

February 26th, 2019 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley and Public Works Supervisor Mike DePouw

Establishment of quorum

Agenda Approval

Trustee Hein moved, seconded by Trustee Kriese to approve the agenda. **Roll call vote:**
Ayes: Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Holiday Lane Parking after a Snow Event – Discussion Only

There were two people in the audience from Holiday Lane and the Mayor received two emails from Holiday Lane residents regarding this issue and 252 letters were mailed.

Mr. Franco expressed appreciation to Public Works for their job plowing. He feels the signs are up and the Village needs to enforce it on a regular basis then this would not be an issue. He would like the Village to enforce the law. There is a vehicle with a flat tire that has been parked since the last snow removal as well as others. When the residents have to move their car for the plow, they are supposed to park their cars in their garage or at the park or Village Hall. He even moved his car to Walgreen's with permission. He would like the Village to enforce the sign that is posted. He feels the Village does a lot to notify the residents. Mr. Franco added that they can only park vehicles behind their garage starting Friday evening at 8:00 p.m. and they have to be moved Sunday evening at 8:00 p.m.

Mr. Franco also stated that people are constantly driving the wrong way on Holiday Lane. He asked if there could be some arrow signs put in place. The Mayor stated that the Village can put up more signs.

The Mayor received two emails from Holiday Lane residents. A 20-year resident stated that the sign reads "No Parking between 12:00 and 4:00 after 2 inches of snow". The Mayor explained that it has been applied unevenly over the years. Public Works Supervisor Mike DePouw stated that if it snows between noon to 4:00 the following day between noon to 4:00 residents can move their cars and they will plow. He also stated that they have been lenient about towing. The Mayor added that the resident that was towed had to pay \$350 plus storage fees and a ticket.

The email also mentioned about the One-Way street problem, cars parked without stickers and cars left there for a long time. The Mayor has been informed by Chief Perlino that in order to catch all the cars that are illegally parked on Holiday Lane an officer would have to get out, use their flashlight and walk the whole circle. The stickers are hard to see at night and it would take

a full shift for an officer to accomplish this task. The Mayor stated the police can do it and but he wasn't sure it would make a difference.

The other email indicated the cars that don't move should be ticketed.

Trustee Duberstein thought cars should be ticketed rather than towing so residents would move their cars. Also, the Mayor noted that the vacant land the Village obtained around the well house that has a direct property connection to Holiday Lane but there is no road or parking lot and would cost money for the Village to build a parking area.

The Mayor had offered an idea; Holiday Lane is 3 sections, inside parking lane, middle driving lane, outside lane. Dave Schultz, who does our snow plowing, could plow the middle driving lane and outside lane and any empty spaces in the inside parking lane. The cars that remain would have to dig themselves out.

Trustee Chynoweth asked why the signs are there if they are not enforced. The Mayor stated that different Mayors have taken different approaches. At one time Holiday Lane was a two-way street with parking on both sides and doubled this problem. It became one-way but there is not enough parking for Holiday Lane residents. Mr. Franco explained that at one time every resident got a parking sticker but then when parking started to get crazy they gave 2 stickers; a brown one designating that you are a Holiday Lane resident and a yellow one with a "P". Both stickers are needed to park overnight. If you have 2 vehicles, you get no parking stickers because you must park them in the garage. He would like the police to enforce the stickers. The Mayor stated that it would take too many man hours to enforce. Trustee Hein feels the police should go out and enforce the rules. Trustee George Duberstein added that the residents should park on one side of the street and the Village will plow the middle and the other side of street. If a car gets stuck in the snow, it would be their problem.

Dave Schultz stated that no one wants to move their car or they're not home. The biggest issue is the consistency. The rules have been adjusted for some reason. He explained what happens at the other two townhome associations. The cars are allowed to park behind the garages but if they are not moved when the plow goes by, the resident must shovel in front of their own garages. He continued to discuss this issue.

The Mayor summarized the discussion. Potential solution is to continue plowing as in the past, change the sign to 12:00 to 4:00 the day after. The Village strongly encourages residents to sign up for the CTY call. A CTY call is placed before plowing the inner circle. The difference is the sign now states that 12:00 to 4:00 after a 2-inch snow so if there is a snow in the morning from 8:00 to 11:00, according to the ordinance and the sign they would have to move their cars that day. Dave Schultz added that if someone has left for work that has two cars and one is parked in the street they might not be able to move their car.

The Mayor noted that in the Ordinance, the Village can tell the police how much to write the ticket for. If a person gets towed, they get a \$25 ticket and \$350 tow fee. It is unfair because a resident might not have the money to pay the tow fee. He suggested a larger ticket amount be given. Repeat offenders would have an increase in the fine.

There were no public comments.

Consent Agenda

1. Approval of the January 22nd, 2019 Regular Board Meeting Minutes
2. Approval of the January 2019 Financial Statements
3. Approval of the February 26th, 2019 Bills Payable for \$192,512.91

Trustee George Duberstein moved, seconded by Trustee Derenoski to approve the Consent Agenda. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth - 6. Motion carried.

Reports and Communications from Mayor and other Officers:

Finance and Treasurer

a. Budget Presentation – Draft

Trustee Derenoski reported that a draft of the budget was distributed. The budget is balanced. The \$230,271 for the proceed from the sale of Dunkin Donuts was divided as follows: \$30,000 Gathering Place, two payments of \$27,500 to repay Dunkin Donuts per agreement, \$55,000 towards a new roof for the Village Hall, \$22,771 in General Fund contingency and \$67,500 to pay off the Public Works Building in this budget year. His goal for next year is to pay off the IEPA loan early. By the end of next fiscal year, the Village will be completely debt free.

There was some discussion regarding Clarke, Hey & Associates and Landscape Concepts.

Treasurer Kelly Hensley stated that this was the final draft of the budget. At the March meeting, there will be the draft Appropriation Ordinance, draft budget and the draft estimate of revenue. No action is taken but it is for board review. At the April 23rd meeting there will be a Public Hearing at 6:30 p.m. The Appropriation Ordinance will be located in the foyer for public review. At the April meeting action will be taken on the three items.

Public Works & Public Works Supervisor

Trustee Kriese continues to meet with Mike DePouw. There will be a new Public Works employee, Timothy Seiler. Mike has completed the final budget cuts and they were submitted. He contacted Chris Electric for a quote for the redundant pressure sensing system for the water tower and a new communication system between the two well houses and the monitoring system. In the last week, there have been a few alarms generated with the old Call One system. This system notifies John Rucker of Robinson Engineering that something is not working correctly. The system had been sending out false alarms, which was a phone line issue. Kriese stated that many municipalities have gone to a satellite system and the Village will be looking into this.

According to the monthly water and waste water systems report for January, 6,600,000 gallons of water with an average daily use of 213,000 gallons per day. Samples were also taken.

Public Works Supervisor Mike DePouw reported that the Hainesville sign from Route 120 was taken down and refurbished and repainted and will be put back up. He will then work on the other sign. When the weather warms they will paint the mounting posts. There have been a total of 35 snow and ice events this year. As of now 360 tons of salt, 1,000 gallons of Therma Point R (beet juice) and 600 gallons of salt have been used. With the exception of a few mailboxes that got knocked down and Holiday Lane parking, there have been no major issues. He thanked Mr. Shultz.

The Mayor clarified that the mailboxes are being knocked down due to the pressures of the snow coming off the plow at times. Mike and Dave have made temporary mailboxes. They will be repaired in the spring.

Trustee Georgeann Duberstein also thanked them for doing such a great job.

Mike stated that he has 550 tons of salt ordered and the Village is required to take 80% of that which is 440. He also placed another order for 100 tons so that would take the Village to 460. This should take the Village through the end of the year.

Community Event

Trustee George Duberstein reported that SWALCO has a recycling event scheduled at their headquarters in Gurnee on March 9th and March 25th by appointment only.

Included in the Governor's budget is a proposal for a fee for plastic bags in order to reduce the use of plastic bags.

The Civil War Reenactment October 19th and 20th has added Mary Todd Lincoln and a Southern Abolitionist minister but some reenactors will not be present. George spoke with the leader of the Union forces and there may be a larger contingent of reenactors than in past years. They can be accommodated. He also spoke with Mike DePouw regarding the work load. They will not do any more than in the past. Instead of using golf carts they are looking at small school buses instead. He is also looking into parking. George should have the initial budget in about a week.

In the past the event was free. George prefers to keep it free. It is a budgeted item and the expenses have never used all that was budgeted. Discussion took place. A poll of the Trustees regarding whether or not to charge for the Civil War was 4 to charge and 2 not to charge. It was also decided that a survey be put together regarding other activities that the Village can offer to residents. The Mayor asked Trustees to email him with ideas.

Tri County Access/Great Age Club

Trustee Georgeann Duberstein reported that the Great Age Club will be March 21st. There will be a speaker from Oak Street Health that specializes in seniors. They do a holistic approach.

There was no news from Tri County Access. Georgeann attended the LCCTSC meeting and they are waiting for the final report from the marketing consultants on the paratransit for the county. Lake County is establishing a task force to deal with all the transportation issues. The plan is to have the stakeholders represented.

Ad Hoc Committee

No committee

Other

No other report

Clerk

Village Clerk Kathy Metzler reported that the website went live February 17th. A few tweaks need to be done but everyone is happy with the final product. She also emailed the Trustees the final updated copy of Diamond's Rules of Order which was approved by the Board.

Kathy and Roseann will be working on business license renewals in March.

The League of Women Voters is sponsoring two Meet and Greets for the candidates of the April 2nd election. They will be at the Village Hall on Thursday, March 14th and Wednesday, March 20th from 6:30 p.m. to 8:30 p.m. It is for Hainesville, Round Lake area and Grayslake municipal candidates and park districts, school districts and library districts for those areas. On March 20th it will be for the Grayslake High School district.

Mayor

The Mayor stated that 34 letters for holiday decoration violations were sent out. They have until March 11th to take them down. Also, residents received a copy of a letter regarding driveway replacement. The Mayor has received 35 responses.

The Mayor has met with Congressman Brad Schneider, State Rep Sam Yingling, the Lake County Board President and many area mayors. They will meet on the 28th along with mayors from the Route 120 corridor with Melinda Bush. During these meetings, all the leaders listened and heard but as individuals they cannot accomplish a lot. A goal of Gerry's is to continue his concentration on Hainesville's processes and infrastructure; examples are the budget forms and the "F" drive.

Trustee George Duberstein added that he has a Standard Operating Procedure for the Civil War. Once it is updated he will send it to the Mayor.

Business

An Ordinance Adopting Revisions to the Village of Hainesville Code of Ordinances. These changes correct some omissions from last month's changes. They also include some updating of the language in a portion of our Ordinances regarding Permits. Those changes are recommendations from the Kriese/Chynoweth Ad Hoc Committee.

Trustee George Duberstein moved, seconded by Trustee Kriese. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried. Ord #19-2-279

Approval of IDOT Resolution for Construction Requirements on State Highways for 2019-2020. This resolution is required by the State in order for us to do road work.

Trustee George Duberstein moved, seconded by Trustee Hein. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried. Res # R19-2-130

Approval of First Addendum License Agreement for Storage Space Between the Village of Hainesville and David Schultz. At the request of our attorney and insurance agent, Schultz's agreement has been adjusted to different insurance requirements.

Trustee George Duberstein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Approval of IDOT Resolution for Maintenance Under the Illinois Highway Code for \$110,000. This is authorization to spend MFT funds for repairs/repaving of Village streets.

Trustee Hein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried. Res #R19-2-131

Approval of IDOT Maintenance Engineering to be Performed by a Consulting Engineer not to exceed \$21,710. This is authorization to spend MFT funds for the engineering needed for the repairs/repaving of Village streets.

Trustee George Duberstein moved, seconded by Trustee Hein. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Approval of a Resolution for Des Plaines River Watershed. Passing this resolution provides us with, potentially, access to outside funds for wetland work.

Trustee Hein moved, seconded by Trustee George Duberstein. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried. Res #R19-2-132

Recommendation to hire Timothy Seiler for Public Works Assistant start date March 4th, 2019 at \$17.00 an hour. After reviewing over 50 applications and interviewing a number of candidates, Mike DePouw is recommending the hiring of Mr. Seiler. His resume is contained in the packet.

Trustee Kriese moved, seconded by Trustee Chynoweth. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Hein, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski to adjourn the February 26th, 2019 Regular Board Meeting. All in favor; motion carried.

The February 26th, 2019 Regular Board Meeting adjourned at 8:02 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for February 26, 2019

- 1) I met with Lake County District 6 Representative John Wasik on 2/15. We discussed our interest in the development/improvement of Rte. 120 and the continuing need for monetary support for wetland work. He is an interesting gentleman and as a first year county board member realizes that there is a lot to do and a lot to learn.
- 2) The Community Risk Reduction workshop I attended on 1/22 was a brainstorming session with the purpose of providing input to the fire department regarding potential risk that our community faces. My top two were weather related risks and hazardous commodities that are transported on our rail system. More to come.
- 3) I attended a Lake County Leaders Round Table on 2/19. Its purpose was to review and provide support for the Lake County State Highway Consensus Plan. I provided support.
- 4) In a response to my discussion with the Round Lake Area Chamber of Commerce Director regarding the low number of Hainesville businesses involved in their organization (2), they have scheduled an Open House for Hainesville business owners. Date is TBA.
- 5) Take note of the Village Project button on the front page of the website. I will be listing, explaining, and providing updates to our residents regarding current and ongoing projects.
- 6) I will be meeting with State Senator Melinda Bush on 2/28. Along with a few other mayors representing communities located on Rte. 120, we will again be discussing how to get 120 disconnected from Hwy. 53 discussions and also how to get IDOT to start spending some money on a list of road improvement projects that we have proposed.
- 7) I will be attending a Mayor's meeting on 2/21 with U.S. Congressman Brad Schnieder.
- 8) Thumbs up to Kathy Metzler for the huge amount of work that she has done on the new website. A job well done.
- 9) I also want to thank Roseann and Kelly. They both spent many hours with Kathy and I on developing, critiquing, and reviewing all the material that became our new website.
- 10) Dunkin Donuts will have a grand opening in March. More info to come.
- 11) The weather of the past few weeks has caused some unique situations for the Village. The extreme cold, followed by lots of snow, followed by warm temperatures, caused many icing problems on the streets and sidewalks. I applaud and thank Mike DePouw, Dave Schultz and his plowing crew. The roads, sidewalks and senior's driveways were all plowed within a reasonable timeframe. It is a hard and sometimes thankless job but it was well handled.