

March 23, 2021 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:31 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler

Absent: Trustee Koval

Establishment of quorum

Agenda Approval:

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein to approve the agenda. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. -5 Motion carried.

Public comments:

No public comment

Consent Agenda

1. Approval of the February 23rd, 2021 Regular Board Meeting Minutes
2. Approval of the February 2021 Financial Statements
3. Approval of the March 23, 2021 Bills Payable for \$145,351.44

Trustee Derenoski moved, seconded by Trustee Kriese to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. -5 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Derenoski stated that his items are under business.

Public Works

Trustee Kriese stated that the packet contained summer projects that Public Works will be doing this year. He added that these items were not in the packet; 25 MIUs will be replaced in Union Square, re-chip Cranberry Lake path, stain the wood fence on Big Horn and repairing the Misty Hill sign. They are hoping to put a program together to replace MIUs before they fail.

Mike DePouw's report is as follows:

Listed below are items the Public Works Department is working on and/or completed over the last few weeks.

I've put a list together of the projects the Public Works Department will be completing this year.

- *Replace 30 street ID signs.*
- *Repair and refurbish the Misty Hill entrance sign.*
- *Remove small trees and brush from houses backing up to the wetlands with the rented forestry cutter.*
- *Repair 5 storm sewer basins.*
- *Remove and replace damaged sidewalk section throughout the village.*

- *Cut down 20 village parkway trees.*
- *Mow and weed trim around village wide storm sewer inlets and outlets.*
- *Village wide street sweeping.*
- *Removal of 4-6 large dead trees along the Cranberry Lake Path.*
- *Replacement of 20-25 MIU's in Union Square.*
- *Evaluate and remove hazardous wetland trees behind resident's houses.*
- *Re-wood chip the Cranberry Lake Path.*
- *Inspect village sidewalks for trip hazards.*
- *Village tree trimming.*
- *Strip and stain the wood fence on Big Horn.*
- *Weekly lawn maintenance (mowing and weed trimming)*

Community Events

Trustee George Duberstein coordinated with SWALCO on a shredding event to take place on June 5th 9:00 a.m. to noon. They are looking to expand to collection of shoes, textiles, glasses, hearing aids and keys. It brings in money for the Village. SWALCO will coordinate with State Senator Melinda Bush on her involvement as last year. The mobile household chemical recycling events have been cancelled for this year but individual drop offs at SWALCO headquarters are still scheduled. Information is on their website.

Trustee George Duberstein tentatively scheduled the Civil War Reenactment with Brett Siebert at Northbrook Sports Club for October 16th and 17th. He sent out emails to some potential participants. A final decision will be made in the late summer. There is \$3,300+ left over from the last event can be used toward this event.

He also gave an update on the Emergency Operation Plan (EOP). He is using a template from Lake County. There are 17 functional annexes that he is working on and an additional 7 that are hazardous specific. He has completed 8 and hopes to finish the rest in the next week and will submit to the Mayor.

Discussion took place regarding donations for the Civil War Reenactment. The Mayor and Trustee George Duberstein had suggested sending out the donation letters with an explanation that if the event gets cancelled the donations will be returned. Also, perhaps charging a parking fee. Trustee George Duberstein is concerned that safety requirements will need to be followed and may cause a logistic nightmare.

Great Age Club

Trustee Georgeann Duberstein stated that the Great Age Club will have a Zoom meeting on April 1st and then they plan on going out for lunch for the members that have had 2 vaccinations.

The Village wide clean-up has been postponed until the end of July or beginning of August. If anyone is interested in cleaning up their own neighborhood, Public Works will supply trash bags and gloves.

Clerk

Village Clerk Kathy Metzler stated that Deputy Clerk Roseann Stark emailed the businesses to let them know that we are sending out their business and liquor license renewal applications even though the fees have been waived. The Village needs updated information.

Election day is April 6th and the polling hours at the Village Hall are 6 a.m. to 7 p.m. The cleaning company will come in and sanitize after the election.

Mayor

a. Summer Projects

The Mayor would like to put the list of summer projects for 2021 on the website and newsletter. He would like the Trustees to look at the list since the budget hasn't been approved yet. The draft budget will be looked at tonight, however, he asked the Trustees if he should wait until after the budget is approved in April. It was decided to wait until May and the budget is approved.

The Mayor shared that the Mobil gas station is being sold. They connected to Village water as a contingency for the purchase. He was not sure if it was finalized.

Firestone is moving forward. The engineers have approved a grading permit and the Village received feedback from Lake County Inspector Bob Springer. Firestone will have to go through a special use permit process again. The grading permit has no approval for the building or design. They are changing the design. Instead of five bays they will have four with the ability to add on in the future. They also asked about removing the peaked roof but the Mayor said no.

Business

Draft Estimate of Revenue for May 2021-April 2022

Trustee Derenoski stated that they are underestimating revenue to be on the safe side.

Motion was made by Trustee Derenoski and seconded by Trustee Chynoweth in error and was removed.

Draft Appropriation Ordinance for May 2021 – April 2022

Trustee Derenoski explained the ordinance.

Draft Budget for May 2021 – April 2022

Trustee Derenoski went over some of the changes in the Budget. The ILM work behind Elk Court was incorrect it should have been \$87,328. The valve inspections were originally budgeted for \$8,500 and now it is \$9,000. The work is split over 2 years.

Discussion of Water Restriction Ordinance

Will we maintain the current ordinance or alter it?

The Mayor described the ordinance in place for water restriction. He suggested eliminating the original ordinance and rewrite it such that the Village have the authority to impose restrictions when needed. He spoke to Greg Topf at Robinson Engineering and they regularly check the depth of our aquifer. If it gets low, then restrictions will be imposed. After discussion; Trustee Chynoweth wanted to look into the ordinance further, Trustee Georgeann Duberstein would like to leave it alone, Trustee Derenoski dislikes the ordinance the way it is written. The Mayor will look into this more with the Engineer to perhaps set up guidelines for the Village.

A motion to Approve the Fee for Service Agreement with Lake County Health Department and Community Health Center Animal Care and Control Program.

This is an ongoing contract that covers the care and sheltering of animals that are either abandoned or confiscated by law enforcement in Hainesville.

Trustee Kriese moved, seconded by Trustee Chynoweth to Approve the Fee for Service Agreement with Lake County Health Department and Community Health Center Animal Care and Control Program. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. -5 Motion carried.

The Regular Board Meeting recessed at 7:22 p.m. to enter into Executive Session. Trustee Chynoweth moved, seconded by Trustee Derenoski to go into Executive Session for the purpose of: **Review of Executive Session Minutes in Accordance with the Open Meetings Act Section 2(c)(21), Personnel matters 2(c)1 for raise recommendations for Mike DePouw, Maxx Barr, Kelly Hensley, Roseann Stark and Kathy Metzler**
Roll call vote: Ayes: Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. -5 Motion carried.

Trustee George Duberstein moved, seconded by Georgeann Duberstein to enter back into the Regular Board Meeting at 8:11 p.m. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. -5 Motion carried.

To Vote on once out from Executive Session:

A Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings

Trustee Derenoski moved, seconded by Trustee George Duberstein to Approve A Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings. **Roll call vote: Ayes:** Trustees George Duberstein, Kriese, Derenoski, Georgeann Duberstein and Chynoweth. -5 Motion carried. **Resolution # R21-3-152**

Raise Recommendation

A motion was made for a 5% raise effective May 1st for Mike DePouw, Maxx Barr, Kelly Hensley, Roseann Stark and Kathy Metzler.

Trustee George Duberstein moved, seconded by Trustee Derenoski to Approve a 5% raise effective May 1st for Mike DePouw, Maxx Barr, Kelly Hensley, Roseann Stark and Kathy Metzler

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Derenoski, and Chynoweth. -4;
Abstain: Trustee Georgeann Duberstein -1; Motion carried.

Trustee George Duberstein moved, seconded by Trustee Derenoski to adjourn the March 23rd, 2021. All in favor; motion carried.

The March 23rd, 2021 Regular Board Meeting adjourned at 8:14 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for March 23, 2021

1. You may have seen in the newspaper that Hainesville is scheduled to receive approximately \$440,000 from the American Recovery Act. We have received information that when and how it is coming will be determined by the state. Illinois cannot alter the amount but they control the disbursement. We have read that it may be delivered in two payments over two years or that we may get all at once. We expect that it will have some use restrictions but we don't yet know what they may be. Until we get more clarification, I'll have no recommendations on what to do with the revenue.
2. Firestone has submitted the paperwork to obtain a grading permit which is the first step in the construction process.
3. The paperwork for the \$380,000 Rebuild Illinois Grant has been submitted. Remember that if we receive that funding it will be restricted to road improvement only. If all goes well, it will be applied to the summer of 2022 roadwork.
4. Robinson is now researching 3 possible sites for a new well. Once they have a recommendation, the Board will discuss the next steps.
5. We have had a number of discussions with the new owner of the house on Tall Oak that was heavily damaged by fire last July. The owner's intent is to repair the building and take up residence there. It is my understanding that they will be applying for the appropriate permits in the near future.
6. Dave Eubanks and his team will be performing an environmental burn around Cranberry Lake in the upcoming weeks. When we secure a date, I'll place a CTY call to the entire Village sharing that information.
7. At a resident's request, I am investigating the development of a railroad quiet zone at the Hwy 120 railroad crossing. I am awaiting a ballpark cost estimate from Federal Railroad Administration which I emailed on 3/11. I have seen some estimates for like crossings in the \$600,000 range, so I'm not getting my hopes up.
8. Also, at my request, IDOT is studying the HWY 120 curve located near Grower's and the strip mall. Twice within the last year vehicles have lost control on that curve and run into the building. Both accidents caused extensive damage to the building (fortunately, no injuries to anybody).
9. I've written a letter to all single-family homes that will be mailed on March 18th. It contains a number of Spring ordinance reminders (i.e. cut your grass, apply for permits, etc.) that I hope will improve compliance. I also plan on doing so in the Fall for the Winter oriented ordinances.