

July 24th, 2018 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 8:03 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler and Village Attorney Jim Rock

Absent: Trustees Kriese and Chynoweth

Establishment of quorum:

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein - 4. Motion carried.

Public comments:

Mr. Wasik is running for Lake County Board District 6. Mr. Wasik introduced himself and asked how the County can better serve the Village. He stated that he is working on tax appeals reform. He left cards for anyone that would like to contact him.

Consent Agenda

1. Approval of the June 26th, 2018 Regular Board Meeting Minutes
2. Approval of the July 24th, 2018 Bills Payable for \$162,733.21

Trustee Derenoski moved, seconded by Trustee George Duberstein.

Roll call vote: Ayes: Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein - 4. Motion carried.

Reports and Communications from Mayor and other Officers:

Mayor

Mayor Daley's report is attached. There will be a change in the Agenda style for next meeting; the Mayor's report will be at the end of the reports so he can take notes and not interrupt Trustees as they give their report.

The Mayor stated that the Village received the letter from the Army Corp of Engineers granting permission to start the channelization project. Start date is September 8th. At this meeting the Board will approve a second part of the project, the Deer Point channelization, which is being done because of the \$100,000 grant.

Curb and sidewalk repair projects were completed last week. Both jobs were well done. The company, Sure Foot, came in and shaved approximately 67 panels of sidewalk to take out the trip hazard. The Mayor visited some of the sites that were done and he said they did a good job. In the past when the Village has done curb replacement, it required cutting into the lip of the driveway and then had to replace the whole apron. This company cuts right at the back of the curb very precisely and replaces the curb. Four curbs were done and they looked good. The Mayor will have the Public Works crew go out and survey the neighborhoods to see if other spots need to be done. Money would have to be re-allocated in Public Works.

The Mayor is meeting with the Chief to discuss overnight parking.

Mike DePouw is recovering at home and will be out approximately 6 weeks.

Clerk

Clerk Kathy Metzler stated that we are having a special Meeting on Tuesday August 7th now that the Planning and Zoning Commission has recommended to the Board approval for a special use for Dunkin Donuts for the drive thru.

We have on the agenda tonight approval for an updated website, which we've been working on and discussing.

Roseann was on vacation and when one of us ladies is missing, we really notice it. We are glad she is back.

It has been very busy in the office. We've had numerous residents apply for overnight parking stickers, have had 4 FOIA's in the past few weeks. Just trying to stay afloat.

Finance and Treasurer

Trustee Derenoski stated that the audit had gone well.

Public Works and Public Works Supervisor

Mayor Daley has been meeting with Jeremy since Mike is out to make sure they have work assignments and are kept busy. Dave Schultz is also helping.

Community Events

Trustee George Duberstein reported that Scotty's Hot Dogs is the food vendor for the Civil War Event. With Roseann's help 16 reminder letters went out to potential donors. The Village has received about \$5,000 in donations. He put a formal application in for the 4 X 4 sign on Rollins Road.

Tri County Access and Great Age Club

Trustee Georgeann Duberstein reported that the Great Age Picnic was indoors at the Village Hall. The garage sale is this weekend. About 40+ homes are participating.

The Tri County Access will have an Open House from 4 p.m. to 7 p.m. at the Countryside Banquets in Lakemoor. They will have videos of the proposals, displays and people to answer questions.

She also noted that Welcome Packets continue to be distributed to new residents.

Ad Hoc Committees

Grants

Trustee Hein reached out to Senator Bush's office again. Dena was given some websites to look for grants. She has been going through the websites to see if any pertain to the Village. The Mayor agreed that there is not a lot available.

Planning and Zoning Procedures

Mayor Daley read an email from Trustee Chynoweth. Jack researched several local communities. The Planning and Zoning Committees consist of 5 to 7 members and meet once a month. Recommendations and concerns are presented as they are in Hainesville and then brought to Board for action. The Mayor is working with Houseal Lavigne to do a workshop in September.

Village Engineer

Village Engineer was not in attendance.

Police Chief/Public Safety

Police Chief was not in attendance.

Business

Approval of a Resolution Authorizing Participation in the ComEd Green Region Program for the Gathering Place Project. This is a necessary step that allows us to accept and use the \$10,000 grant we received.

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein - 4. Motion carried. Resolution #R18-7-126

Approval of \$6,840 payment to Evans Web Services for Website improvement. The staff has met with Tim Evans and shared our vision and needs. Our current website is clunky and difficult to navigate.

Trustee George Duberstein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein - 4. Motion carried.

A Resolution Authorizing a Waiver of Bidding for the 2018 Wetland Channelization Plan Agreement.

Trustee Derenoski moved, seconded by Trustee Hein. **Roll call vote: Ayes:** Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein - 4. Motion carried. Resolution #R18-7-127

Approval of the ILM 2018 Deer Point Channelization Agreement for \$47,991.39. This project was originally projected for next fiscal year but due to the \$100,000 grant from the state, we are able to coordinate it with our current project.

Trustee Derenoski moved, seconded by Trustee Hein to approve the ILM 2018 Deer Point Channelization Agreement for \$47,991.39. **Roll call vote: Ayes:** Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein. Motion carried.

The Mayor stated that the water that reaches the mud pit is not flowing to the inlet that was put in year's ago.

Approval of a Proposal for Robinson Engineering, LTD. for Replacement Force Main Air Release Valves Engineering Fees for \$8,900. This covers the cost of developing a bid package for this project.

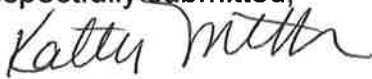
Trustee Derenoski moved, seconded by Trustee Hein. **Roll call vote: Ayes:** Trustees George Duberstein, Hein, Derenoski and Georgeann Duberstein - 4. Motion carried.

The Mayor stated that in May one of the valves blew out and it cost \$18,000 to repair. He asked Robinson to put together a bid package to repair the remaining 11. They forgot to put the package together at that time. This is for the fees to develop the bid package. Steve Zenner told the Mayor that the Village should receive a bid package up for approval at the September meeting so it can be done prior to winter. This amount includes the drawings necessary for the bid package.

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski to adjourn the July 24th, 2018 Regular Board Meeting. All in favor; motion carried.

The July 24th, 2018 Regular Board Meeting adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kathy Metzler".

Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for 7/24/2018

- 1) We have received verbal confirmation from the Army Corps of Engineers approving our channelization project. We are awaiting the actual letter. If approved at tonight's Board Meeting, this project will be expanded to include placing channels in the pond at the Deer Point entrance.
- 2) We have heard from Representative Yingling and the Secretary of State Office informing us that paperwork for the \$100,000 grant is forthcoming. They have reassured us that the money is ours.
- 3) We have recently been dealing with a number of complaints from residents who have called the police for permission to park in the street overnight. The problem is that the police told these individuals that the Village no longer allows overnight parking. The Village has not changed our procedures or practices on this topic. There was a communication breakdown that led to this misunderstanding and I've addressed the issue with Grayslake PD. Also, I've requested a meeting with the Chief and Deputy Chief to clarify the Village's stance.
- 4) We have a contract for Evans Web Services on the agenda tonight. The staff and I met with Tim Evans to discuss updating the Village's website. Currently the site is difficult to navigate which makes finding information difficult. We have previewed a variety of other Village web sites and are using those as a springboard to improve ours. Evans will bring his recommended changes to the Board before we implement them.
- 5) I've arranged with Houseal Lavigne to present a Planning and Zoning workshop to the Board. The meeting will be in September. More information will be forthcoming.
- 6) I am researching the condition of a variety of trees surrounding Cranberry Lake. A number of trees will need to be dropped and removed.
- 7) I attended the Eid Celebration held at the Rahmah Foundation in Lake Villa. The foundation is a Muslim organization which opened approximately one year ago. I had a great time speaking with a number of the members as I learned about their outreach program and their faith.
- 8) I spent a morning with Jim Rock and Scott Puma working on a number of areas as part of the ordinance review. We are about 95% done. I need to enter a number of changes, get a few more points clarified by Scott, and we should be ready to go.
- 9) Sidewalk and curb repair are to begin this week. There are 3 curb sites to be fixed and approximately 30 sidewalk panels that will be shaved to remove the tripping hazard.
- 10) Crack sealing of our roads should begin early next month.

Mayor's Report Addendum 7/24/2018

- 1) We have received the actual letter from the Army Corps of Engineering granting us permission to start the channelization project. The start date is September 8th.
- 2) The curb repair and sidewalk repair projects were completed last week. Both jobs are well done. I may reallocate some PW funds to do some more curb repair this season.
- 3) The Chief and I are meeting Wednesday 7/25 to discuss parking.
- 4) Mike DePouw is recovering at home. He will be out approximately 6 weeks.