

February 28, 2017 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:32 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Deputy Clerk Roseann Stark took roll call. The following Officials were present: Mayor Linda Soto, Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Also present were: Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Public Works Supervisor Mike DePouw, Village Engineer Steve Zehner and Chief Perlini

Absent: Village Clerk Kathy Metzler, Trustee Derenoski and Village Attorney Jim Rock

Establishment of quorum

Agenda Approval:

Mayor Soto removed K-2 under Business regarding the Neopost machine. The Village received new information and is not ready to take action.

Trustee Hein motioned to approve the Agenda as amended; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Derenoski

Motion carried.

Mike Stevens with Lake County Partners – Educational Presentation on Economic Development Incentives

Mayor Soto introduced Mike Stevens, President and CEO of Lake County Partners. Mr. Stevens stated that Lake County Partners is a not for profit economic development corporation whose mission is maintaining and improving the economic vitality and quality of life in Lake County.

He covered three areas; Village assessment including the opportunity and threats faced by Hainesville for economic development and sharing insights in economic development incentives. Second, benchmarks the Board should consider when looking at incentives. And lastly economic development marketing prospective at local, county and state level.

The Village assessment included; 47.2% residents have a bachelor degree or higher, median age is 33½ years old, median income is \$82,635, vacancy rate 6.8% and retail vacancy 8.3%.

Some of the opportunities that the Village has for economic development is the education level of the residents. Challenges include being in the State of Illinois, small villages get lumped together with other villages, traffic and the Village's low vacancy rate.

Mr. Stevens went over incentives such as Edge Tax Credit, Property Tax Abatement, TIF's, Sales Tax rebate and Infrastructure improvements. He suggested that the Village have a policy or guidelines and don't be afraid to say no.

He then explained marketing in terms of Economic Development Funnel. Illinois markets the State of Illinois to change the prospective for businesses. It is not as bad as the narratives being presented to companies and businesses. Lake County Partners tries to separate Lake County from other Counties. They call it the Lake County Promise which are things they can deliver on, such as world class health care, high quality of life, top rated schools and work force. The next thing companies look at are the Village's process such as how the Village does their permitting, building and zoning codes and how to go through the process. Mr. Stevens suggested having a consistent process.

Lake County Partners focuses on work force and talent. They target young professionals, mid-career professionals and senior executives. Lake County is a good place to live and work. Mike stated that the Village should attract the residents who want to live here, spend money here and also work around here. Attracting the people is the Economic Development of the future. He suggested targeting businesses by doing mailings and putting a package to realtors on the Village website but not spend a lot of money doing big promotions.

Mike stated that Lake County Partners puts out updated information quarterly with employment rate, demographics and vacancy rates. He will share this with Mayor Soto.

Mayor Soto stated that in the past Hainesville has had different tax incentives. In the future the Village would want to set benchmarks or thresholds. Mike noted that the Village needs to work with whomever they are doing the deal with to understand what they are projecting in their sales and what it would equate to the Village's sales tax revenue. Once the total number is figured out the first 20% to 25% will be what the Village keeps and then negotiate the 75%.

Mike explained the process further. Mayor Soto thanked Mike and wished him the best of luck because he will be leaving Lake County Partners due to moving out of state.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the February 14th, 2017 Regular Board Meeting Minutes
2. A Motion to Approve the February 28th, 2017 Bills Payable for \$62,337.81

Trustee George Duberstein motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Derenoski

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Steve Zehner reported that they have shot a number of grades for the storm water evaluation. He got the data back but hasn't spoken to anyone yet. He will meet with Mayor Soto.

Village Attorney

Village Attorney Jim Rock was not in attendance.

Public Works

Public Works Supervisor Mike DePouw reported that Eric Christensen installed the new light pole at Deer Crossing and Deer Lake. He has ordered two new street signs and mounting straps. They are using High Vis Inc. for the street signs, No Parking signs and posts. There was also a water issue on the northwest side of the Cranberry Lake path. A house on Grandview was leaking water so Round Lake Park went and shut the water off. Mike and Jeremy dug a trench for the water to drain. After it dries, they will repair the path.

Mike also reported that they hauled away the broken concrete sections of sidewalk. They have also been picking up trash around the wetlands and Cranberry Lake path.

Trustee Daley added that they are looking into using limestone screening instead of woodchips on the path because they would last longer and compact harder. They cannot be a permanent path but it is legal. There is a limestone path by the water tower.

Police Chief

Police Chief Perlini asked that everyone be careful on the roadways because with the nice weather there are kids and pedestrians out.

Treasurer

Treasurer Kelly Hensley reported that she submitted the budget drafts to Mayor Soto and Trustee Daley. They are asking for additional trimming with the budget requests and they are due back Friday, March 3rd at 9:00 a.m. Trustee Daley checked with Village Attorney Jim Rock regarding the use of water fund money. Once the water infrastructure is taken care of, additional funds can be used in the general fund. It would be a transfer and Kelly is looking into whether the Village needs an ordinance and what the auditors want. The budget process is running short in the revenue. The water fund will have \$285,000 above and beyond expenditures so they are looking to use the money in the general account for tree removal projects, general account capital reserve and water reserve. They are waiting to hear from the accountants on what is feasible. When the utility bill was raised, it has helped to build the fund. The water fund will not be shorted. Village Engineer agreed with Trustee Daley.

Kelly also reported that the phone system was installed in January and she is working on tweaking some issues. Also, Kelly was contacted by the Neopost rep that when they were getting the machine ready for tomorrow's demonstration it became apparent that this machine would not be capable to handle the job we need. She asked them to put together a proposal for the machine above that one which she received. She reviewed the proposal and it was decided that a different route may have to be taken. The maintenance of our current machine is escalating in prices from year to year due to its age. They will be looking at the figures again and she is also asking for a reduction in the maintenance agreement because we don't use it a lot. The project is tabled until more internal office review.

Village Clerk

Village Clerk Kathy Metzler was on vacation. Deputy Clerk Roseann Stark reported that they have been getting ready for the Candidates Forum March 8th, as well as preparing for the election. Also working on the renewal of business licenses.

Mayor

Mayor Linda Soto reported that the Candidates Forum is March 8th at the Village Hall. Gene Carey from the Round Lake News will be videoing the event. She urged residents to come in person so they can ask questions and get to know the candidates.

Great Age Club & any other general announcements

Trustee Georgeann Duberstein stated that a travelogue will not be done every month as previously reported but once every quarter. She also reported that Earth Day is Saturday, April 22nd and there will be the village wide clean up. She'd like to see Trustees involved to help. Honor Students will also help and there will be a pizza party afterwards. The clean-up will go from 9:00 a.m. to 11:00 a.m.

Business

An Ordinance Establishing a 6% Tax Rate for the Simplified Municipal Telecommunications Tax

Mayor Soto explained that the Village has had this tax for a number of years, however, in a recent audit Kelly found that in 2002 an ordinance passed from the Board at that time to increase it to this level but the filing never reached the state. Therefore the Village hasn't been getting the rate that we were on the books to get.

Trustee Daley motioned to approve an Ordinance Establishing a 6% Tax Rate for the Simplified Municipal Telecommunications Tax; seconded by Trustee Georgeann Duberstein.

Treasurer Kelly Hensley added that it is estimated that the Village will receive about \$18,000 more a year.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Derenoski

Motion carried.

Ordinance #17-2-232

Advanced Disposal Possible Contract Extension – Discussion Only

Mayor Soto introduced Bob Pfistert, Municipal Marketing Manager for Advanced Disposal. He stated that they came up with a contract extension disposal. The Mayor stated that the Village did a trial electronic recycling program with Advanced and they reviewed some service issues. She asked that Bob guarantee the Board that they will address the issues which he agreed. Some points brought up at the Advanced Disposal meeting was the elimination of yard waste stickers. The current contract goes through 2018 and would be extended for five years beginning next year. The rate would go up now with the CPI but next year the rate would be frozen. Advanced Disposal agreed to start eliminating yard waste stickers beginning with this season and continue for the five years. Years 2, 3, 4 and 5 the garbage rate would go up according to the CPI and the Village would continue with the electronic recycling. Eliminating yard waste will encourage residents to get rid of yard clippings the right way. Leaf vacuuming continues.

The Mayor distributed two sheets; one is the 2017 Water & Sewer Rate schedule with regular and senior rates and the other is the garbage charges through the years.

There has been excessive blow away of trash on trash day. Bob Pfistert and Cris Manley have addressed this issue. Their staff has been overloading the truck which causes blowing away

and the drivers have been told to unload more often. Bob added that the hydraulic oil that leaks will be checked by maintenance routinely. Bob stated that the issues have been addressed and they will continue to stay on them.

The Mayor stated that if they were not extending the contract, the other option would be to go out to bid. Walter Willis of SWALCO was also in these meetings. The Mayor feels it is attractive to have the yard waste stickers eliminated and have the electronic recycling and not go out to bid. Yard waste sticker season begins April 1st but the Board does not meet until the end of March, therefore, the Mayor would like to put something in the newsletter and the website or a CTY call to let residents know about the yard waste stickers.

The Mayor further explained that the Village was only getting revenue of \$.20 on the regular and \$.10 on the seniors. That was also at the time we raised the water bill significantly so the Village eased back. However, in the year 2013 when the new 5 year contract was adopted the revenue was \$1.12 on regular and \$.90 on seniors. The question is what we would make our rate this year starting in May. The Mayor recommends going with the higher billing because yard waste stickers are eliminated and free year-round electronic recycling. Also, Bob stated that there is an unlimited number of yard waste bags. The Mayor added that the residents will have to be reminded that yard waste is grass clippings and tree limbs will need to be cut into 4 foot by 2 foot bundles with twine and branches no greater than 4 inches.

Bob added that with the new contract Advanced Disposal will put out a new brochure and outline the new program. The Village will approve the brochure before the mailing is sent out.

The Mayor asked Bob to draft a contract with the proposed changes, have the Village attorney review it and then send it to the Board. She would like the Board to give her input. The Mayor and Kelly will crunch some numbers as to administrative costs.

Comcast Business Service Renewal Agreement for Public Works Internet & TV \$69.85 a month

Trustee Daley motioned to approve the Comcast Business Service Renewal Agreement for Public Works Internet & TV \$69.85 a month; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Derenoski

Motion carried.

Comcast Business Service Renewal Agreement for Village Hall Internet & TV \$119.80 monthly

Trustee Daley motioned to approve Comcast Business Service Renewal Agreement for the Village Hall Internet & TV \$119.80 monthly; seconded by Trustee Hein.

The internet for the Village Hall is more than Public Works because the Village Hall has static IP and the speed is deluxe.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Derenoski

Motion carried.

An Ordinance Amending the Unit Priced Accessories Fee Table for Building Permits in Section 15.04.020 of the Village of Hainesville Code of Ordinances

The Mayor stated that the memo states that the General Permit is remaining at \$310 but the table in the ordinance states \$360. The correct amount is \$360. The General Permit can involve up to 6 or more inspections. Trustee Daley stated that they looked at how many visits take place for a permit and that was the basis for the changes. It is now simpler.

Trustee George Duberstein motioned to approve an Ordinance Amending the Unit Priced Accessories Fee Table for Building Permits in Section 15.04.020 of the Village of Hainesville Code of Ordinances; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Derenoski

Motion carried.

Ordinance # 17-2-233

Trustee George Duberstein motioned to adjourn the February 28th, 2017 Regular Board Meeting; seconded by Trustee Hein.

All in favor say aye, motion carried.

The February 28th, 2017 Regular Board Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Roseann Stark
Deputy Clerk