

October 26th, 2021 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Georgeann Duberstein

Absent: Trustee Jack Chynoweth

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley

Establishment of quorum

Clerk Metzler received an electronic attendance request from Trustee Jack Chynoweth. Mayor Daley asked for a motion to authorize Trustee Jack Chynoweth to attend by electronic attendance. Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the authorization for Trustee Jack Chynoweth to attend by electronic attendance. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Georgeann Duberstein -5 Motion carried.

Agenda Approval:

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Public comments:

There were four guests from Grayslake Central's government class.

Ann Richmond – The radar cart is on Centennial but not on Tall Oak. The Mayor will call the Chief again. She also asked about rules on box trucks parked in driveways. The Mayor stated that the ordinance is based on the overall weight of the truck. The Village has no ordinance on box trucks.

Consent Agenda

1. Approval of the September 28th, 2021 Regular Board Meeting Minutes
2. Approval of the April 2021 Financial statements – All Auditors Adjustments are in. These reflect Correct Balances for 4/30/2021
3. Approval of the September 2021 Financial Statements – All Auditors Adjustments are in and these Reflect Correct Balances
4. Approval of the October 26th, 2021 Bills Payable for \$209,783.50

Trustee Mary Koval moved, seconded by Trustee Georgeann Duberstein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Mary Koval stated they are waiting for the audit to be completed. It should be presented by the next meeting.

Public Works

Trustee Wally Kriese spoke with Tim Seiler about the budget. He read the report from Tim Seiler of Public Works

Listed below are items the Public Works Department is working on and/or completed over the month.

- *Public Work employees have attended Lake County's De-icing course for roads. This class is intended to educate persons in the municipal and snow removal fields on the complete process of how to properly remove snow and apply salt or liquids to make the roads and walkways as safe as they can be, while limiting the adverse effects to the environment. As we all know there are many waterways in Hainesville, and this is crucial to protecting our nature of all forms.*
- *1 Large Cottonwood, and a Cluster of 5 medium Sand Willows have been removed from the lot north of 41 Brittany Ln. The Cottonwood was completely dead and rotting posing danger to the nearby homes. The cluster of sand willows were growing in the entrance to the drain that connects Lisk Pond to the wetland area near Misty Hill Ln and Rt 120. A new swail has been put in for proper water flow through this pipe.*
- *The Week of Oct 11th – Oct 15th we helped with the set up and maintenance of the Civil War Event. This included setting up signs, mowing, moving hay bails, and moving and handing out Firewood to the reenactors to name a few. The event was Oct 16th and 17th and from what I hear was a great success this year!*
- *3 Med to Large Parkway tree's that were dead and a danger have been removed at 271 Deer Lk, 125 Aspen, and 216 Littleton. These are on a list for replacement next year.*
- *Julie locates have been issued for all tree's taken down since May that need stump grinding. Stump grinding should commence this week.*
- *We will be clearing out our Public Works lots of our gathered debris from the summer projects in the near future. We have lots of concrete, asphalt, and trees that need to be removed or chipped before the snows fall.*
- *Winter prep and tree clearing will continue throughout November.*

There is also a new seasonal employee in Public Works bringing the total to three people.

Community Events

Trustee George Duberstein reported that the Civil War Event was a great success. He thanked sponsors, Northbrook Sports Club, Trustees Georgeann Duberstein, Wally Kriese and Mary Koval and staff, student volunteers and police. There were about 1,000 people and 500 cars that attended which is more than in the past. The event's budget was in the black. He also stated that the Village did not receive all the cannons and horses that were budgeted for, money will be returned. Mayor Daley said the weather was perfect and he thanked Georgeann for sitting in the open supervise the entry fee collection for 2 windy and cold days.

Regarding the Emergency Management Operation Plan, George did get a response from Lake County and is now looking at seven new documents.

Great Age Club

Trustee Georgeann Duberstein stated that nothing is new with Great Age Club. Plants were planted for the beautification. The team worked fast and efficient. She spoke with Linda Soto from PACE board and she wanted the Village to know that they're testing two electric buses before converting the whole fleet.

Ad Hoc

a. Easement Trees – Trustee Wally Kriese

The recommendation from this Ad Hoc Committee for the removal and replacement of our parkway trees is as such:

Removal:

Since the trees in our parkways are the property of the Village there is no cost to our residents for the removal of a tree from the parkway.

The Village will not remove trees that are not on Village property.

The village should not remove any tree unless it is a dying, dead or a hazard to public safety.

Replacement of Parkway Trees:

The Village will fund the cost of parkway trees replacement.

The Village should make every attempt to replace any tree removed with another tree.

This Ad Hoc Committee does not recommend planting a tree within our parkways that contain sidewalks. As this location it has created safety hazards in the past and caused the Village undue cost and labor to correct.

If the Village cannot replace the tree in the same location, then it should contact the resident where the tree was located. Inquire if the resident would like a tree planted on his property at no cost to the resident. Also, inform the resident that from then on it is the resident's tree. The Village has no liability and will not maintain it.

If no resident accepts our offer for a tree to be planted, then the Village could find another location on Village property for which to plant one.

Residents should not be allowed to plant a tree within a parkway or Village easement, without Village approval.

For any tree to be planted in an easement area, the Village will look at the tree's mature height and circumference before approving the tree and location.

Trustee Wally Kriese explained why trees shouldn't be planted near sidewalks.

Clerk

Village Clerk Kathy Metzler noted that the Village received the Certificate regarding Census Count which is 3,546.

She was contacted by Katie from the Round Lake Area Park District regarding their Trick or Treat Trail Event to see if the Village wanted to have a table to handout candy. The Village sent them a \$50 donation for candy and they acknowledged the Village as a sponsor. Their event was October 16th and they had crafts, hay rides and handed out candy. We received a thank letter from them and they had a wonderful turnout.

Mayor

Hainesville Sewer Fee, discuss raising the Hainesville portion from \$0.50 to \$1.00 per thousand gallons. If decided, it will be on the November agenda for approval.

This was approved before the pandemic hit and then it was revoked. The increase would amount to \$4.00 a month on 8000 gallons and roughly an increase in \$37,000 in revenue. Increase would be in the water fund for water projects such as almost \$900,000 lift station repair, water tower communication equipment, potential new well, etc. Discussion took place as to whether it should be reinstated. It will be on the next agenda for approval and if it is approved this would be effective May 1st, 2022.

Business

A Motion to Approve an extension of the 2018-2019, 2019-2020 and 2020-2021 Winter Season Snow and Ice Removal Contract Between the Village of Hainesville and Dave Schultz for 6 months – April 2022. The updated contract has been going through attorney review for ages. It should be on next month's agenda but I didn't want Mr. Schultz to provide services without an active contract.

Trustee Wally Kriese moved, seconded by Trustee Georgeann Duberstein.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

An Ordinance Adopting the Annual Tax Levy for Cranberry Lake Special Service Area Number One of the Village of Hainesville

Trustee George Duberstein moved, seconded by Trustee Mary Koval

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #21-10-320

Approval of the Tax Levy Ordinance for the Tax Year 2021

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #21-10-321

A Motion to Approve the Renewal of our Illinois Municipal League Risk Management Association Insurance for \$29,641.59 for the Year 2022.

Trustee Wally Kriese moved, seconded by Trustee Kris Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Treasurer Kelly Hensley stated that the rate has held steady for 3 years in a row.

A Motion to Approve the ONSOLVE Contract for CodeRED from year November 2021 to November 2024 for a total of \$9,007.24/\$3,002.41 per year.

Trustee George Duberstein moved, seconded by Trustee Wally Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

This will replace CTY.

A Motion to Approve ILM Emergent Mowing Proposal from October 2021 to December 2021 for \$3,600.00. This is to cut a test swath, a half-acre in size, on the southeast side of Cranberry Lake. This swath will provide a better understanding of the area for future planning.

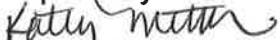
Trustee Wally Kriese moved, seconded by Trustee Mary Koval.

Roll call vote: Ayes: Trustees Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -5 Ayes: Trustee George Duberstein. -1 Nay: Motion carried.

Trustee George Duberstein is concerned that if this is mowed from the path to the lake it will give more impetus for anyone that wants to use the lake and it is one of the most pristine lakes in Lake County. The bladderwort is endangered but not protected. The Mayor stated that the purpose is to move forward with care of Cranberry Lake. In the past the cattails dominated the lake. IML suggested they will cut a test patch and see what is there. The Mayor stated that this is not to be perceived as the Village will cut everything down next year. There is no plan beyond this, other than to study what is there and develop a plan that makes sense. The IML equipment is controlled and only cuts where they make it cut.

The October 26th, 2021 Regular Board Meeting adjourned at 7:09 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC

Village Clerk

1. We have added a seasonal to our Public Works staff. We have enough unspent budgeted hours to keep him on board through the winter if we have work to do.
2. Cracking sealing will commence early in November. The following streets will be done; Pineview Dr., Forest Glen Dr., Fairlawn Dr., Triumph Ct., W Big Horn Dr., White Trail Dr., Deerview Dr. (minor), Buck Dr. (minor), Katherine Dr. (minor), Christine Ln. (minor), Fawn Ln. (minor). This is a budgeted project that fits under the \$250,000 road work item.
3. If you have received and viewed the new budget forms from Kelly, you'll notice that they are an Excel spreadsheet. That approach will save her a lot of time and is a great idea. I'd like to give Trustee Kriese credit, because he developed the format last year when he helped PW put their budget together. Great job Wally, and kudos to Kelly for running with it.
4. Kathy Metzler and I met (virtually) with a representative from CodeRED. We have been talking about switching to them for over a year but couldn't wrap it up last budget season. CodeRED is a company that provides services much like, but much better than, our CTY Blackboard Connect program. The contract has a similar cost as CTY, but is a major upgrade at the service level.
5. On the 10/26 agenda is a contract for ILM to cut a test swath (approx. ½ acre) through the cattails on the southeast side of Cranberry Lake. In a conversation with Debbie Budyak of ILM, we were discussing how to lessen the cattail population that has taken over so much of the lake. She suggested that we cut the test swath so that they can develop an accurate picture of what conditions actually exist under the cattails. From that, we hope to develop a plan on how to proceed next year.
6. We sent a Fall Ordinance reminder letter to all single-family homes this past week. It lists a number of reminders regarding winter specific ordinances.
7. I met with Dave Eubanks to point out the other sites that we want him to propose plantings for. This included the entrances not covered in the presentation at the last Board meeting.
8. A difficult situation has arisen concerning the fire damaged townhomes in Cranberry Lake North. Four of the five units in that building were left uninhabitable. The owner of the fifth unit was able to remain in his unit. The owner contacted me and indicated that he was being ordered to vacate so that the rest of the units could be rehabbed. He was told to be out in 25 days and that the project could take 5-6 months. His situation is such that he and his family have nowhere else to go and no insurance to help them. I spoke to the association president and met with the Associa Management Services VP who is handling the rehab. I also had Bob Springer of Lake County Permit Department inspect the property.

There are multiple issues at question and I have offered alternative solutions to the various parties and have provided numerous charitable resources (Red Cross, Avon Township/Salvation Army etc.) to the owner. In essence, it's the little guy vs. the insurance companies.
9. The Civil War Re-enactment was again a success. Kudos to George and Georgeann for their dedication and hard work.
10. Kathy Metzler and I met with a representative of Pentegra Systems. We are looking at the possibility of updating our audio visual system in the chamber as a budget item for next year.