but was not completed during the training because some changes need to be made on our end with business license fees. Once the fees are done the training can take place either in person or over the phone. Mayor Soto stated that it is about a half day training. Trustee Daley added that business license renewals were completed for this year so there is time for this to be completed.

Public Works Superintendent Jeff Gately – Mayor Soto stated that Jeff was not in attendance due to serious personal car issues. Jeff received word today that street lights have a ship date of May 28th. We should have them early next week and the electrician has been given a heads up so installation will immediately follow. The new fountains have been received and are in Clarke’s possession. The electrician was out to start the control box wiring; however, the weather acted up so it hampered the progress. They will return in the next day or two, weather permitting.

Also Mayor Soto stated that Jeff hopes the crew can install the drainage pipes around the path tomorrow. If it is too wet then it is difficult to bring equipment back there and it creates more damage.

The Emerald Ash Borer removal list for this season was completed today so the letter will go out to the residents tomorrow and tree removal will start the first week in June.

Mayor Soto was told by Trustee Hein to announce that the Village has been contacted about doing a blood drive in the Village. She is spearheading that and will have updates by the next meeting. She has also reached out to the Round Lake Area Fire District about getting a plan done for this building and Public Works Building in case of a fire or tornado.

Business

A Motion to Accept the Updated Contract for Rolf Campbell & Associates Planning & Zoning Services with the Manhard Consulting Format

This item was tabled.

A Motion to Accept the Village Zoning Map Update from the April 28th, 2015 Zoning Map Amendment Ordinance #15-4-204

Trustee George Duberstein motioned to accept the Village Zoning Map Update from the April 28th, 2015 Zoning Map Amendment Ordinance #15-4-204; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Daley and George Duberstein

Absent: Trustee Hein

Motion carried.

A Motion to Accept the Finance Committee Salary Recommendations for Fiscal Year 2015-2016 per the Memo dated May 20th, 2015

Trustee Daley made a motion based on the memo that was issued by the Finance Committee on May 20th for the in-house employees of Kelly, Kathy, Roseann and Jeff as proposed; seconded by Trustee Derenoski.

Trustee Barrett asked what the plus 1.5% signified. Trustee Daley explained that this is the current dollar amount.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Daley and George Duberstein

Absent: Trustee Hein

Motion carried.

Trustee Daley made a motion based on the May 20th memo that Tyler, Jacob, Alison, Brandon and Andrew receive the raises that were recommended; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Daley and George Duberstein

Abstain: Trustee Barrett

Absent: Trustee Hein

Motion carried.

Trustee Daley made a motion based on the May 20th memo that Kelly, Kathy, Roseann and Donna receive \$500 bonus in their first paycheck of August for their work on the financial software conversion; seconded by Trustee Derenoski

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Daley and George Duberstein

Absent: Trustee Hein

Motion carried.

Trustee Barrett motioned to adjourn the May 26th, 2015 Regular Board Meeting; seconded by Trustee Daley. All in favor say aye, motion carried.

The May 26th, 2015 Regular Board Meeting adjourned at 7:47 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk