

September 24th, 2019 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley and Public Works Supervisor Mike DePouw

Establishment of quorum:

Agenda Approval:

Trustee Derenoski moved, seconded by Trustee Kriese to approve the agenda. Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Presentation by John Cutrera with BKD, LLP of the Annual Financial Report Fiscal Year Ending April 30th, 2019

John Cutrera went over the 2019 audit. As part of the audit process, BKD presents their Opinion on the Financial Statements and SAS114, which is required communication with those charged with Governments. He recommended the Board to look over the Management Discussion and Analysis, which provides an executive-type summary. The SAS114 letter provides the Board with an overview of how the audit process went and that the Board understands their responsibility in overseeing the financial reporting process for the Village.

The Mayor thanked John Cutrera, Kelly Hensley and Trustee Derenoski for their work on the audit.

Public comments:

There were no public comments.

Consent Agenda

1. Approval of the August 27th, 2019 Regular Board Meeting Minutes
2. Approval of the April 2019 Financial Statements
3. Approval of the August 2019 Financial Statements
4. Approval of the September 24th, 2019 Bills Payable for \$279,555.10

Trustee Derenoski moved, seconded by Trustee Chynoweth to approve the Consent Agenda.

Items removed from the Consent Agenda if any:

Trustee Georgeann Duberstein asked that the Landscape Concepts invoice in amount of \$2,833.75 be removed from the Bills Payable for discussion. It will be discussed under Business.

Trustee Derenoski amended his motion, seconded by Trustee Chynoweth to approve the Consent Agenda with the removal of the Landscape Concepts invoice in the amount of \$2,833.75. Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance and Treasurer

Trustee Derenoski stated they are in the process of working on the tax levy followed by the budget.

Treasurer Kelly Hensley reported that the Village received the first monthly deposit from the Rebuild Illinois Capital Plan in place by Governor Pritzker in the amount of \$5,495.50. The original deposit of MFT normal funds was \$6,768.56. This money has the same spending restrictions as normal MFT allotments.

Azavar Government Solutions performed the address audit with Comcast. They found 29 addresses that were incorrectly coded and this should generate approximately \$38.92 per month in franchise fees paid to the Village.

Kelly has prepared the preliminary figures for the Tax Levy and will be meeting with Trustees Derenoski and Koval early next month.

Public Works

Trustee Kriese stated that he has met with Mike regarding the work load and budget.

Public Works Supervisor Mike DePouw updated the Board on projects that were completed such as village wide street sweeping, village tree trimming, parkway tree removal, building the Gathering Place gazebo, poured sidewalk extension on Hunters Way and rebuilt 4 storm sewer structures with concrete curb and asphalt replacement. Mike also discussed some of the items that had to be delayed as well as some projects they are currently working on or hope to complete this year.

Mayor Daley thanked Mike, Tim and Dave Schultz for all their hard work.

Discussion took place regarding the generator not working. Mike will be trained by Chris Electric on how to read the digital output to see if the generator is running the tests or not.

Community Events

Trustee George Duberstein stated that there will be a shredding event at the Round Lake Park Village Hall. He also reported that there might be a garbage collection increase due to increase in gas prices. There is a Household Chemical Waste Event in Mundelein on November 2nd.

The Trick or Treat hours are 4 p.m. to 7 p.m. on Sunday October 27th. There will be hayrides and more information in the October newsletter.

George reported that publications have been notified regarding the Civil War Event. He has met with sponsors that have not yet donated. Some food vendors will be donating to the Saturday night social for the re-enactors. He has worked on signs and logistic requirements, check requests, arranged for park benches and golf carts, solicited volunteers and he will be doing an onsite visit. He requested to have some Board members volunteer at the info booth.

Great Age Club

The Great Age Club will have their annual Progressive Dinner next month.

Trustee Georgeann Duberstein is involved in the Illinois Monarch Project. The goal is to have 150,000 milkweed stems planted this year in Illinois. They will be meeting in January or February.

Clerk

Village Clerk Metzler had nothing to report.

Mayor

Mayor Daley stated his report was in the packet.

Business

Landscape Concept invoice in the amount of \$2,833.75.

Trustee Georgeann Duberstein stated that there was a charge for work they were supposed to do in Cranberry Lake woodlands. She and George walked around and there is buckthorn still on the path. The work was not done. The Mayor stated that it was agreed to have even monthly payments. Landscape Concept has now been giving the Village a list of work that was done during the particular month. Georgeann suggested to the Mayor that ILM, that has done the channelization, do a quote on taking over the Cranberry Lake area and is awaiting their quote. The Mayor stated that this invoice will be withheld until he speaks with Landscape Concept management regarding the continued existence of the invasive plants.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to withhold Landscape Concept payment.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Accept the Annual Financial Report Fiscal Year Ending April 30th, 2019.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Approval of the Annual Treasurers Report Fiscal Year Ending April 30th, 2019.

Trustee George Duberstein moved, seconded by Trustee Derenoski

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. - 6 Motion carried.

Trustee Derenoski moved, seconded by Trustee Koval to adjourn the September 24th, 2019 Regular Board Meeting. All in favor; motion carried.

The September 24th, 2019 Regular Board Meeting adjourned at 7:29 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for September 24, 2019

- 1) The Gathering Place is 98% finished. The remaining seeding of the central area will be done later this fall. I've contacted the company that made our new Deer Point entrance sign and we are working up a design for our new park. Georgeann is looking into signage for the gardens. We will have a dedication ceremony next spring. Thanks to all who have helped bring this to reality.
- 2) I have received no serious complaints regarding flooding after our recent batch of storms. Yes, we have heard some concerns about high water and the amount of time that it took to recede but no flooding like we experienced in July, 2017. It seems as our various wetland channelization projects have done the job.
- 3) Regarding the \$380,000 we were rewarded in the State Capitol Budget. I've spoken with Senator Melinda Bush's staff and was assured that us receiving those funds is important to her. However, as to the when we might receive the funds, they had no answer.
- 4) Following my discussion with our engineers and Grayslake Village Manager Mike Ellis regarding the development of a water interconnect between our two villages, I am investigating the development of a third well that is on our Public Works property. We have hired a company to televise the existing pipe and pump. I'll share the outcome when I receive it.
- 5) During our lightning storm last week, the Village Hall lost power and our backup generator failed to start. Fortunately, regular power was restored relatively quickly. During an inspection by Chris Electric it was found that all the settings had been zeroed out. They have been reset and Mike is scheduling time with Chris Electric to learn how to work the electronics so that we can ascertain whether or not the generator is working correctly by monitoring its weekly self-tests.
- 6) Steve Zehner, of Robinson Engineering, and I met with the owners and developers of the new Firestone property. The developer just realized that a portion of their property actually includes a portion of our retention pond and a large utility easement. During our discussion, we established that their building plan (which has been approved by our Board) will still work with a few (if any) modifications. They still hope to break ground this fall.
- 7) I have developed a new dog ordinance. It is in its second round of editing by Chief Perlini and the Director of Lake County Animal Control. Once they are finished, I'll run it by Jim Rock and then submit it to the Board. If all goes well, it will be on the October agenda.
- 8) A resident, who recently spoke to the Board during Public Comments on the same topic, complained to the Chicago Area Director of the Army Corps of Engineers regarding his perceived notion that the Village had no plan to replace the trees that had been removed from Cranberry Lake. Interestingly, he provided the Director with a copy of both the rating sheet that we used to decide which trees to remove and the report from Urban Forest Management which provided us with four options for tree replacement.

During my phone conversation with the Director, I explained to her the whole decision-making process that led to the removal of the trees and the budgetary restraints that led us to not replace any trees this year. I explained to her that we still had a number of trees, from the report, that still needed to be pruned. I further explained that I have aimed to budget for the planting of 20 trees in next year's budget. In the end, she was satisfied with our actions and our future plans and was going to relay that information to the resident.