

October 23rd, 2018 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:34 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Hein, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley

Absent: Trustee Derenoski

Establishment of quorum:

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Georgeann Duberstein and Chynoweth - 5. Motion carried.

Special Recognition of Mayors and Trustees

Mayor Daley thanked former Mayors and Trustees that were in attendance; Linda Soto, Ted Mueller, Gary Walkington and Holly Custod for their past work representing Hainesville. A plaque was installed in the lobby. Bundt cakes were shared to thank the past Mayors and Trustees in attendance as well as to celebrate Kathy Metzler's 60th birthday.

Public comments:

Linda Soto – Linda thanked the Village for the lovely recognition. She explained that there is a transportation crisis in Illinois. The Round Lake Area Pace Bus Call-n-Ride, which covers Round Lake, Round Lake Beach, Hainesville and Grayslake is in danger of being discontinued. The fare will not be raised. She encouraged everyone to go to the Pacebus.com website and comment to them to keep the service as it affects students going to CLC as well as seniors. Mayor Daley stated that perhaps there is a way for communities to contribute to keep the service. Linda stated that it was mentioned.

Consent Agenda

1. Approval of the September 25th, 2018 Regular Board Meeting Minutes
2. Approval of the September 2018 Financial Statements
3. Approval of the October 23rd, 2018 Bills Payable for \$201,163.69

Trustee George Duberstein moved, seconded by Trustee Hein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Georgeann Duberstein and Chynoweth - 5. Motion carried.

Reports and Communications from Mayor and other Officers:

Finance and Treasurer

Treasurer Kelly Hensley noted that her items are under business. She also stated that the budget request forms were distributed.

Public Works & Public Works Supervisor

Trustee Kriese read Mike's report. Public Works noted that the 2018 tree installation was completed by Landscape Concepts with 85 trees planted. The trees were large and healthy. They did an outstanding job with the installation. The trees will be watered until end of October.

After ILM finished the channelization around Antler pond, Public Works cleaned the grates at the inlets and outlets by hand so there will be no restrictions blocking water flow.

The Mayor, Mike and Dave Schultz evaluated the trees around Cranberry Lake after receiving the survey from Urban Forest Management and came to the same conclusion; 75 trees are hazards and need to be cut down immediately. The plan is to drop all the trees where they fall and once the cutting is complete, they will go back and removed the trees that are blocking access to the path and continue with the cleanup when time allows.

Trustee Kriese continues to meet with Mike. They are looking at budget items. He contacted Chris Electric for a quote for a generator for the Route 134 lift station. He also reported that a sewer line was plugged. A resident was getting sewage in from a drain. Mike came out and John from Robinson Engineering. The blockage was on Lisk and Huntersway. Mike used the jetter to clean out the blockage and stayed to make sure it was draining. Wally commented that Mike is doing an excellent job and he's proud Mike is working for the Village.

Community Events

Trustee George Duberstein mentioned that Trick or Treating is Sunday from 4 p.m. to 7 p.m. and there will be hayrides. The website has the details. The Halloween coloring contest is being put together by Trustee Hein. Dena stated there are prizes from Walmart, Wendy's, Meijer, Lovin Oven and The Freeze.

George also stated that he attended a workshop from the Solid Waste Association of North America regarding recycled contamination. He explained that plastic bags are not allowed to be recycled. There is a handout which will be added to the newsletter and website.

He also went to a complete streets coalition meeting. Transportation funding and grants were discussed.

The Civil War Reenactment was successful this year. It was decided after much discussion to have the Reenactment again next year on October 19th & 20th, 2019. This will be the last event of this nature in the state. He is meeting with the principals soon. They are thinking of charging visitors. He has contacted the food vendor also.

The Mayor met with the Village representatives from Advanced Disposal. They told him that Hainesville's recycling is remarkably clean. Plastic bags can be recycled at surrounding stores and can be brought to food pantries.

Tri County Access/Great Age Club

Trustee Georgeann Duberstein stated that the Great Age Club had their Progressive Dinner. The next meeting is the first Thursday in November and they're watching a movie.

Regarding the Gathering Place, Georgeann distributed the concept plan from Hey & Associates. She discussed the map and some changes for the area. She enlisted the help of Eubanks Environmental. She went over his resume and samples of his work. The Mayor asked that every Trustee get a copy. There is a matching \$10,000 grant the Village will be using. Georgeann stated that the cost of the planning documents is \$1,500 with a 50% retainer. His estimate is not to exceed. The hourly service would be the nursery orders, the plant layout, prairie seeding, on site supervision of labor at \$75 an hour for 27 hours with a cost of \$2,025 maximum. She asked for an itemized list of all the tasks needed to be done so she can sit with Dave Eubanks, Mayor, Mike and Dave Schultz to see who can do what task. She hopes to have the plan by the next meeting. Perhaps the path can be done now or wait to do everything in the spring. The Mayor would like to include as much maintenance free or minimum maintenance in the plan because once it is developed someone has to take care of the area and the Village has a small Public Works Department. Georgeann is hoping to enlist volunteers from the Village and students interested in Environmental Science to help with flower beds.

Ad Hoc Committee

Building Permit Review – Kriese/Chynoweth

Trustee Chynoweth reported that he and Trustee Kriese are looking to set up a meeting with Bob Springer of Lake County.

Clerk

Village Clerk Kathy Metzler noted that we are working on the website re-design and getting closer to completion. Early voting is until Monday, November 5th. The Village Hall is a voting site on Tuesday, November 6th from 6 a.m. to 7 p.m. She is also getting ready for the April 2nd election for the 3 Trustee seats. First day for packet turn in is Monday, December 10th and the last is Monday, December 17th. Now that the public hearings have been completed, we are getting caught up with our work load.

Mayor

Mayor Daley stated his written report is in the packet. He updated on the Cranberry Lake tree situation. The report came from Urban Forest Management. The Mayor, Dave Schultz and Mike DePouw walked the path and decided that there are close to 80 trees that could be considered hazardous because they are dead or rotted. These trees could fall on the path or private property. Georgeann felt that the ones not near the path should not be considered for removal and that dead trees are important for the environment.

The Mayor stated that when they walked the path they looked for the likelihood that the trees would fall on the path or, if along the property line, either on the south or west end of the lake could fall on wires, fences or homes and do damage. They came up with 77 that met that qualification. The Mayor outlined the plan. The path will be closed with signs posted and cable strung across the path entrances. A post card will be sent to all residents and a CTY call will be sent. After speaking to Village

Attorney Jim Rock, who is in agreement, a plan was outlined. It will cost between \$51,000 and \$69,000. The trees will be cut down and wherever they fall they will fall and then we will clear the path of any fallen trees so the path is usable. The signs will be taken down and to let residents know the path is open. Depending on the weather, Dave will clean the trees out later. It has also been discussed that since trees can be home to animals, some trees might be left where they fall, if they're not interfering with anything. Mayor Daley also spoke with Round Lake Park Mayor Lucassen to let her know what is happening. The Mayor also informed the Cranberry Lake North Condo Association because there are a few trees in the four acres that are owned by them. The Village, by ordinance, can mandate that the Association gets rid of the ash trees. He will be meeting with Association President Mike Russell. If those trees fall, it is their responsibility.

Some trees will be ground up and the chips used for the path.

Business

A Resolution Approving the Village of Hainesville's Estimated Aggregate Tax Levy for Tax Year 2018

Trustee George Duberstein moved, seconded by Trustee Hein.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Georgeann Duberstein and Chynoweth - 5. Motion carried. Resolution #R-18-10-128

Kelly Hensley stated this is a legal requirement every year. The estimate is \$452,000 to receive in the revenue for the Resolution. We will probably get \$20,000 less. Next will be to pass the Tax Levy Ordinance at the next Board meeting.

Approval of the Professional Services Agreement with Azavar Audit Solutions and the Village of Hainesville

Trustee Kriese moved, seconded by Trustee Hein.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Georgeann Duberstein and Chynoweth - 5. Motion carried.

Kelly Hensley explained that this company makes sure that municipalities are getting their fair share of revenues from ComEd, Nicor, franchise agreements with AT&T, Comcast, etc. There are 8 municipalities that have joined on so the Village got a reduced rate. They collect the revenues that we are missing. The Village gets a portion and the company gets 38% over the next 36 months and then we get the full amount thereafter.

A Motion to Award the 2018-2018, 2019-2020 and 2020-2021 Winter Season Snow and Ice Removal with Dave Schultz DBA Dave Schultz Snow Plowing for Primary and supplemental Equipment and Operator at \$100 per hour. We went to bid this year. Three companies picked up bid packages but Dave Schultz was the only submittal received.

Trustee Georgeann Duberstein moved, seconded by Trustee Hein.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Georgeann Duberstein and Chynoweth - 5. Motion carried.

Special Service Area – Discussion Only We review the SSA tax yearly because Kelly needs to prepare SSA levy documentation. We currently collect the required minimum of \$21,000 annually. This is approximately \$25 per household within the

SSA area. We can raise it to as much as \$50,000 annually. An increase in the tax amount does not have to be a permanent increase. The amount can be adjusted yearly. With the large amount of work that needs to be done in and around Cranberry Lake (i.e. tree trimming and removal, cattail reduction, trail maintenance) does the Board wish to adjust the collected amount?

This cost is based on the size of the house. Discussion took place. It was suggested by Trustee Kriese to collect \$25,200. All the Trustees were in agreement. Kelly will prepare the document for \$25,200 and it will come before the Board at the next meeting.

Trustee George Duberstein moved, seconded by Trustee Kriese to adjourn the October 23rd, 2018 Regular Board Meeting. All in favor; motion carried.

The October 23rd, 2018 Regular Board Meeting adjourned at 8:20 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for October 23, 2018

- 1) We continue to work on the new website. It is a slow process, partially due to the large amount of content and partially due to the fact that it has been fairly busy in the office.
- 2) I am within one ordinance of finishing the ordinance review/update. Within two weeks I will have all changes printed and submitted to Jim Rock. He will have to fit all of the deletions, changes, and additions into a new ordinance for us to vote on. I would speculate that they will be on the January or February agenda.
- 3) This summer's road repair is finished. Greg Gruen and I met on 10/16 to discuss next year's roadwork plan and the updating of our 5-year road plan.
- 4) We expect the sidewalk and curb repair work, that the Board recently approved, to start on or about 10/29.
- 5) If you haven't noticed it, Dunkin Donuts is being framed out as I type this. You can easily see the outline of the building.
- 6) Channelization work should be done by Monday, October 22. Despite a couple of rain delays, the project has gone exceptionally well. Mike and I are meeting with ILM representatives on November 7th to discuss next year's work. That project will include work along Deer Crossing and E. Big Horn.
- 7) On October 17th, Robinson Engineering personnel and I held a pre-construction meeting with Arcon. This is the company that is replacing the 11 air relief valves on the sewer force main. Work is tentatively scheduled to commence on 10/29.
- 8) I have contacted Mike Ellis of Grayslake and cancelled our participation in a joint paving project. They do all their road work with non-MFT funds whereas we do ours with all MFT funds. Using MFT funds adds many layers of approval and paperwork vs. non-MFT funds so we just weren't able to mesh with their timelines.
- 9) The cost to finish the repair on the tornado siren is \$3,850.00. If you recall, the inspection last month noted that 3 of the 7 speakers needed to be replaced.
- 10) Mike, Dave Schultz and I are going to walk the Cranberry Lake trail on 10/18 so that we can see the trees for ourselves. From that point, we will decide which trees need to come down now and which ones can wait. Then, I'll look at time and money and then develop a plan on how to proceed. I'll keep you informed.
- 11) George and I met with Northbrook Gun Club and Civil War re-enactors on 10/8 to discuss the capability of the site to manage a larger size contingent of re-enactors and visitors. George and I believe that, if the weather cooperates, that the site could support a cast of 250-300 re-enactors. I've given George the go ahead to proceed with a Civil War event in 2019.