

August 24th, 2021 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:46 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth (remote attendance) and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler and Maura Rigoni of Robinson Engineering

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Mary Koval to approve the agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Public comments:

Ann Richmond asked about the drought and water supply. Mayor Gerry Daley stated that the report is not available but there are no problems with the water supply. She also stated that there speeding on Centennial and Tall Oak. She would like a speed control sign. The Mayor will ask for a speed sign and additional patrol. Ms. Richmond asked about the census. The Mayor stated that the Village received unofficial numbers and the Village has 3,564 and in 2010 the census was 3,597. The Village has an option to request a special census, which the Village has to pay for but it has not been talked about yet. We could lose about \$27,000 a year. Trustee George Duberstein added that there seems to be a decrease across the board.

Consent Agenda

1. Approval of the July 27th, 2021 Public Hearing Meeting Minutes on Proposed Zoning Ordinance Title 17
2. Approval of the July 27th, 2021 Regular Board Meeting Minutes
3. Approval of the "Draft" July 2021 Financial Statements
4. Approval of the August 24th, 2021 Bills Payable for \$284,663.29

Trustee George Duberstein moved, seconded by Trustee Kris Chynoweth to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Presentation of the Proposed Titles 12, 13, 15 and 16 – Maura A. Rigoni, Robinson Engineering

1. Additional Village Testimony

Maura Rigoni planner with Robinson Engineering presented the ordinance updates for Titles 12, 13, 15 and 16. This was done to ensure that the Village is still up to date with practices in the Village, State and Federal.

Title 12 has to do with streets, sidewalks and public spaces. This also deals with landscape and tree preservation.

Title 13 has to do with utilities, water billing, billing cycle, and defines sewer connection.

Title 15 has to do with building and construction. They worked with Lake County Building Department. Focused on state and federal regulations. Fences, hedges and water features were grouped together concisely. Reimbursement of fees was added to this chapter.

Title 16 is the subdivision ordinance. A lot of this is regulated by the State Plat Act. Items introduced were multi use path regulations and updated certificates that are on the back of a Plat. Wanted to make sure the Village is up to date on all state regulations.

2. Public Comments/Questions

Trustee George Duberstein asked why Title 14 wasn't looked at as well as others. Ms. Rigoni stated that some titles do not exist. The other titles were done through the attorney.

Reports and Communications from Mayor and other Officers:

Finance – ARPA Funding

Trustee Mary Koval stated that she discussed with Kelly and the Mayor the grant money. They came up with uses for the money. The list was sent to the Trustees along with the cost of the projects. Money would best be used for the wells and lift stations. It is \$483,000 and in two payments. The lift station is of high priority. The work needs to get done but it would be \$100,000 to \$115,000 short. The two items not on the low priority list are the replacement of the four pumps. Robinson stated that the pumps did not top out on their life span yet so there are some years before they need to be replaced. Trustee Georgeann Duberstein asked why we have people looking at our water system but only find out when it is a catastrophic situation. The Mayor asked Robinson in the past why things were not inspected. They felt it was talked about but never went further. The Mayor's goal is to have a preventative maintenance plan in place. It is not just Robinson that dropped the ball but also previous Mayors.

Public Works

Trustee Wally Kriese met with Tim on his needs and vision for the Public Works Department. They also discussed the preventative maintenance needs for the four backup generators; one in each well house, public works building and the village hall. He sent out for a quote to three companies and decided to go with ThermFlo for the preventative maintenance and service. Also met with Mayor and Robinson regarding the high cost of the lift station analysis and repair. Robinson explained it was due to confined spaces and special coatings and need it to be dry if it has to be worked on. The Mayor explained the lift station. Also discussed with Robinson was the new procedure to do repairs.

Tim also stated that Joey's last day will be August 27th.

Tim's report was as follows:

- *Mowing of most of the tall grass areas such as Misty Hill Entrance, Deer Point Entrance, west of Deer Crossing, along Hainesville Rd, and along 134 and retention pond. Garbage was picked up in these areas. Part of the work done is in prep for the rental of the forestry cutter to clear a 10ft path behind overgrown properties in the village.*
- *Giant Willow tree behind 327 Big Horn was removed. This was removed as a hazardous tree posing danger to the surrounding houses.*
- *With the recent storm we removed another Large Willow tree off of Stillwater Ct that split. We also helped residents with the removal of their storm damage trees by chipping up what they laid out at the road.*
- *Storm Basin repair has resumed. Locations are Littleton Ct., Littleton & Brittany Ln, Heritage & Brittany Ln, and 181 Cranberry Lk Dr.*

- ILM has finished their channeling just North of the Ballfield from Hainesville Rd East. They are currently working on clearing build up from Centennial Pond.
- Neptune 360 has been introduced to our water meter reading arsenal. Neptune 360 enables us to easily access and track where our water is going and help diagnose issues that would otherwise get overlooked, unless a resident brought it to our attention.

Community Events

Trustee George Duberstein stated that there is a new person in Lake County EMA and instead of requiring a 200-page EOP the Village only needs fifteen pages.

He has been working with Wally and Mary on the public works survey and they will meet again. Roseann sent out about thirty donation letters for the Civil War and some sponsorship money has come in along with a Jewel gift card. He is also working on a video to publicize the event. Covid might change things.

Great Age Club

Trustee Georgeann Duberstein stated that the meeting is next Thursday. They will discuss if the progressive dinner will go on. She will have a report next month regarding the ad hoc she is working on regarding the enhancements to the areas the landscaper has worked on and other places.

Ad Hoc

a. Easement Trees – Wally Kriese

Trustee Wally Kriese worked on guidelines for parkway tree removal and replacement. Some parkway trees are causing the sidewalks to lift up and the roots are going into sewer lines and street lights. They are looking at the ones that are diseased or dying and need to be cut down, how it will be done and will the Village replant in the same place, which isn't possible. If the tree is planted in a resident's front yard, they will be told it is their tree and they have to take care of it or does the Village plant it somewhere else. The Village has easements of 25 feet from the center of the road to either side. The trees belong to the Village. Wally is investigating other Village's policies. He looked into three other Villages. He is looking for feedback on the report he handed out. Trustee Georgeann Duberstein likes the look of big trees but with the Village's parkway area being small there is no room.

b. PW Compensation Study – Wally Kriese

Trustee Wally Kriese explained that the objective of the Committee is to create a compensation package for the Public Works employees to make the Village competitive with other municipalities and industries. The Committee consists of Wally, Mary Koval and George Duberstein. They are researching wages and benefits paid by other municipalities to Public Work employees and job classification. They want to come up with a compensation plan. Each committee member was given five municipalities to contact. The next meeting will be August 25th, 2021.

c. Picking a contractor publication – Jack Chynoweth

Trustee Jack Chynoweth put together a packet for residents when they are picking a contractor. It is on our website and will be mentioned in the newsletter.

Clerk

Village Clerk Kathy Metzler stated that Bento Café is selling and she met with the new owner. It will be the same business. Beer Bazaar is moving to a bigger building in Grayslake. Fort Hainesville has a new owner. She has been working with the new owner on inspections. Also,

Chicago Red Hots is looking to open September 1st but they have a few inspections they need to go through. The Wellness Spa will be under a new owner. Kathy is busy with all the special uses. She also reviewed some of the codes that were being updated. Also, a health food store with a juice bar is looking to open but the owner is taking his time.

Mayor

The Mayor had distributed his report.

Business

Approval of an Ordinance repealing and replacing Title 17 of the Village Code Regarding Zoning

Trustee George Duberstein moved, seconded by Trustee Wally Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #21-8-316

Approval of an Ordinance repealing and replacing Titles 12, 13, 15 and 16 of the Village Code

Trustee George Duberstein moved, seconded by Trustee Kris Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #21-8-317

Approval of an Ordinance Authorizing the Disposal of Personal Property no longer necessary or useful to the Village.

This is an old computer tower that was replaced with another. An employee wants to use parts to build their own computer.

Trustee Georgeann Duberstein moved, seconded by Trustee Mary Koval

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #21-8-318

A recommendation as how to use the \$483,000 ARPA funds (Discussion and Consensus)

There was no further discussion. The Mayor would like a consensus to accept the recommendation that was made. **Ayes:** Trustees Georgeann Duberstein, Mary Koval, Wally Kriese, Kris Chynoweth, George Duberstein and Jack Chynoweth.

Approval of An Ordinance Granting Certain Variations and Departures for the Property located at 55 Centre Drive.

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #21-8-319

Trustee Georgeann Duberstein moved, seconded by Trustee Georgeann Duberstein to adjourn the August 24th, 2021. All in favor; motion carried.

The August 24th, 2021 Regular Board Meeting adjourned at 7:46 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for August 24,2021

1. As of 8/27 our PW staff will be down to two. Our two seasonals will have departed by that date. One, back to high school, the other on to greener pastures. This means that some of the summer work that was planned will not get done. The future PW staffing is currently under study.
2. The Road Rejuvenator product will be applied to our newly repaved streets on 8/19. This will finish the repaving work for the 2021 season.
3. The Board will be receiving a recommendation from the Treasurer, Finance Chair, and Mayor regarding the expenditure of the approximately \$483,000 ARPA funds.
4. The Village Hall is now a "Wear a Mask" Zone. The staff met and agreed that this step was necessary for our safety.
5. Trustee Kriese and Tim Seiler are researching companies that can perform annual maintenance on our 4 generators (1 each at the well houses, 1 at PW and 1 at VH) a recommendation is forthcoming.
6. I've received the first itemized report for the cost of a new well. After reviewing it, I contacted Robinson with some suggestions that could greatly reduce the \$1.5 million cost. I'll keep you informed.
7. Waste Management has officially replaced Advanced Disposal as our garbage hauler. WM bought out Advanced last year. The transition has been bumpy in that we have (and residents have) had difficulty contacting customer service in a timely fashion. I spoke with the area representative last week and they are struggling with hiring enough people to staff their customer service positions. I informed the rep that if the problems were not resolved in a reasonable time that the Village would have no problem going out to bid for a new hauler when the WM contract was up for renewal in January of 2023.
8. We received our unofficial 2020 Census population count today. We have 3,564 residents. Our 2010 count was 3,597.