

September 25th, 2018 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Public Works Supervisor Mike DePouw

Absent: Trustee George Duberstein (came in late)

Establishment of quorum

Agenda Approval:

Trustee Derenoski moved, seconded by Trustee Kriese to approve the agenda. **Roll call vote: Ayes:** Trustees Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 5. Motion carried.

Public comments:

There was no public comment.

Trustee George Duberstein entered the Council Chambers at 6:33 p.m.

Consent Agenda

1. Approval of the August 28th, 2018 Regular Board Meeting Minutes
2. Approval of the September 4th, 2018 Special Meeting Minutes for Planning & Zoning Workshop
3. Approval of the August 2018 Financial Statements
4. Approval of the September 25th, 2018 Bills Payable for \$161,196.70

Trustee Derenoski moved, seconded by Trustee Hein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Reports and Communications from Mayor and other Officers:

Finance and Treasurer

Tax Levy

Trustee Derenoski reported that the Village earned \$8,474.78 in interest on a CD that matured. The money will be applied to the loan payment for the Public Works Building. Treasure Hensley met with a new company to talk about Village insurance. They will re-visit this in the spring. They are working on the Tax Levy; the percentage will be lower than the 5% threshold. It will be presented at the next Board meeting and approved at the November meeting. They are also working on the SSA for the next fiscal year.

First round of budget requests will be due before the end of the year. Trustee Derenoski asked that Trustees look at wish list items. Budget forms will be in Trustee mailboxes soon.

Public Works & Public Works Supervisor

Trustee Kriese continues to meet with Mike DePouw. The Mayor and Wally walked the Village during the last rainstorm to look at the drainage issues. There was some flooding due to street sewer mains being covered with debris and yard waste. He is asking residents to keep grass clippings on the lawn not in the street. They also checked the flow of the Hainesville Meadow which was good. The retaining wall had some issues so the Mayor informed those residents.

Mike DePouw reported that the Hainesville 2018 road re-surfacing project has begun with concrete cutting and removal and should be completed by October 22nd.

ILM has about 2/3rds of the first phase of the wetland channelization completed. Once this is finished they will move to the entrance of Deer Point to complete the work. Mike has inspected some of the completed work and it looks like there is good water flow.

Thanks to the excavator at the Dunkin Donuts property who had one of his trucks deliver approximately 25 semi loads of dirt and clay to fill in the low spot in the Gathering Place. They are still getting it to final grade.

Mike thanked all of his employee's including Dave Schultz for their work with the Civil War Reenactment.

Community Events

Trustee George Duberstein reported that Halloween is coming up and Dena is responsible for that event. Trustee Hein stated that there will be a Halloween coloring contest. The coloring paper is available on the website or at the Village Hall. It needs to be turned in by October 24th at 4:30 p.m. She has gift cards from Wendy's, Walmart and The Freeze. There will also be hayrides.

Tri County Access/Great Age Club

Trustee Georgeann Duberstein stated that the Great Age Club will have their annual Progressive Dinner October 19th.

Tri County Access had an Open House to encourage residents to come with suggestions for ways to help control the traffic problems, alternatives to Route 53 or any other concerns. There was also an Open House done by the marketing consultants for Lake County. They are moving toward some recommendations for one, two and three years. She explained the recommendations further.

She updated everyone on the Gathering Place; north of the Village pond. The Village received a grant from Open Lands & Com Ed to create the Gathering Place, to attract monarchs and also a place for people to gather nature. Georgeann has met with the Round Lake Park District Superintendent and his assistant to look at the property. There will be a more detailed look at the property with the idea of laying out the path. The Mayor has submitted a press release to the local papers acknowledging the grant and will give a progress report. The Board will see the revised drawings when updated from the park district but Georgeann stated it will not be detailed.

Ad Hoc Committee

Building Permit Review-Kriese/Chynoweth

Trustee Chynoweth stated they are reviewing the current permits requirements to see if some need to be updated, altered or removed. Trustee Kriese stated there is not a lot of detail in the permit explanations. They want to be more specific. The Mayor is hoping to simplify the permit process.

Clerk

Kathy Metzler has been working on the snowplowing bid with the Mayor and Mike. The bid opening is October 11th at 10:00 a.m. and awarding it at the October 23rd Board Meeting. The first day to circulate election packets started September 18th. Filing is in December and all information is on the website.

The Mayor and staff has been working on the new website. The front page is completed as far as content. It will be a cleaner more organized website. Before it goes live, everyone will be able to give some input.

She will be emailing a cheat sheet for the Municipal Code that shows shortcuts on the website. The books will no longer be used.

Been busy with a few new business inquires. Also, have had some overnight parking issues with Holiday Lane residents and trying to help them out.

Mayor

Mike DePouw stated that the Village contracted Urban Forest Management to come out and look at the trees around Cranberry Lake path. He ordered tags for each tree to be cut down. The tags will be ranked by order of danger and health of tree. Once these trees are tagged, the trees will either be removed or trimmed. He hopes to take down all the trees tagged "1" this year if there is enough money in the budget. This will be a process in the coming years. The trees closest to the path will be marked as hazardous and emerald ash trees will be removed.

Mike also reported that tree planting will either be the first or third week in October. Landscape Management has been contracted to plant 88 trees. The trees will try to be planted in the same place as before but if this cannot be done they will look as to where they can be planted.

The Mayor reported that he met with Greg Gruen and there are 3 portions of streets in old Hainesville that connect to Round Lake Park streets. He spoke to Mayor Lucassen of Round Lake Park to see if when they repair their section of the streets it would make more sense if they priced out Hainesville's small section and get it all repaired at one time. Hainesville would pay their share. Mayor Lucassen agreed.

Greg Gruen walked the channelization project. The Mayor asked if he could take photos with a drone to show the board the progress. There have been no complaints or comments from residents. The project is going well.

The Mayor received a call from Holiday Lane President Delores Anderson regarding a complaint she received from a resident about lack of street lighting around Holiday Lane. The Mayor drove at night and it is true. On Deer Crossing and White Tail there are only two lights. He called Erik of Chris Electric to price out 20 light poles and installation. Once he gets the cost he will see if it is feasible. There are lines that the Village can tap into. They will look at other streets also.

Business

An Ordinance Authorizing the Disposal of Personal Property No Longer necessary or Useful to the Village. The SCAG Cheetah is worth less than the cost to repair it.

Trustee George Duberstein moved, seconded by Trustee Chynoweth. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried. **Ordinance #18-9-271**

Approval to Sell the 2012 SCAG/Cheetah Lawn Mower to Dave Schultz for \$2,700.00. Mr. Schultz is aware of the condition of the equipment and is willing to purchase as is.

Trustee Kriese moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Ratify the Approval of the Purchase of the New SCAG/Cheetah for \$9,607.00. As explained earlier, this machine sells for over \$12,000.00 retail. The above is the negotiated price. We also received an additional \$500.00 worth of equipment and a 1-year warranty extension.

Trustee Kriese moved, seconded by Trustee George Duberstein. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Approval to Award the 2018 Air Release Valve Replacement Project to Archon Construction Co., Inc. for \$129,000. We received two bids of which this was the lowest. This is the project that will replace the 11-year-old air relief valves located on the force main.

Trustee Hein moved, seconded by Trustee Kriese. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Approval Contract for RVP Concrete d/b/a Dave's Concrete for Curb and Sidewalk Repairs for \$22,980. The sidewalk repair was beyond the capabilities of Surefoot. These sidewalk panels are a definite trip hazard. The panels need to be removed and replaced. The curb repair can be done more quickly and efficiently by the company than by Public Works.

Trustee George Duberstein moved, seconded by Trustee Hein. This is for the repair of the sidewalks that could not be shaved by Surefoot but are a major trip hazard. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Future of the Civil War Event – Discussion Only

Mayor Daley stated that this year's event was \$6,784.14 above revenue. The goal was that this event be self-funded. There is a pending change in the presentation of the Civil War Event for next year.

Trustee George Duberstein presented his Civil War report from this year. There were approximately 800 visitors to the event. If the event continues next year, it would take place the third weekend in October as this would be the last event of the year. Brett of the Northbrook Sports Club was fine with the date and he doesn't expect any competing events at that time. At this time, the event is free. Parking was also discussed. Discussion took place.

The Mayor wanted an idea of where the Board members stand if they had to decide to continue or not continue the Civil War Event. Trustees George and Georgeann Duberstein and Derenoski would like to continue the event. Trustees Kriese, Hein and Chynoweth would like to do something different.

Trustee George Duberstein stated that if he is not re-elected he would volunteer to do next year's event. The Mayor added that if they do continue the Civil War event next year another Trustee will be assigned to work with George.

Trustee Hein moved, seconded by Trustee Chynoweth to adjourn the September 25th, 2018 Regular Board Meeting. All in favor; motion carried.

The September 25th, 2018 Regular Board Meeting adjourned at 8:02 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Metzler".

Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for September 25, 2018

- 1) I want to thank George for his hard and successful work on the Civil War re-enactment. He, along with our Office and Public Works staff have put in hundreds of hours to provide the community with an interesting and entertaining production.
- 2) As reported last month, we are still waiting for Governor Rauner to release our \$100,000 grant.
- 3) The staff and I have met and spent two full afternoons working on the website update. We have submitted our latest changes to Tim Evans and are waiting for him to make those changes. We aren't ready to present you with the product yet, but we are getting closer.
- 4) As you may have noticed, excavation has begun on the Dunkin Donuts site and we have been able to benefit from that digging. You are aware that the Gathering Place is still a viable project. One of the concerns about the project was the fact that the center of that piece of property resembled a bowl and that the bowl tended to hold water after any rain. That problem is now solved. Knowing that Dunkin Donuts was going to remove a lot of soil so as to lower the profile of their site, I contacted their excavator and offered to take any dirt that they would give us. In the end, they provided 23 semi loads of soil to us. Mike DePouw and his crew spread it in the bowl and we now have a flat site.
- 5) I mentioned to you several months ago that a fast food restaurant was looking to build on a lot between Russo and Prairieview School. Kathy Metzler was informed last week that the negotiations are ongoing between the restaurant and Russo. We do not know what franchise is involved.
- 6) Street repaving should have started yesterday. We have contacted the residents in the affected area via 2 CTY calls and a note taped to their door.
- 7) We have posted a notice requesting bids for a 3-year snow plowing contract. The bid opening will be October 11th.
- 8) After our last big rain storm, Trustee Kriese and I walked the wetland north of the Village Hall to look at the retaining wall that backs the properties along parts of Centennial Drive and Tall Oak Drive. We noticed 3 sites that were near failing. If you remember, last summer the Village repaired 2 sections of wall that failed during the July deluge. Those failures were caused by a problem with our storm sewer. At that time, we hired a surveyor who determined that the wall lies within the homeowner's property and therefore is their responsibility. With that in mind, I sent a letter to all of the retention wall homeowners to remind them that the wall is their responsibility. Two homeowners have contacted me saying that they are pursuing repairs.
- 9) The channelization has begun, as of today (9/19) most of the Deer Lake Drive to Hunters Way wetland is completed. I spoke with the site foreman yesterday and he indicated that the water is now flowing in the proper direction. If all goes well they will be working in the Deer Point Drive area next week. They are also inspecting the areas that we intend to tackle next year. Eventually, they will provide us with an estimate.
- 10) Budget time is approaching. We will have a number of large projects on the list for next year including, road and Public Works parking lot paving, and wetlands maintenance and improvement.
- 11) I've contacted Mike Ellis, the Grayslake Village Manager regarding placing a joint bid for next year's road repaving project. I believe that we will get a better price jointly than we would individually. Mike will co-ordinate the process with Greg Gruen.
- 12) It was reported by a resident that our Tornado siren was not working correctly. We had it inspected and repaired. We are awaiting a quote to replace the 3 speakers that are not functioning.

AFTER ACTION REPORT

HAINESVILLE's CIVIL WAR EVENT

8 & 9 SEPTEMBER 2018

1. The event was a great success. Visitors were very positive and some donated on their way out as indication they had a great time. Some I talked with said they looked forward to coming again next year, and some were repeat visitors having attended in 2016 and/or 2017.

2. I visited each reenactor tent and talked with the folks there. Everyone I talked with was positive about the experience. I think the flooding of the military camp sites which forced us to relocate their encampments north by where the visitors entered the venue helped because the campsites were readily visible to the visitors.

3. Visitor attendance over the weekend this year was approximately 800 compared with 689 for last year and between 500 and 600 in 2016.

4. We also had an increase in reenactors, both military and civilian. We would have had even more on the Confederate side, but the unit commander's mother passed away and the funeral or wake was the Saturday of the event which impacted the attendance of his unit as well.

5. Next year we are considering moving the event to the third weekend in October. One of the challenges for reenactor attendance has been that the dates of the last three events kept changing from the second to the third to the second weekend in September due to conflicts with Northbrook Sports Club events. Having a permanent date each year gives the reenactors more stability in planning their attendance. In addition, there are always competition with other reenactment events that limit participation. The third weekend in October is traditionally the last major Civil War reenactment of the year and with limited or no event competition. As such, it is very well attended by both reenactors and spectators. The farmer who has lent his property for events for many years decided that this year would be the last year he would do this event, making that weekend available, but we have to act fast if we want to secure that date. Brett Siebert of the Northbrook Sports Club said it would be fine with him, and he doesn't expect to have any competing events that weekend any year. Being this is the last weekend for such events each year and not having any competing such events each year, we would expect a much larger turnout to our event of both reenactors and spectators.

6. The donations we received this year came to \$10,202.28, down approximately \$1800 from the high in 2016, but approximately \$1800 **more** than last year. The direct expenses came to \$11,196.78. However, several expenses (\$500 for filming the event, \$811 for signs, \$800 for legal fees, \$99 for ads we won't require, or \$1760) are one-time expenses which we did not have before and won't be repeated. Also, this event was a **budgeted** item, and has been for each year we've done it. With the donations we received there was no actual cost to the village in 2016 and a very slight one in 2017. This year in our analysis we added the indirect cost attributed to the time spent by staff in administrative support and the direct support before, during and after the event by the Public Works Staff. This added \$5764.64 to event expenses; however, it should be noted that only that portion that represents overtime for the Public Works staff over the weekend can truly be considered extra village expense as the time spent during normal working hours would be spent regardless of what work was accomplished. One can, however, argue that doing event work during normal work hours prevents other work from being done, and that is certainly true with the concentrated effort of Public Works the week before and after the event. But how significant was the impact on other Village operations that occurred at any specific time given that the staff admin support occurred over the course of the year? Plus, that situation occurs when any unplanned or one-time event occurs. And, in how many other situations do we assign the costs of staff time to those projects?

7. Spectators not only came from Hainesville, Grayslake and the Round Lake areas, but all over Lake County, Cook County, McHenry County, Wisconsin and even Australia. The numbers from the three local areas were: Hainesville 60, Grayslake 89 and the Round Lakes 62. Per capita that's Hainesville 1.7%, Grayslake .43% and the Round Lakes .11%. So, per capita Hainesville had the highest turnout; however, that still isn't a large percentage of the village's population.

8. It has been said that maybe we shouldn't be spending Village money for an event that outsiders attend. First, given the generous donations we receive every year, we are not spending that much of the Village's money. Second, some of the donations we receive come from entities outside the Village, and they are not all Village contractors. During the three years of the event, at least eleven donors from towns other than Hainesville fall into that category. In addition, some of the visitors who made donations during the event were not from the Village either.

9. When we had the Hainesville Fest for several years before the Civil War Event, expenses were also in the thousands and attendees came from outside the Village then too. Also, since we held it in Union Square Park, some residents complained about the noise as the event went well into the evening hours. Non-Village residents come in mass to our trick-or-treat event every year, to our car event as well as other events. Besides, we don't live in a vacuum.

10. Although our event is unique, it is not unique to have outsiders come to our event as many other towns have events and festivals for which they heavily advertise expecting non- villagers to attend.

11. There is also the economic benefit of more customers for local businesses an event of this type creates. The other day I talked to the managers of some of the business most likely to benefit from more customers as a result of such an event. Starbucks said they did see an increase; Walgreen couldn't tell because of the way their computer tracks sales; Subway saw some increase when reenactors in uniform made purchases; Mobil saw a small increase, but 7/11 saw a major increase. With Dunkin' Donuts on the horizon, I would expect an increase there as well. Any increase in local sales should translate to some sales tax revenue for the Village.

12. If we were not to continue the Civil War event, what would we do instead, if anything? Any other major event is going to take resources and will inevitably have outside visitors. Why not keep something unique that is educational as well as entertaining with a positive economic impact? In fact, several of the social studies and history teachers had their students come to this event as part of their studies. Talking to the various reenactors who really know their history was a great lesson for the students, many of which were Hainesville residents. Even many of the adults said they learned something. We hope to expand this aspect of the event.

13. Attached are a detailed expense report and a donor listing.z

14. Recommendation: As a minimum, have the Civil War Event for one more year at the new time and see how that turns out. Then we can evaluate it again to see where we go from there.

15. What are your questions or comments?

George E. Duberstein

Trustee & Event Chairman

Name	Address	City	Amount	Thanks
Advanced Disposal	2230 Ernie Krueger Circle	Waukegan IL 60087	\$500.00	4/30/2018
Jewel	885 E. Belvidere	Grayslake IL 60030	\$25 gift card	5/3/2018
Apson Towing	20 N. Hainesville Rd.	Hainesville IL 60030	\$1,000.00	5/3/2018
Ace Hardware	659 W. Railroad Ave.	Round Lake IL 60073	\$250.00	5/3/2018
Robert E. Frank Real Est.	P. O. Box 1111	Lake Villa IL 60046	\$100	5/3/2018
McMahon	44 W. Belvidere	Hainesville IL 60030	\$250.00	5/22/2018
Fort Hainesville	158 W. Belvidere	Hainesville IL 60030	\$100.00	5/22/2018
Clearview Recycling	216 W. Belvidere	Hainesville IL 60030	\$2,000.00	5/22/2018
T.O.P.S. Dog Training Corp	1460 E. Belvidere	Grayslake IL 60030	\$100.00	5/31/2018
Diemer	25819 W. Grass Lake Rd.	Antioch IL 60002	\$250.00	5/31/2018
Robinson Engineering	26575 W. Commerce, Suite 512	Volo IL 60073	\$500.00	6/14/2018
Grower	294 E. Belvidere	Hainesville IL 60030	\$50.00	7/24/2018
Northbrook Sports Club	160 Sports Club Dr.	Hainesville IL 60030	\$3,500.00	8/7/2018
Stop & Save	366 W. Main St.	Hainesville IL 60073	\$200.00	8/7/2018
Fab Nails	21 W. Belvidere	Hainesville IL 60030	\$150.00	8/7/2018
Ancel, Glink	140 S. Dearborn St.	Chicago IL 60603	\$500.00	8/8/2018
Wintrust	50 Commerce Dr.	Grayslake IL 60030	\$250.00	8/9/2018
Rep It	342 W. Main St.	Hainesville IL 60073	\$50.00	
On site visitor donations			\$427.28	
		TOTAL	\$10,202.28	

CIVIL WAR EXPENSES 2018						
CROWN RESTROOMS	\$ 2,370.00	PORT-A-POTTIES				
SPECIAL EVENTS RENTAL	\$ 800.00	GOLF CARTS				
SIGN CENTRAL	\$ 811.00	SIGNS				
CHARGE - HOME DEPOT	\$ 39.84	STEEL CHANNEL POSTS				
KEVIN WOOD	\$ 400.00	ABE LINCOLN				
DAVID WALKER	\$ 400.00	JEFFERSON DAVIS				
JERRY KOWALSKI	\$ 125.00	MANOR GENERAL ANDERSON				
TOM MELVILLE	\$ 400.00	PORTRAYING COACH OF AMERICAN CRICKET				
17TH CORPS MEDICAL HOSPITAL	\$ 350.00	PORTRAYAL OF MED ACTI				
1ST BRIGADE ILLINOIS VOLUNTEERS	\$ 900.00	MILITARY RE-ENACTORS				
WAYNE ISSLEB	\$ 150.00	GENERAL GRANT				
ROBERT DAWSON	\$ 150.00	ELIJAH HAINES				
JOHN MASCIALE	\$ 300.00	PORTRAYING CW CIVILIAN AND PLAYING MUSIC				
CHARGE -COMFORT SUITES	\$ 88.80	1 NIGHT HOTEL FOR DAVID WALKER				
CLASSIC PRINTERY	\$ 1,075.00	PROGRAM PRINTING 1,000 COPIES				
CHARGE - DAILY HERALD	\$ 524.20	CIVIL WAR AD TO RUN 8/29; 9/2; 9/5				
CHARGE - PIZZA PLACE	\$ 62.33	PIZZA, BEEF AND DRINK FOR PW STAFF				
CHARGE - KFC	\$ 50.51	CHICKEN MEALS FOR PW STAFF				
LESTERS MATERIAL	\$ 88.20	2.8 TONS OF GRADE 9 GRAVEL				
QUILL	\$ 6.19	CERTIFICATE PAPER				
CHARGE - HOME DEPOT	\$ 82.71	FORGED MOUNT, RECEIVER ADAPTER & 2 5/16" HITCH BALL				
AUDACIA, LLC	\$ 500.00	FILMING/EDITING OF CIVIL WAR EVENT 9/9/18 - not paid yet				
LEGAL FEES	\$ 800.00	PER MAYOR DALEY 9/12/18				
DINNER FOR RE-ENACTORS	\$ 270.00	EVENING MEAL FOR RE-ENACTORS - \$5 PER PERSON - 54 PEOPLE				
SHAW MEDIA	\$ 198.00	DISPLAY RETAIL 9/06,07				
DAVE SCHULTZ	\$ 180.00	EQUIPMENT RENTAL -SKID STEER 9/6				
DAVE SCHULTZ	\$ 75.00	GIFT CARD FOR THANK YOU				
	\$ 11,196.78					
THE FOLLOWING ARE FROM ROSEANN:						

