

December 15th, 2020 Regular Board Meeting Minutes

Zoom meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:35 p.m.

A Moment of Silence for Former Trustee Dan Moran.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley and Trustee Chynoweth. The following Officials were present via Zoom: Trustees Kriese and Koval

Also present were: Village Clerk Kathy Metzler and Treasurer Kelly Hensley

Establishment of quorum

Agenda Approval:

Trustee Koval moved, seconded by Trustee Derenoski to approve the agenda. **Roll call vote: Ayes:** Trustees Kriese, Koval, Derenoski, and Chynoweth. -4 Motion carried.

Zoom Presentation by Scott Termine with BKD, LLP for the Annual Financial Report Fiscal Year Ending April 30th, 2020

Scott Termine recapped the audit. He provided the audited Financial Statements and required communication to the Board regarding the audit. They found the financial statements and related disclosures to be fair in all material respects with general accounting principles. There were no significant new accounting standards that took effect in 2020. He encouraged Trustees to read pages 4 through 13. He further explained the Financial Report, the summary of their responsibility during the audit, recommendations and upcoming accounting standards.

The Mayor stated that Kelly Hensley is working with CSI, Village's IT on a security policy.

Public comments:

There were no public comments submitted through email or in person.

Consent Agenda

1. Approval of the October 27th, 2020 Regular Board Meeting Minutes
2. Ratify the November 17th, 2020 Bills Payable for \$246,810.80
3. Approval of the October 2020 Financial Statements
4. Approval of the December 15th, 2020 Bills Payable for \$98,270.23

Trustee Derenoski moved, seconded by Trustee Koval to approve the Consent Agenda.

Roll call vote: Ayes: Trustees Kriese, Koval, Derenoski, and Chynoweth. -4 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Derenoski reminded Trustees that their budget requests must be in by January 11th, 2021.

Treasurer Kelly Hensley stated that all the credits were applied to the water bills and residents and businesses that do not get a water bill have been issued checks. The Mayor received thank you notes from residents. Kelly will be emailing Trustees to approve some checks for next Tuesday.

Public Works

Trustee Kriese reported that he met with Mike for budget items. He re-did the budget form to be easier for him to read. It is almost completed and they should have a final by the end of the month.

The following is Mike DePouw's report:

Listed below are items the Public Works Department is working on and/or completed over the last few weeks.

- We have all of our snow removal equipment checked over and ready to go. As I stated in my last report, we have a full complement of salt and liquid ready for the season.*
- Due to the pandemic we had a setback in getting a couple light poles installed and one light head to be repaired. I'm supposed to hear back from them this week on an install date. They are looking towards the end of this week.*
- With help from the Mayor, Trustee Kriese and I have been working on next year's budget for a while now. We are still waiting for a few things. If all goes well, we should have our first draft completed by the end of the month.*

The Mayor added that all but one of the seasonal workers are gone. He, however, has tested positive for Covid last week so Maxx and Mike are alternating days to work.

Trustee George and Georgeann Duberstein joined the Zoom meeting at 7:00 p.m. They were explained about the driveway and agreed to pursue an ordinance.

Community Events

Trustee George Duberstein had no Community Events.

Great Age Club

Trustee Georgeann Duberstein asked that the Village get landscape quotes from more companies other than Landscape Concepts.

A member of the Great Age Club passed away and the club will be donating to the Honor Flight in his name. Great Age Club is still meeting on Zoom.

Other

a. Discussion of Driveway Widening

Trustee Kriese noticed that a resident was concerned about another resident putting gravel on the front lawn to park his car. He sent everyone a photo. The Village has allowed extensions of driveways but from the opposite side of the garage to the property line or between two neighbors. He doesn't think people should be able to pave in front of their home but there is no ordinance at this time. He asked for opinions. Trustee Koval thinks we should have an ordinance. Trustee Chynoweth agrees with Trustee Kriese. All were in agreement to pursue an ordinance.

Clerk

Village Clerk Kathy Metzler stated that on Monday the 14th was the first day of filing election petitions. We had 4 petitions filed and today we had 1 petition filed. Last day to file is Monday, December 21st at 5:00 p.m.

The January Meeting will include a Special Use Public Hearing for a home addition.

Mayor

a. Discussion of Mayor's Budget Email

Mayor Daley discussed his budget email. Trustee Georgeann Duberstein stated that since Robinson is coming out at the January meeting for the well, she recommended asking Linda Soto to come also since she knows the water system since the inception.

Trustee Derenoski asked if the \$205,000 for the Cranberry walkways included the installation and it does.

b. EOP Plan

The Mayor stated we have an outdated EOP Plan. He contacted GovHR and the proposal was \$14,000. Trustee George Duberstein would like to try working on it again. We need an in-house management response to an emergency. The EOP Plan will not proceed through GovHR but instead Trustee George Duberstein will work on it. The Mayor said that Code Red, another communication system, was tabled. The current CTY contract is up for renewal this month but we can withdraw within a 30-day notice before the end of the contract. We probably will not have enough time this year.

c. Discussion of Video Gambling

The Mayor stated that he met with the owner of Mobil. Mobil's profit comes not from fuel but from what is being sold in the store. The owner asked if the Board would re-consider Video Gambling. The Village can have an ordinance that gambling is only in existing businesses. The Mayor will look into this. Trustee Georgeann and George Duberstein would be in favor if it is for existing businesses only. Trustee Koval asked if this increased crime; the Mayor spoke with the Chief who stated that it is minor at most. Trustee Kriese is in favor of Video Gambling either in new or existing businesses. The Mayor stated that the owner gets 70%, Village 5% and state 25%. Trustee Derenoski would be in favor of gambling in existing businesses but asked if the Board would allow that business to expand further. The Mayor was not sure but Mobil did buy the old Ingrid's building so Mobil could expand. A business can have 6 machines so they would not need a large area. Trustee Chynoweth is not necessarily in favor. Trustee Derenoski would like gambling only in an existing building. The Mayor would like to speak to the Village Attorney to see what restrictions can and cannot be put on video gambling. Trustee Chynoweth asked if we can reach out to communities that have video gambling. The Mayor may set up an Ad Hoc Committee to look into the matter.

Discussion took place regarding the Northbrook Sports Club berm request.

Business

Accept the Annual Financial Report Fiscal Year Ending April 30th, 2020.

Trustee Derenoski moved, seconded by Trustee George Duberstein.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried.

Approval of the Annual Treasurers Report Fiscal Year Ending April 30th, 2020.

Trustee George Duberstein moved, seconded by Trustee Derenoski

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried.

A Motion to Approve the Tax Levy Ordinance for the Tax Year 2020.

Trustee Kriese moved, seconded by Trustee Koval.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried. **Ord #20-12-304**

A Motion to Approve an Ordinance Adopting the Annual Tax Levy for Cranberry Lake Special Service Area Number One of the Village of Hainesville

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried. **Ord #20-12-305**

A Motion to Ratify the 2nd \$100 Utility rebate to the Residents/Businesses of Hainesville

Trustee Kriese moved, seconded by Trustee George Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried.

A Motion to Approve an Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance. An email from Lake County served as notification that amendments to the County's Watershed Development Ordinance (WDO) were adopted by the Lake County Board. To maintain the Village's status as a Certified Community, the revisions also need to be adopted into the Village code of Ordinances by January 18, 2021.

Trustee Georgeann Duberstein moved, seconded by Trustee Koval.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried. **Ord #20-12-306**

A Motion to Approve an Ordinance Establishing Regular Meeting Dates for 2021.

Trustee George Duberstein moved, seconded by Trustee Derenoski

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried. **Ord. #20-12-307**

A Motion to Approve the Waiving of Liquor License and Business License Fees for 2021-2022 in the amount of \$13,500.

Trustee Georgeann Duberstein moved, seconded by Trustee Derenoski

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried.

An Ordinance Amending Water Use Rates in the Village of Hainesville

Trustee Kriese moved, seconded by Trustee Koval

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Derenoski, Georgeann Duberstein and Chynoweth. -6 Motion carried. **Ord. #20-12-308**

Trustee Derenoski moved, seconded by Trustee Kriese to adjourn the December 15th, 2020 meeting. All in favor; motion carried.

The December 15th, 2020 Regular Board Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for December 15, 2020

- 1) In late November a flooding force main line was reported to Public Works. Upon inspection, it was discovered that an air relief valve (which was replaced two years ago) was clogged. Diemer Plumbing was contacted to inspect the valve. They repaired the valve and then I had them inspect the rest of the valves. In that process, they discovered 2 more valves that were on the line but we didn't know about. So instead of 11 valves on that force main, there are 13 valves. I also had them inspect the 4 valves that are connected to the Lisk lift station.
I am waiting for a written report to see if we have grounds to approach the company that installed the 11 valves.

- 2) The staff review for the Gun Club Special Use Permit has been completed and the comments have been returned to them. Their next step is to respond and make various alterations to their plan and then resubmit to our review team.

We have also informed the Parmer's concerning the next steps on their Variance Request regarding their home addition.

- 3) We just received notice that the fire damaged house on Tall Oak has been sold (as is) and will be closing on December 28th.
- 4) Approximately a half dozen people have contacted me to thank the Village for the \$100 water rebate.
- 5) Following the Governor's directives, we continue to keep the Village Hall closed to the Public. The ladies and I are in the office frequently but still do a fair amount of work from home. I think all of us look forward to the time when we can return to normalcy.