

February 27th, 2018 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Hein, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler,

Establishment of quorum.

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Hein to approve the agenda.

Roll call vote: Ayes: Trustees George Duberstein, Hein, Derenoski, Georgeann Duberstein and Chynoweth – 5. Absent: Trustee Kriese. Motion carried.

Public comments:

There were no public comments.

Consent Agenda

1. January 23rd, 2018 Public Hearing to Discuss: A Request for a Variance to Allow a Well and Septic System in a ORD Zoned District and a Request for a Special Use Permit for a Storage Facility in ORD Located at P.I.N. 06-28-300-038 and 06-28-300-022
2. Approval of the January 23rd, 2018 Regular Board Meeting Minutes
3. Approval of the January 2018 Financial Statements
4. Approval of the February 27th, 2018 Bills Payable for \$185,776.03

Trustee Derenoski moved, seconded by Trustee Hein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 5. Absent: Trustee Kriese. Motion carried.

Reports and Communications from Mayor and other Officers:

Mayor

Mayor Daley's report is attached. The scoping of the sewers were to be televised every 10 years. Greg Gruen found that our 10 years are up and we need to do all of them again at a cost of over \$110,000. However, Gerry spoke with Linda Soto who recalled that there was an agreement with numerous communities going in together to lower the cost. Greg researched it and found that it is only for the east half of the sewer area. The Mayor asked Greg to go back to the committee and find the communities going in to see the price. The first year we would do the east side and next budget year the west side. Every 10 years the process would be repeated. It will not be \$110,000 but perhaps half that amount. There is money to do this.

The Mayor and Mike spoke to a company regarding sidewalk repair. Greg Gruen suggested a company called SureFoot. Gerry explained the company. This company will charge approximately \$200 per mile to survey the sidewalks. The Village has about 6 miles of sidewalk totaling about \$1,200 to check and score the sidewalks. Gerry has approved this expense. In about a week, the company will come to do a demonstration. If the Village goes with this company, it is approximately \$65 per square. There have also been complaints about curbs

crumbling at the driveway. Mike and Jeremy found about 12 of them. There is a company that will come out and smooth the curb. There was discussion regarding sidewalk and curbs.

Trustee George Duberstein added that Tall Oak has a lot of cracks and he was wondering what kind of a warranty there is for the roads. The Mayor would look into it.

Clerk

Village Clerk Kathy Metzler updated the Board on the political signs. They can be put up at any time and must be removed 5 days after the election. The storage facility that applied for the special use withdrew their application.

Finance and Treasurer

Trustee Derenoski reported that Kelly has been working on the budget and they will meet on Tuesday. They hope to present the final numbers soon. There is a new BKD contract on the agenda.

Public Works and Public Works Supervisor

The Mayor presented Trustee Kriese's report. All the garage door openers have been replaced. The air make-up unit in the meeting chamber was making noise and it was determined that the blower motor was bad. To replace the entire unit because of its age is \$9,275 the cost for the new motor was \$1,200 so the new motor will be installed. Eric from Chris Electric repaired the control disconnect handle at Well #3 and installed a new fuse for the gas detector which when energized the unit displayed multiple alarms; a new one will be ordered. Wally and Mike spoke with Terry Grom regarding the overflow of the water tower. The transducer had ice buildup which was cleaned and put back in service. About 2,000 gallons was pumped into the pond. Terry is looking into a heat lamp that is strong enough to keep the ice from forming. Trustee Kriese did not want to go for additional safety since this was an isolated incident. Trustee Kriese has been working with Trustee Chynoweth on the water rate review.

Community Events

Trustee George Duberstein reported that he is working on publicity for the Civil War Reenactment. Trustee Georgeann Duberstein met with the Memorial Day Parade Committee for George.

Wetlands and Great Age Club

Trustee Georgeann Duberstein reported that Lake County has hired consultants to look into paratransit and other transportation issues and they are making progress. The big issues are getting people to work. Also, an issue is the first and last mile such as getting to and from a train station. They are looking into doing something with Uber, Lyft or a taxi service. There was a survey online but Georgeann was not sure if it was available on lakecountyil.gov and if you have to go to transportation.

Great Age is meeting Thursday for a movie.

Trustee Duberstein sent out information to the trustees regarding the Mayor's Monarch Pledge. At the last IML breakfast someone from the Sierra Club asked if the Village would be interested in taking the pledge because the population of Monarchs has dropped 90%. She recommended using Monarch loving plants on the medians and around the Village and educating residents. The Village is applying for a \$10,000 matching grant through ComEd and Open Lands focusing on pollinators. Trustee Duberstein is working on the idea of putting a park north of the Village

Hall pond. The Village can comply with many of the action items that are recommended by the National Wildlife Federation at very little additional cost. She discussed her suggestions.

Ad Hoc Committees

Trustee Chynoweth reported that he is working with Trustee Kriese on water rates. The Village water charges are considerably less than surrounding communities. They came up with 3 scenarios to generate revenue but the Village would still be less than neighboring communities. The water fund is not restricted and can be used to fund other things but the money would not go into General Fund.

Police Chief/Public Safety

The Mayor stated that the Chief had nothing to report but there had been an incident reported with no further information available.

Business

IMRF Resolution to report as income to the IMRF cash paid in lieu of or related to health insurance. The Village already reports, as income, the health stipend that we provide to our employees. IMRF is requesting that municipalities pass a resolution indicating our practice.

Trustee George Duberstein moved, seconded by Trustee Derenoski to approve the IMRF Resolution to report as income to the IMRF cash paid in lieu of or related to health insurance.

Roll call vote: Ayes: Trustees George Duberstein, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 5. Absent: Trustee Kriese. Motion carried. R18-2-120

Approve Mayors' Monarch Pledge – This item was explained in Trustee Georgeann Duberstein's report. If the Board agrees to proceed with the concept we will need to take a vote.

Trustee Derenoski moved, seconded by Trustee Hein to approve the Mayors' Monarch Pledge

Roll call vote: Ayes: Trustees George Duberstein, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 5. Absent: Trustee Kriese. Motion carried.

BKD LLP Auditing Proposal Services for Fiscal Year 2018 - \$20,850, 2019 - \$21,370 and 2020 - \$21,900 – They are our current auditing firm. The Village is saving money by accepting this 3-year proposal.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the BKD LLP Auditing Proposal Services for Fiscal Year 2018 - \$20,850, 2019 - \$21,370 and 2020 - \$21,900. **Roll call vote:** Ayes: Trustees George Duberstein, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 5. Absent: Trustee Kriese. Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski to adjourn the February 27th, 2018 Regular Board Meeting. All in favor; motion carried.

The February 27th, 2018 Regular Board Meeting adjourned at 7:18 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for 2/27/2018

1. As you have noticed Hainesville is getting older and some of our infrastructure is beginning to show some wrinkles. I have listed some mayoral goals on my Village website bio page. One of them is to maintain our infrastructure in good operating order. With that in mind, we have a number of things in the mix. First, Mike, Jim Rock, Greg Gruen and I are developing a Sidewalk/Curb Inspection and Repair Program and Ordinance. You'll probably be seeing a copy at the March Board Meeting. Along those same lines, Mike and I met with a company that inspects, rates and repairs sidewalk trip hazards. We are going to have a demonstration and depending on that outcome, we may employ them to repair our walks.

We are also going to schedule a water tower inspection for early this summer. Our extended warranty ends in July and we'll want to make use of its guarantees.

2. We just found out today that 10 years ago, the Village entered an agreement with the County that may require us to have our sewer lines televised every 10 years. Robinson Engineering is working to get me more details. However, Terry Grom said the cost could be in the \$110,000 range.
3. I recently met with two representatives of the Chicago Area Red Cross. I had contacted the Red Cross to see whether or not our two buildings could be used by the Red Cross as shelters during an emergency. During their visit they determined that the Village Hall might be useful as a processing site. I have filed some paperwork with them and am awaiting an evaluation team visit.
4. The staff and I are working on two important organizational processes. First, I've established a Long-Term Calendar. We will enter reminders, such as contract renewal dates, annual required activities, preventative maintenance items, and other items that have a tendency to be forgotten over long periods of time (i.e. televising the sewers). The second activity is the development of a shared drive. The four of us will place files that all of us should have access onto a section of our server. So far, we have placed many of our various contracts, pdf. files of some of our developments, and our developer checklist on this drive. So, if you hear us talking about the "F" drive, this is what we are calling the shared drive.
5. I arranged with our Municipal insurance provider (IMRA) to perform a safety evaluation of the PW building. The verbal report was positive and I'll share the written report when it arrives.
6. Roseann, Lake Co. Building Department, the Police and I have been pursuing Ordinance Violations on a regular basis. Since May we have sent out approximately 40 letters of notification. The letters indicate what the violation is (including a picture) and when it must be remedied to avoid a ticket. In most cases the letter is enough to get compliance but tickets have been issued and in one case we had a towing company remove a RV from a property.
7. I am in negotiations with Ancel Glink to review all of our ordinances. This is something the firm recommends be done every couple of years. Ours have never been done.