

April 23rd, 2019 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:33 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Supervisor Mike DePouw, Village Water Operator Terry Grom and Village Engineer Greg Gruen

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Farewell to Terry Grom

Mr. Grom introduced his replacements, Ryan Christensen and Greg Topf. Mayor Daley, former Mayor Soto and Village Engineer Greg Gruen praised and thanked Terry Grom for his many years of service to the Village and congratulated him on his retirement. Mr. Grom was presented with a gift from the Village and cake was served.

There were no public comments.

Consent Agenda

1. Approval of the March 26th, 2019 Regular Board Meeting Minutes
2. Approval of the March 2019 Financial Statements
3. Approval of the April 23rd, 2019 Bills Payable for \$303,315.75
4. Approval of a Documentation Review No. 46 from IDOT Covering the Receipt and Disbursement of Motor Fuel Tax Funds for the Period Beginning January 1, 2011 and Ending April 30th, 2018

Trustee Derenoski moved, seconded by Trustee Kriese to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance and Treasurer

Treasurer Hensley reported that the audit will start June 10th. She has also been working on the fiscal year end and MFT audit items.

Public Works & Public Works Supervisor

Trustee Kriese reported that the Tool Kat will be here May 1st and new shelving was put up in the Public Works building.

Public Works Supervisor Mike DePouw read his report, which included village street sweeping, installing rip rap around wetland inlets and outlets, channelization of retention ponds, sidewalk extension on Hunters Way, sidewalk removal and replacement at emergency entrance to Holiday Lane, Village tree trimming, parkway tree removal and planting, driveway curb removal and replacement, road resurfacing of some village streets, removing 67 trip hazards on village sidewalks, trim 67 trees around Cranberry Lake path, wetland perimeter mowing, repairing of Cranberry Lake path with wood chips, installing concrete pad and construction of Gathering Place gazebo, in addition to weekly maintenance including law mowing, weed trimming, watering and dog station maintenance.

Mayor Daley added that the Duberstein's have donated the gazebo to the Village for the Gathering Place. It will arrive May 21st.

Community Events

Trustee George Duberstein reported that he is working on the sponsor letters for the Civil War event and plans on meeting with the principals. The Village wide cleanup had about 25 volunteers and was successful.

Tri County Access/Great Age Club

Trustee Georgeann Duberstein reported that last month a speaker from Oak Street Health came to speak to the Great Age Club. About a dozen seniors went to their Thursday open house. They hope to open an office in the Round Lake area. In May the speaker will be from Lake County Center for Independence Living.

She also noted that the bid opening for the Gathering Place took place. The approval of the bid is on this agenda. Georgeann has also heard from area students that would like to volunteer to plant some of the flowers.

Ad Hoc Committee

No reports.

Other

No reports.

Clerk

Village Clerk Kathy Metzler reported that the US Census will be at the Village Hall conducting job interviews for 2020 census jobs. Swearing in of Trustees George Duberstein and Chynoweth will be at the May 28th meeting. Also, most of the business licenses have been completed.

Mayor

Mayor Daley reported that April 30th is the deadline for applications to fill vacant Trustee position. After the 30th he will begin interviews and recommend two applicants to the Board to be interviewed in Executive Session at the May meeting and one will be seated at the June meeting. He also discussed sewer line responsibility between Village and homeowner. There will be an ordinance stating that the individual resident is responsible from their property line (curb) to their house and will clarify that the resident is responsible for water line from the B-Box to the house.

The Mayor read a Proclamation proclaiming the week of May 5th to May 11th as Municipal Clerks Week.

Approval of a Proclamation proclaiming the 50th Anniversary of Municipal Clerks Week May 5 – 11, 2019.

Trustee Kriese moved, seconded by Trustee Derenoski.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Business

Approval of an IDOT Resolution for Maintenance Under the Illinois Highway Code for 2010 Crack Filling Project for \$2,673.28. It was discovered that the Village spent \$2,673.28 more dollars than what was approved by the Village Board and IDOT for the 2010 Crack Filling Project.

Trustee Kriese moved, seconded by Trustee George Duberstein. **Roll call vote:**

Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried. Resolution #R19-4-133

Approval of the Estimate of Revenue Fiscal Year 2020

Trustee George Duberstein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Approval of the Appropriation Ordinance Fiscal Year 2020

Trustee Kriese moved, seconded by Trustee Georgeann Duberstein. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried. Ord. #19-4-280

Approval of the Budget Fiscal Year 2020

Trustee George Duberstein moved, seconded by Trustee Kriese. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Approval of a Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings. We failed to do this at the last meeting.

Trustee George Duberstein moved, seconded by Trustee Kriese. **Roll call vote:**

Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried. R19-4-134

Approval of a Resolution Waiving the Bidding Requirements for 2019 Quote for a Bobcat 5600. We are waiving the bid requirements because Bobcat is the sole provider of this equipment.

Trustee Kriese moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:**

Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried. Resolution #R19-4-135

Approval of the Atlas Bobcat Quote Dated March 12th, 2019 for \$76,553.00.

This is a multi-capability piece of equipment that will enable Public Works to rent less equipment and do work that we previously hired out.

Trustee Derenoski moved, seconded by Trustee Kriese. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Approval of a Resolution Waiving the Bidding Requirements for a Proposal for 2019 Channeling at Deer Crossing and Big Horn. The bidding process is waived, as we did last year with this company, because ILM has the specialized equipment necessary to perform the project.

Trustee Derenoski moved, seconded by Trustee Kriese. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried. Resolution #R19-4-136

Approval of the ILM Proposal for the 2019 Channeling at Deer Crossing and E. Big Horn for \$60,346.00. This is the 2nd year of our wetland improvement project. This year, the channelization will be along Deer Crossing and E. Big Horn. Trustee George Duberstein moved, seconded by Trustee Derenoski. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Approval of the bid proposal from Schroeder Asphalt for \$33,886.00 for the Gathering Place grading work. This was the only bid received for this project.

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski. Trustee Georgeann Duberstein assured everyone that she checked references for Schroeder Asphalt and they got rave reviews. Mayor Daley stated most of the companies did not bid on project due to prevailing wage.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. - 5 Motion carried.

Trustee Chynoweth moved, seconded by Trustee Georgeann Duberstein to adjourn the April 23rd, 2019 Regular Board Meeting. All in favor; motion carried.

The April 23rd, 2019 Regular Board Meeting adjourned at 7:24 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for April 23, 2019

- 1) The process of televising our sewer lines began last week and will continue for approximately one month. At the end of the process, we will receive a written and video report documenting the condition of our sewer lines.
- 2) We received a proposal from Lake County for the purchase of their new permit management software program. If purchased (and the price is quite reasonable) it will greatly streamline our permit interaction with Lake County. However, we are holding on the purchase because a bill has been presented to the Illinois House that would prohibit inspections of rental properties. It is my desire to start a rental inspection program. However, if the bill passes, we will reconsider the purchase of the software.
- 3) I met with a developer who is discussing the construction of a car wash in town. They are working on plans and permits at this time.
- 4) We received one bid for the grading work and path work for the Gathering Place. The contract will be on the 4/23 agenda.
- 5) SWALCO has announce that Waste Management and Advanced Disposal have reached an agreement that has WMI purchasing Advanced. The purchase still needs to go through a legal approval process which is expected to be completed in 2020. Our contract with Advanced is valid until January, 2023. It is my assumption that our contract will be continued with WMI. I'll keep you informed.
- 6) To date, I have received five letters of interest for the open Trustee seat. The application deadline is April 30. If all goes well, I'll bring two candidates to the May Board Meeting for interviews. If one of the candidates is chosen, I hope to swear them in that evening.
- 7) In an effort to make our Village infrastructure data more accessible and usable, I've spoken with Greg Gruen about making more use of Robinson's GIS (Geographic Information System) program. In his research, he discovered that the maps (water system, sewer system, fire hydrant locations, etc.) are not on Robinson's system. I've reached out to Pete Manhard to ascertain what material they have and if we can transfer it to us. More to come.
- 8) Dave Schultz has donated thousands of dollars worth of shelving to Public Works. He obtained this heavy-duty shelving from Home Depot. They were discarding the shelving as part of a remodeling plan. Thank you Dave!