

November 14th, 2017 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m. Mayor Daley thanked the veterans for their service.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley and Chief Perlini

Establishment of quorum.

Agenda Approval:

Trustee Derenoski moved, seconded by Trustee Hein to approve the agenda. Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

There was no public comment.

Consent Agenda

1. A Motion to Approve the October 24th, 2017 Regular Board Meeting Minutes
2. A Motion to Approve the October 2017 Financial Statements
3. A Motion to Approve the November 14th, 2017 Bills Payable for \$137,435.91

Trustee George Duberstein moved, seconded by Trustee Derenoski to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Reports and Communications from Mayor and other Officers:

Mayor

Mayor Daley stated that his report is in the packet. He added some budgets concern. He spoke with Village Engineer Greg Gruen regarding road replacement. The MFT had been providing about \$100,000 a year. To repair the roads in a 10-year cycle would take about \$200,000 a year. Also, the wetland repair, tentatively scheduled for this summer will be about \$100,000. Trustee Georgeann Duberstein suggested a cold tar sealant. It is more expensive but it extends the life of a road 8 to 10 years. She will get more information and send it to the Mayor who will forward to Robinson Engineering. The money that the State is withholding from the municipalities does not deal with MFT; it is the sales tax. It would not affect Hainesville as we are non-home rule.

The Village Hall is closing December 25th through January 1st. It is a low activity week and employees will take vacation or personal time. We will be checking voice mail and emails.

Clerk

Village Clerk Kathy Metzler has been working on text amendment and special use hearing for Prairieview School. The special use hearing is December 5th, 2017. Mayor Daley explained a text amendment.

Kathy and Roseann attended a class at Lake County Permit Building in Libertyville for GIS mapping. This is useful when sending out certified letters to addresses within 250 feet of a property having a special use hearing.

She is also working on the budget and the website.

Finance and Treasurer

Trustee Derenoski thanked the Village for thinking of him when he was ill.

He is in the process of working on the budget.

Treasurer Kelly Hensley is also working on her budget. She reminded everyone that the budget needs to be in by December 4th. Kelly is continuing training with Greg on utility billing. They attended a user group meeting for utility billing.

Public Works and Public Works Supervisor

Trustee Kriese met with Mike DePouw to work on the budget. At one of their meetings, they looked at the condition of generators. They found out that there is an alarm on the generators but there is no notification on the generators so they will be looking at alarm notification software or Wi-Fi connection. Preventive Maintenance on the well houses and lift stations was done by Chris Electric and nothing serious was found.

He also read Mike DePouw's report. The Deer Point Trail sign was installed and he thanked Dave Schultz for his assistance. Road resurfacing for the year has been completed. The sidewalk and retention wall on East Big Horn was completed. Summer equipment had maintenance done and stored for the winter. Winter equipment was brought out and has gone through to insure workability.

Community Events

Trustee George Duberstein reported that the 3rd annual Civil War Event will be on September 8th and 9th, 2018.

Wetlands and Great Age Club

Trustee Georgeann Duberstein reported that burns will be taking place on the open spaces. Five trees were planted at the baseball woods. The Great Age Club has scheduled the Holiday Luncheon and will not be meeting at the Village Hall in December.

Ad Hoc Committees

New Resident Pamphlet

Mayor Daley has received the pamphlet and will be looking at it.

Tree Replacement

Trustee Chynoweth reached out to 10 or 11 local communities regarding tree replacement. Most have a cost sharing program with the resident. He will have a presentation at the December 5th meeting.

Police Chief/Public Safety

Mayor Daley received the monthly report showing the most regular crime was theft from open garages and unlocked cars.

Business

A Vote to extend the Special Use Permit Ordinance with Dunkin Donuts until November 27th, 2017 Mr. Patel failed to have the Real Estate Sales Contract and the Development Agreement in time for this board meeting. Therefore, we are asking the board to extend the agreement date.

Mayor Daley explained what transpired and the changes in the sales contract. There are no exterior changes, however, one change was having the Village pay more fees. The building will also be smaller by 200 sq. ft.

Trustee Derenoski moved, seconded by Trustee Hein to approve the extension the Special Use Permit Ordinance with Dunkin Donuts until November 27th, 2017. Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6 Motion carried.

Special Service Area Tax Levy Annually, the Board must decide how much to collect from the SSA area homeowners. We have collected \$21,000 for the last three years. I recommend that we again collect \$21,000.

Trustee Hein moved, seconded by Trustee Derenoski to approve the Special Service Area Tax Levy Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Resolution in Support of Illinois Bicentennial Celebrations December 3rd, 2018 marks the 200th anniversary of the admission of Illinois to the Union as a State. Our community recognizes the importance of the bicentennial celebration as a way to honor the citizens and the history of our great state, and set a course for success over our next 2000 years.

Trustee Kriese moved, seconded by Trustee Derenoski to approve the Resolution in Support of Illinois Bicentennial Celebration Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6 Motion carried. Resolution #R-17-11-118

An Ordinance Establishing Regular Meeting Dates for 2018 This is an Open Meetings Act yearly requirement at the beginning of each calendar year.

Trustee George Duberstein moved, seconded by Trustee Hein to approve an Ordinance Establishing Regular Meeting Dates for 2018. Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6 Motion carried. Ordinance #17-11-259

Illinois Municipal League Risk Management Association Village Insurance for 2018 \$37,828.44 This is a yearly insurance renewal.

Trustee Kriese moved, seconded by Trustee Hein to approve the Illinois Municipal League Risk Management Association Village Insurance for 2018 \$37,828.44.

Kelly explained that this is the village insurance that covers property damage, worker's comp, payroll tax, fire, etc. for the village hall, public works, well houses, water tower, lift stations, boiler and furnaces. She would look to see if this covers Director's insurance.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth – 6. Motion carried.

Trustee George Duberstein moved, seconded by Trustee Kriese to adjourn the November 14th, 2017 Regular Board Meeting. All in favor; motion carried.

The November 14th, 2017 Regular Board Meeting adjourned at 7:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kathy Metzler".

Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for November 14, 2017

- 1) Worked closely with George and Jim Rock concerning whether or not SSA funds can be used on the Hainesville Meadow. At this point the answer is yes. However, George is still researching the topic.
- 2) In response to the numerous coyote sightings, I did some basic research which located some informative articles on the topic. The information has been placed on our web page and I asked John to place it on our Facebook page.
- 3) As part of my plan to review all contracts for possible renegotiation, I sent an offer to Grayslake that, if accepted, would freeze the police contract fee for 3 years and extend the contract for four more years. During the 4-year extension the increases would be 1%, 1.25%, 1.25% and 1.25%. The freeze would save us \$108,684 over the 3 years that remain on the current contract.
- 4) I am collecting information about our Dispatching contract to see if the fee can be renegotiated.
- 5) The staff and I are working on the District 46 Solar Panel project as well as the development of a Self-Storage facility.
- 6) Roseann and I continual to deal with minor ordinance violation.
- 7) A Cranberry North resident has contacted me numerous times in an effort to have the Village assume the responsibility to remove and replace dead/dying trees located within the easements in that neighborhood. The resident submitted a FOIA request for documentation including the development agreement. The resident's document review, as well as mine and Jim Rock's review, found no language that would lay that responsibility on the Village. My answer to the individual was that since we can find no documents to the contrary, we will stick with the past practice of the townhome association(s) being responsible for the trees.