

December 11th, 2018 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:32 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler and Village Attorney Jim Rock

Establishment of quorum

Agenda Approval

Trustee Hein moved, seconded by Trustee George Duberstein to approve the agenda. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Public comments

Patrick Duby, Avon Township Trustee, introduced himself to the Board. He works with Habitat for Humanity. They are trying to have homes built in the west Lake County Avon Township Greater Round Lake Area. He asked the Board if anyone knows of properties for land acquisition please contact Mr. Duby. The Mayor stated that the Village does not have any property available zoned residential.

Sarah Duby from Brad Schneider's office introduced herself and stated that their office is available for any service to the residents. They also have an office at Avon Township on Monday and Tuesday.

Consent Agenda

1. Approval of the November 7th, 2018 Special Board Meeting for the Purpose of Diamond's Rules of Order Workshop Meeting Minutes
2. Approval of the November 13th, 2018 Public Hearing on Proposed Property Tax Levy Increase for Cranberry lake SSA #1 Year 2018
3. Approval of the November 13th, 2018 Regular Board Meeting minutes
4. Approval of the November 2018 Financial Statements
5. Ratify the November 27th, 2018 Bills Payable for \$63,874.28
6. Approval of the December 11th, 2018 Bills Payable for \$213,463.61

Trustee Hein moved, seconded by Trustee George Duberstein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, and Chynoweth – 5. **Nays:** Trustee Georgeann Duberstein – 1. Motion carried.

Reports and Communications from Mayor and other Officers

Finance and Treasurer

Trustee Derenoski stated that Azavar was in on the 28th to gather the rest of the documents needed to start adjusting reviews of the utility providers in our area. Treasurer Kelly Hensley will email the Trustees the Bills Payable Report by noon on December 18th to be paid on the 20th. Trustees need to review them and approve. Trustee Derenoski added that Kelly thanked those that turned in their budget proposals and reminded everyone that they need to be in by January 7th.

Public Works & Public Works Supervisor

Trustee Kriese has met with Mike DePouw regarding the budget. They are waiting on some quotes for projects.

Mike's report included the following; a few mailboxes were knocked down by the snow plow, new brine tanks were purchased and are ready. The brine will be mixed with Thermal Point R (beet juice) and this will activate the salt quicker so less salt is used. Mike has been working on various projects inside the shop.

Trustee Georgeann Duberstein asked the status of tree cutting around Cranberry Lake. The Mayor stated that the 4, 5 & 6's are down. The four acres owned by the townhomes have not been taken down yet; however, these were marked. He has reached out to the townhome president and association but has not heard back. Some stumps may be cut this winter but it is not certain. There is also some trimming that will be completed. The Mayor will contact the arborist regarding tree planting.

Community Events

Trustee George Duberstein stated he met with some of the principals regarding the reenactment. He also has a SWALCO meeting later in the week.

Tri County Access/Great Age Club

Trustee Georgeann Duberstein reported that the Great Age Club had their holiday party.

Georgeann and the Mayor met with two members of the tollway engineers and three contractors to discuss Route 120. She also met with Linda Soto, Lake County Representative on the PACE Board as well as Executive Director of Lake County Regional Transportation Alliance regarding the meeting and received her input.

The Mayor received an email from the Grayslake Village Manager regarding meeting with a Route 120 group, consisting of Hainesville, Volo and Grayslake to discuss what the next steps are because there are new budget figures.

The path for the Gathering Place will go from Centennial to the back end of the Village parking lot. The landscape architect drew up where the path would go and the cost. The Mayor stated that he, Georgeann, Mike DePouw, Dave Schultz, and Dave Eubanks will meet after the holidays to delineate any particular duties. There is \$20,000 in the budget now and only a minor part has been spent.

Ad Hoc Committee

a. Building Permit Review-Kriese/Chynoweth

Trustee Chynoweth and Kriese met with Bob Springer of Lake County Building Department. They received clarification of some building codes. Bob provided a lot of information. It will be mostly clarifying the verbiage. The Mayor said that this came about when it was questioned why some projects require building permits.

Clerk

Clerk Metzler stated that two residents filed petition packets on Monday. Last day to file is Monday, December 17th till 5:00 p.m.

The Mayor and Kathy met with Tim Evans, our website designer to wrap up the last of the questions. The Mayor will be forwarding the link to all the trustees in the next week or so after we double check it all.

Mayor

Mayor Daley reported that he has been working on updating the ordinances. They are in the attorney's hands and they will be on the Agenda for the January meeting. They will put in law all the changes.

Trustee Georgeann Duberstein questioned the increases in the new Robinson contract for utility billing. The Mayor stated that he negotiated the first year down.

She also was not clear on what Landscape Concepts did with the native areas this year. They have not any burning or herbiciding. The Mayor stated that these were not done because it was scheduled for Fall but winter hit. Georgeann expressed disappointment with Landscape Concepts. Future contracts need to be very specific. Discussion took place. She added that Integrated Lakes Management did burns in the spring and ended up burning nests of the water fowl. The Mayor stated that they won't be doing spring burns. Georgeann asked if we should check with other contractors and Mayor Daley stated that he is satisfied with the contract however, the six of you vote on this.

The Village only gets billed for services that they do. The Mayor will double check regarding items billed to SSA.

Business

Approval of a Request from Firestone to extend an additional 180-day Extension on Ordinance #18-6-267 Granting a Special Use Permit to Allow a Vehicle Repair Shop and a Drive-Through for a Future Restaurant at 0 Cranberry Lake Drive which is Currently Zoned B-1 Commercial/Business District. Our ordinance allows for the extension of the Special Use Permit for a maximum of 180 days when it is requested by owner. We have received that request and I recommend its approval.

Trustee George Duberstein moved, seconded by Trustee Derenoski.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried. Ordinance #18-12-274

An Ordinance Establishing Regular Meeting Dates for 2019.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried. Ordinance #18-12-275

An Ordinance Authorizing the Disposal of Personal Property no Longer Necessary or Useful to the Village. This is an old printer that no longer works. It has already been replaced.

Trustee Kriese moved, seconded by Trustee Derenoski

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried. Ordinance #18-12-276

Approval of an Agreement for Water Billing Assistance with Robinson Engineering 2-year Agreement January 1st, 2019 expiring December 31st, 2020 for Year 1 - \$1,521 Monthly, Year 2 - \$1,567 Monthly.

Trustee Kriese moved, seconded by Trustee Hein

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Stewart Diamond's Rules of Order – Discussion Only. Mayor Daley's purpose in bringing this to the Board is so that we can establish a simple and understandable guide for the operation of our meetings. Many of the rules match our current practices but they also provide guidelines we can use if we are not in agreement with each other.

The Mayor met with Jim Rock tonight regarding some questions/changes that the Mayor and Kathy had and he discussed those items. He would like this on the January Agenda. Regarding affirmative and concurrent votes, affirmative vote is an aye or a yes vote, a concurrent vote isn't a yes, it isn't a no, it could be a present, abstain. Trustee George Duberstein asked if an abstention means an aye vote. Jim Rock states that where a statute requires an affirmative vote then the answer is no but when a statute doesn't require an affirmative vote then those votes are presumed to be counted with the affirmative votes. If the statute states that there has to be four affirmative votes or there has to be an affirmative vote by 2/3 of the majority of the board or other super majority rule then abstentions cannot count for those purposes. George clarified that if someone wants to abstain they would have to say "I abstain", Jim said "abstention" is the better way to handle that, he has heard some people say present, which is the same effect.

Village Attorney Jim Rock added that the Mayor has veto power after the vote takes place. There are override capabilities explained in the handout.

Another item was that the ordinances need to be made public so the Village will post all new ordinances on the new website once they have been voted.

Trustee Georgeann Duberstein asked about remote attendance to Board meetings. Jim stated that there are only three reasons to participate electronically in a meeting; personal illness, away for business with your employment and away on Village business.

Trustee Chynoweth asked if we chose to enact this and after a period of time we aren't happy with this, how difficult is it to undo this? This can be undone by passing another ordinance.

Stewart Diamond would like feedback after this is in place. The Village does not have a lot of consternation so it will be used as a guideline.

Trustee George Duberstein moved, seconded by Trustee Hein to adjourn the December 11th, 2018 Regular Board Meeting. All in favor; motion carried.

The December 11th, 2018 Regular Board Meeting adjourned at 7:24 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for December 11, 2018

- 1) Kelly and I met with Robinson Engineering to discuss the continuation of the water billing contract. After the original learning curve, we have been quite pleased with the service. The new contract cost will be an increase of \$15.21/month. Year 2 will be an increase of \$46/month.
- 2) Georgeann and I met with the Tri-County Access engineering team and discussed Hainesville's transportation needs. We placed our emphasis on the improvement of Route 120. The meeting was cordial and informative but my take on it is that currently, the money is not there to accomplish what needs to be done.
- 3) Greg Gruen, Mike DePouw, and I met to discuss 2019 road projects. We agreed to aim for an expenditure of \$250,000 per year. We mapped out our tentative resurfacing schedule through 2022.
- 4) Georgeann and I met to discuss the latest plans for the Gathering Place. Early in the new year, she and I will meet with the designer, Mike DePouw and Dave Schultz to figure out who is going to do what work.
- 5) All of our work on the ordinance update project will be coming to fruition shortly. The updates are scheduled to be on the January agenda.
- 6) Website development is continuing. Kathy and I met with Tim Evans on 12/5 to iron out some issues. We are getting closer but we aren't there yet.
- 7) SMART911 is coming.
- 8) I've had discussions with our Landscape Concepts representative and we have agreed to a second-year contract with no price increase. We had some bumps in the road but in the end I was satisfied with their performance. The contract will be on an upcoming agenda.
- 9) In response to a resident's concern about the access to and the safety of the school bus stop at the corner of West Big Horn and Hainesville Road I am investigating the possibility of placing a bus shelter there. I've contacted Pace, Lake County and School District 116 to start the conversation.
- 10) I am seeking information regarding employee health insurance. Currently we offer a monthly stipend but we do not offer insurance. There is no immediate need to provide a health insurance benefit. However, if we experience staff attrition, we might need that "extra" to draw quality candidates.
- 11) I will be meeting with John Wasik, our new County Board Representative next month.