

September 28, 2021 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler and Treasurer Kelly Hensley

Absent: Trustee Jack Chynoweth

Establishment of quorum

Agenda Approval:

Trustee Georgeann Duberstein moved, seconded by Trustee Mary Koval to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein -5 Motion carried.

Public comments:

Anne Richmond thanked the Board for the speed board on Centennial and one can be used on Tall Oak also. Mayor Daley will contact the police. She also asked about the status of the house that was on fire. The Mayor stated they are making progress. She asked if the Village can do anything to encourage the owners to clean up the area. The Mayor would take a look and assess. She also thanked the Mayor for the well report. He explained the report. Ms. Richmond will forward the report to CMAP.

Consent Agenda

1. Approval of the August 24th, 2021 Public Hearing Meeting Minutes for a Proposed Interior Side Setback Variance
2. Approval of the August 24th, 2021 Regular Board Meeting Minutes
3. Approval of the "Draft" August 2021 Financial Statements
4. Approval of the September 28th, 2021 Bills Payable for \$482,809.37

Trustee Mary Koval moved, seconded by Trustee Georgeann Duberstein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein -5 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Treasurer Kelly Hensley reported that the audit has been delayed. She expects the draft this week or next week. The Tax Levy is under Business and the budget sheets will be distributed for this round.

Public Works

Trustee Kriese read Tim Seiler's report:

Listed below are items the Public Works Department is working on and/or completed over the month.

- 2nd pass Mowing of Overgrown tall grass and forestry maintenance areas has been completed
- Storm Basin repairs for the year are nearly complete. The last 2 at 181 Cranberry Lk and 249 Centennial are being finished this week. This will fulfill our planned quota for this budget year.
- Dave's Concrete was hired on to remove and replace 60 linear ft of curb in front of resident's driveways. They did a fantastic job as they always do.
- Multiple sidewalk trip hazards have been ground down across the whole village. This was done in house.
- Our new Generator Maintenance Company, Thermflow, recently serviced all of our generators. They are very knowledgeable and freely share what they see and know about the correct maintenance of the generators. I personally am very happy to have them on board with us.
- All 20 Parkway trees scheduled to be replanted, have been removed by us and new ones planted by Acre's Group. This completes 2021-2022's Parkway tree replanting schedule
- Upcoming projects are going to be more focused on tree work in the next 2 months. We have 4 larger trees set to be removed in the near future. We will be renting a forestry cutter machine to declutter and cut new 8-10 foot extension paths behind houses. Lastly, we will do our scheduled village tree trimming.

Community Events

Trustee George Duberstein reported that he will be meeting with principals of the Civil War Event on October 6th and signs will go up on October 1st. He will not require masks for the outdoor activities but for indoor activities masks will be required.

Great Age Club

Trustee Georgeann Duberstein noted that the Great Age Club would not be having a Progressive Dinner but will meet at Bills Pub for a luncheon on October 7th.

BEST had a realtor speak at the last meeting. It is definitely a seller's market. New construction is down due to material shortage.

Ad Hoc

a. Landscaping Presentation – Dave Eubanks and Georgeann Duberstein

Trustee Georgeann Duberstein stated that this project came about because the Village has had two landscape companies in the past few years and the results have not been satisfactory. The Mayor asked why annuals were being planted instead of perennials. She has asked Dave Eubanks to help because he has worked in many areas of the Village. The areas covered are Cranberry Lake on Route 134 both sides, the entrance signs on both ends of Route 120, the entrance peninsula to Village parking lots and added the two gardens in front of the Village Hall. She explained the perennials and costs. Native plants would also mean that after the first year there will be no need to water. She explained the process of deciding which plants to use; they wanted plants that would cover the three growing seasons, flowers with long lasting blooms, showy and colorful with attractive foliage, various heights without obstructing traffic view and easily recognizable plants. All the gardens will be the same to create continuity and then Hainesville will have a signature look. Trustee Georgeann Duberstein and Dave Eubanks further discussed their vision for the gardens and flowers. Georgeann outlined three options for planting; plant this fall so spring and summer will have robust flowers, plant in spring but there will be sparse flowers in the summer 2022 or do nothing until next fall but there would be no flowers in spring or summer. They will work around the landscaping in front of the Village Hall but some of the ground covering that have died will be dug up and combined.

Trustee Georgeann stated that the landscape company charged the Village \$8,500 a year; \$2,500 for plants and \$6,000 for maintenance. This proposal is about \$9,600 including planting,

plants. With the gardens in the front it will be \$13,000. She further explained the cost and stated between 2021-2024 the savings would be \$12,329.35 and it doesn't count the savings of water usage or seasonal help.

The Mayor asked for a consensus on the idea of planting perennials. Yes – Trustees Mary Koval, Wally Kriese, Kris Chynoweth and George Duberstein. The Mayor then asked for a consensus as to the option that should be followed. Yes to Option 1 to do the project now – Trustees George Duberstein, Kris Chynoweth, Wally Kriese and Mary Koval.

Treasurer Kelly Hensley noted that she agreed that if the Village can find the funds to do the project now that would be the best option. She added that the plan that was shown is only for the weeding of certain areas. There needs to be a whole plan for the whole Village of every area that includes weeding so there wouldn't be a need for another provider for the other areas. Discussion took place. The Mayor asked to meet with Dave Eubanks to point out the other areas that need attention but for now they will go ahead with the planting.

Clerk

Village Clerk Kathy Metzler stated that Old Chicago Hot Dogs by Starbucks has opened. She is still working with Fort Hainesville to get inspections. Firestone has picked up their permit and will start doing work on their new building. Timeless Interiors has received a business license and passed all inspections. She asked that articles for the October 14th newsletter be sent to her by October 5th. Kathy also stated that she will be on vacation October 11th through October 15th. Trustee Kris Chynoweth stated she will check with Dave Schultz regarding the Halloween Hayride. It was decided not to ask for food pantry items. Halloween Trick or Treating is on October 31st from 4:00 p.m. to 7:00 p.m.

Mayor

The Mayor received an email complaining about the gun club noise and stating that the staff and board must be club members. He responded with the court ruling and state law as to why the Village cannot do anything and that no one on the staff or board are members.

The Mayor also reported that there will be a presentation in October on the new well. A decision will be made in November as to whether the Village will move forward.

As part of the budget, there will be discussion on how to finish financing the lift station repair; 51% is funded by the ARPA funds.

The Village passed an ordinance to raise our portion of the sewer bill from .50 cents per thousand gallons to \$1.00 per thousand. We rescinded the ordinance once Covid hit. There will be discussion at the October meeting and vote at the November meeting regarding whether that increase be reinstated.

Regarding paper utility bills, there is a cost involved. The Mayor's thought is to charge a fee for anyone that wants to maintain paper copies with some exceptions. Kathy sent a question to her Clerk's group about this issue and one community responded that they give a discount of \$5 on the water bill for anyone that signs up for automatic payment. This will be discussed at the December meeting and voted on at the January meeting and become effective on the May 15th billing.

a. Discussion of Commercial and Recreational Vehicles, Trailers, Watercraft, Boat Trailers, and Trailers Parked in an Enclosed Garage or Other Building

The practice has been that snowmobile trailers in driveways begin November 1st until April 1st and then RVs can park in driveways beginning April 1st until October 30th. If this ordinance is enforced including work trailers, it will cause a stir; if it is not enforced, then the Village is letting it slide. Wally explained that if a trailer has commercial plates then it is commercial. The Mayor asked for direction from the Trustees.

The Mayor reported that the village wide call out system, Blackboard Connect or CTY, hasn't shown a lot of growth or potential. There is a program called CodeRED. The Mayor and Kathy met with a representative on the capabilities of the program. If the Village puts out a call for major snowfall, a resident can choose to have it in a language of their choosing. It would go to phone, text, cell phone, email. On the current system if the Village only wants to send to a particular area there is a map which is a little difficult to try to map out where to send the message. Code Red has an easier method. The cost for Blackboard is \$3,100 a year. CodeRED is \$5,100 a year but the Village was quoted \$2,500 last year so CodeRED stated \$3,000 a year with a 3-year contract. Blackboard contract is up in February.

Business

Special Service Area – Discussion Only

Discussion took place regarding keeping the levy at \$25,200 as it had been for the last three years. The Mayor was looking for a consensus to keeping the SSA at \$25,200. The Trustees that were present all agreed to keep SSA at \$25,200. Kelly will prepare it for the next Board Meeting.

A Resolution Approving the Village of Hainesville's Estimated Aggregate Tax Levy of \$470,000 for Tax Year 2021

Trustee Georgeann Duberstein moved, seconded by Trustee Mary Koval. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein. -5 Motion carried. **Resolution #R21-9-162**

The Regular Board Meeting recessed at 7:58 p.m. to enter into Executive Session. Trustee Wally Kriese moved, seconded by Trustee Mary Koval to go into Executive Session for the purpose of Personnel 2(C)1.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein. -5 Motion carried.

Trustee George Duberstein moved, seconded by Trustee Wally Kriese to enter back into the Regular Board Meeting at 8:25 p.m. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein. -5 Motion carried.

To Vote on once out from Executive Session:

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the approval of recommendations for Public Works Supervisor, Public Works Assistant Supervisor and Seasonal Employees Salary Increase as presented by the ad-hoc committee memo dated September 9th, 2021. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein. -5 Motion carried.

Trustee George Duberstein moved, seconded by Trustee Kris Chynoweth to adjourn the September 28th, 2021. All in favor; motion carried.

The September 28th, 2021 Regular Board Meeting adjourned at 8:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy Metzler".

Kathy Metzler, RMC, CMC
Village Clerk