

April 27th, 2021 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:32 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley and Deputy Clerk Roseann Stark

Establishment of quorum

Agenda Approval:

Trustee Kriese moved, seconded by Trustee Chynoweth to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 Motion carried.

The Mayor stated that E. on the Agenda – Presentation by John Houseal has been cancelled; he will return another date. This remained on the Agenda but the contract for Houseal Lavigne extension was removed. The Trustees were given the contract extension. It will not be voted on at this meeting, however, the Mayor asked for comments from the Trustees. He is looking for a consensus and it will be ratified at the May 25th meeting.

Public comments:

Anne Richmond asked about the work being done at 71 W. Tall Oak. Permit was applied for but more information is needed. She mentioned that windows were left open. The new owner will be contacted regarding the open window. The difference between #4 and #25 on the Consent Agenda was clarified to her.

Consent Agenda

1. Approval of the March 23rd, 2021 Regular Board Meeting Minutes
2. Approval of the March 2021 Financial Statements
3. Approval of the April 27th, 2021 Bills Payable for \$178,207.85
4. Acres Group \$6,000.00 – Remove weeds for village areas from May – September 2021
5. Acres Group \$2,385.00 – Summer Color Flowers for: Village Hall, village sign on Rte 120 & 134
6. Acres Group \$16,000.00 – Install 30 Shade trees
7. Clarke \$7,160.00 – Revised treatment approach for Antler Pond to better control the duckweed, adding of Meadows Pond & E. Big Horn Pond (\$15,297 was already approved)
8. Diemer Plumbing Not to Exceed \$4,200.00 – Misc. Storm Basin Vacuuming throughout the village
9. Diemer Plumbing \$17,000.00 between 2 years – 2021 \$9,000.00 Inspection of 9 Wastewater Combination Air Valve (remainder of 8 to be inspected in 2022, cost \$8,000.00)
10. David Eubanks \$5,000.00 – Native Tree Planting Contract 2021 – planting of 20 native trees in Village-owned Cranberry Marsh
11. David Eubanks \$19,230.00 – Ecological Management Contract 2021 – Cranberry Lake Marsh invasive plant control, prescribed burn and native seed mix
12. Ferguson Waterworks – Package 3-year total \$9,046.33, year one cost is \$3,459.09 – Upgrading the meter reading software to Neptune Automatic Meter Reading System

13. ILM \$12,076.00 – 2021 Clover Court Pond – Debris Removal of material adjacent to the culvert in the Clover Court pond
14. ILM \$87,327.20 – 2021 Channeling North of Ballpark – Invasive Woody Removal
15. National Power Rodding Not to Exceed \$125,000.00 – Closed Circuit TV Inspection and of Storm Sewers televisive approximately 35,000 LF of storm sewer lines in Hainesville
16. R.H. Witt \$22,484.00 – Remove and replace 5 Reznor TR125 heaters in Public Works Building
17. Robinson Engineering Task Order 21-R0454-\$10,000.00 – Lift Station Assessments – Wastewater System
18. Robinson Engineering Task Order 16-R0237 - \$2,500.00 – IEPA MS4 Annual Submittal (prepare annual report regarding stormwater discharge and erosion control measures)
19. Robinson Engineering Task Order 20-R0477 - \$63,000.00 – GIS/Mapping Services Program – Year 2 (web subscription, Utility updates, create field maps training, storm sewer locates, incorporate into GIS database)
20. Robinson Engineering Task Order 20-R0195.HNV - \$22,500.00 – Risk and Resiliency Assessment (Per USEPA mandate – update existing vulnerability assessment and general compliance with the AWIA)
21. Robinson Engineering Task Order 21-R0463 - \$14,000.00 – Engineering Fees for Reservoir and Tower Repairs
22. Robinson Engineering Task Order 21-R0462 - \$8,000.00 – Engineering Fees for Public Works Building Water Main Connection
23. Robinson Engineering Task Order 21-R0456 - \$10,500.00 – Engineering Fees for Misty Hill Pond Restoration
24. Welding Supplies from IOC \$3,139.00 – purchase of 1 Miller Millermatic Welder
25. Weed Man \$4,044.00 – 3 sessions for Fertilizing and weed control throughout Village

Trustee Chynoweth moved, seconded by Trustee George Duberstein to approve the Consent Agenda.

Trustee Georgeann Duberstein questioned when would the weeding be performed under #4. Treasurer Kelly stated that the contract notes the weeding will be taken care of twice a month.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Treasurer Kelly Hensley stated her items are under business.

Public Works

Trustee Kriese reported that Mike DePouw and Maxx Barr will be leaving due to the money. He thanked them for all their hard work. He read Mike's report as follows:

Listed below are items the Public Works Department is working on and/or completed over the last few weeks.

- *LJ Electric repaired the light head on Triumph Ct. we had an extra driver for that repair. We also repaired the pole on Caribou and Deer Run. We had to dig down and straighten the pole and install a new light head.*
- *We had 30 street ID signs and brackets budgeted for this year. Those have been purchased and installed.*
- *All summer equipment is up and running. We've already been out twice this year mowing and weed trimming.*

- *We had some money left over in our current year's budget for concrete replacement. We removed and replaced approximately 190 square feet of sidewalk and curb. We have a few spots that still need some asphalt. We are planning on getting that done next week.*

Mike's last day is May 12th and Maxx's last day is Friday.

Community Events

Trustee George Duberstein discussed his progression with the Emergency Operation Plan (EOP). He also stated that with Public Works being short-handed he will change the shredding event to June 19, 2021. He asked for volunteers from the Board for the event. It will be from 10:00 a.m. to 1:00 p.m.

Great Age Club

Trustee Georgeann Duberstein reported that she attended a Squaw Creek meeting where a name change was discussed. The name would be changed to Manitou Creek. They were asking for letters of support. The Mayor will think about writing a letter.

The Great Age Club is meeting through Zoom. They hope to resume in person meetings.

The clean-up will take place the last weekend of June from 9:00 a.m. to 11:00 a.m. Social distancing will be required.

Georgeann also did a newsletter article asking for resident's input regarding the Village wide garage sale. She will need at least 20 homes participating in order to move forward. Kathy will post it on Facebook.

Clerk

Village Clerk Kathy Metzler reported that there will be a special meeting on May 11th at 6:30 p.m. for the Firestone Special Use Permit project.

She received the abstract of votes from the Lake County Clerk's office. Mayor Daley and Mary Koval ran unopposed. Walter Kriese, Georgeann Duberstein and Kristine Chynoweth were elected. She congratulated them and stated that John Derenoski will be missed. The swearing in is on May 25th.

Kathy and Deputy Clerk Stark are finishing up Business and Liquor License renewals. The fees were waived but updated information is still needed from the businesses.

She is also working with Specialty Marble and Granite regarding a variance request for a proposed building addition at the west rear of their existing building. Paperwork and plans have been submitted and will be going to the review team this week.

The truck repair facility on Route 120 is starting to move forward.

Mayor

Mayor Daley read a Proclamation for the 50th Anniversary of Municipal Clerks Week May 2nd – 8th, 2021. He thanked Village Clerk Kathy Metzler and Deputy Clerk Roseann Stark.

Business

Approval of the Appropriation Ordinance Fiscal Year May 2021 – April 2022

Trustee George Duberstein moved, seconded by Trustee Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 Motion carried. **Ord. #21-4-310**

Approval of the Budget Fiscal Year May 2021 – April 2022

Trustee George Duberstein moved, seconded by Trustee Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried.**

Approval of the Estimate of Revenue Fiscal Year May 2021 – April 2022

Trustee George Duberstein moved, seconded by Trustee Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried.**

A Motion to Award the 2021 Road Resurfacing Project to Peter Baker & Son Co. for \$167,687.30. We received six bids. This was the lowest qualified bid.

Trustee George Duberstein moved, seconded by Trustee Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried.**

Approval of An Ordinance Amending the Regulation of Parking During Snow Removal as Described in Section 10.08.040 of the Village of Hainesville Code of Ordinances.

Trustee George Duberstein moved, seconded by Trustee Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried. Ord. 21-4-311**

Approval of an Ordinance Amending Chapter 10.08 Regulation of Parking on Village Streets of the Village of Hainesville Municipal Code

Trustee Kriese moved, seconded by Trustee Georgeann Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried. Ord. 21-4-312**

The Regular Board Meeting recessed at 7:03 p.m. to enter into Executive Session. Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein to go into Executive Session for the purpose of Personnel 2(C)1.

Roll call vote: Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried**

Trustee Kriese moved, seconded by Trustee George Duberstein to enter back into the Regular Board Meeting at 7:50 p.m. **Roll call vote:** Ayes: Trustees George Duberstein, Kriese, Koval, Georgeann Duberstein and Chynoweth. -5 **Motion carried.**

Trustee George Duberstein moved, seconded by Trustee Kriese to adjourn the April 27th, 2021. All in favor; motion carried.

The April 27th, 2021 Regular Board Meeting adjourned at 7:51 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for April 27, 2021

- 1) We have received no information from the State regarding the disbursement from the funds from the American Recovery Act. As far as we know the amount is approximately \$440,000. Kelly Hensley is participating in a webinar sponsored by our auditors today during which they will explain how those funds may be used.
- 2) No updates on the new well site questions. I expect a report from Robinson in the near future.
- 3) My investigation into the development of a Railroad Quiet Zone led to the conclusion that it isn't going to happen. Jairo Rodriguez, our Robinson Engineer, tapped into their staff and found that, if we were to apply for the quiet zone it would, by Federal Regulation, require controls, gates, etc. at the 120 crossing as well as the S. Hainesville Road crossing. Estimated cost was more than \$1 million. I informed the resident that we would not be pursuing a Quiet Zone.
- 4) As you know, the Northbrook Sports Club has been in conversation with me about adding additional shooting stations surrounded by a large berm. In my research, I discovered a section of State Law that, in my mind, adds requirements of distance from residences that I don't believe the Gun Club can meet. I've shared the information with Brett Seibert, the club manager, a few weeks ago and have not heard from him since.
- 5) Maxx Barr, our full time Public Works employee, submitted his 2 weeks notice last Friday. He will be working for a landscaping company as a mechanic. His salary will be jumping to \$30/hour. And while I'm on the subject, we are having difficulty finding seasonal workers. We are speculating that unemployment is more lucrative than working for us.
- 6) On March 31st, I met with Dan Novacek the new President of ATYB. There are approximately 135 kids that have signed up to play summer baseball/softball. I wish them well.
- 7) Three of our permanent staff are fully inoculated. Two received their second doses yesterday. I'll be looking to reopen the Village Hall to the public in the near future.
- 8) We will have the swearing in ceremony at the May 25th Board meeting.