

November 16th, 2021 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler and Treasurer Kelly Hensley

Establishment of quorum

Clerk Metzler received an electronic attendance request from Trustee Jack Chynoweth. Mayor Daley asked for a motion to authorize Trustee Jack Chynoweth to attend by electronic attendance. Trustee George Duberstein moved, seconded by Trustee Mary Koval to approve the authorization for Trustee Jack Chynoweth to attend by electronic attendance. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Georgeann Duberstein -5 Motion carried.

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Remote Audit Presentation by Scott Termine with BKD, LLD for the Annual Financial Report Fiscal Year Ending April 30th, 2021

Scott thanked Treasurer Kelly Hensley for her help with the Audit. He went over the Financial Statement, Audit Scope and Results and Internal Control, GASB Fiscal 2023. He also encouraged the Trustees to read the Management Discussion Analysis.

Robinson Presentation on a new well – Jairo Rodriguez and Rick Leber

Robinson did a presentation on a possible new well. It would be needed for redundancy to the system. They discussed some of the solutions to add redundancy. It was decided on a third independent well but a test well would be needed. The Mayor asked that Robinson provide more information to explain the difference between the two costs involved in the test wells. Once more information is gathered it can be presented to the Board.

The Mayor called for a 5-minute break. Trustee Georgeann Duberstein left the Council Chamber at 7:37 p.m. and returned at 7:40 p.m.

Public comments:

There were no public comments

Consent Agenda

1. Approval of the October 26th, 2021 Regular Board Meeting Minutes
2. Approval of the November 16th, 2021 Bills Payable for \$151,229.11

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the Consent Agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Treasurer Kelly Hensley stated that a few bills weren't on the Bills Payable so she will email another Bills Payable report for consensus. These will be ratified at December meeting.

Public Works

Trustee Wally Kriese met with Tim regarding budget issues. Tim also sent the following report which was distributed to the Trustees.

Listed below are items the Public Works Department is working on and/or completed over the month.

- *Stump grinding has been done on all trees that have been taken down over the spring and summer. All have been cleaned up, added black dirt, and seeded.*
- *All locations where we removed parkway trees have had black dirt added and seeded.*
- *The neighborhoods on the East side of Hainesville Road have and Hydrant Flags added. The West side will be done in the short future.*
- *We have cleaned up both the outside and inside of the public works building. We have made new use of the storage bins out back and chipped up almost all of the junk wood that has been stored back there.*
- *Crack sealing for 2021 has been performed on streets: White Tail Dr, Deerview Dr, Buck Dr, Katherine Dr, Christine Ln, and Fawn Ln of Deer Point Subdivision; and Pineview Dr, Fairlawn Dr, and Forest Glen Dr of Old Hainesville off Rt 134.*
- *Winter prep and tree clearing will continue throughout November/December.*

Trustee Georgeann Duberstein stated that Ann Richmond had sent out an email that listed some trees that have a deep tap root and not as many surface roots. The Mayor looked up the trees but found that half of them would not survive well in our 6-foot space. He also emailed the Morton Arboretum. Trustee Wally Kriese stated that they already had the description of the different trees that were on the list Ann sent. There is only a 6-foot space between the sidewalks and curbs in some locations in the Village and this presents a problem. A 20-30-foot tree should have at least 10X10 foot soil plot and the Village only has 6 feet and there is the issue of the depth. Plus, there is a problem with utilities that are in the way. The Village will look at it case by case. The Mayor will send Ann the information.

Community Events

Trustee George Duberstein stated that he is considering another event; perhaps like a Hainesville Fest targeted to Hainesville residents. This would be in addition to the Civil War event. Trustee Kris Chynoweth noted that Trick or Treating was a success.

George also stated that he has a few questions for Lake County regarding the Emergency Operations Plan. His goal is to have a draft, if not, the final product by the next meeting in December.

Great Age Club

Trustee Georgeann Duberstein had no report for the Great Age Club. BEST is having a holiday zoom party and inviting Mayors, Chief of Police and other government officials with the hopes of getting them involved in planning and working on projects for the area. BEST will be delivering goodies as an incentive.

Also, all the plantings for the spring were completed at the Gathering Place.

Clerk

Village Clerk Kathy Metzler had no report.

Mayor

Mayor had nothing in addition to the attached report.

Business

An Ordinance Amending Water and Sewer Use Rates in the Village of Hainesville. This includes increases in Lake County's rates and the Village's .50/thousand-gallon increase.

Trustee Wally Kriese moved, seconded by Trustee Mary Koval

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. **Ord. #21-11-322**

Approving of all Engineering Fees for the Lift Station Repair Project \$90,500. This amount covers the entire project's engineering fees. This fiscal year's fees will be paid out of the ARPA funds.

Trustee Wally Kriese moved, seconded by Trustee Kris Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Approval of an Ordinance Establishing Regular Meeting Dates for 2022

Trustee Georgeann Duberstein moved, seconded by Trustee Mary Koval

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. **Ord. #21-11-323**

Accept the Annual Financial Report Fiscal Year Ending April 30th, 2021

Trustee George Duberstein moved, seconded by Trustee Mary Koval

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Approval of the Annual Treasurers Report Fiscal Year Ending April 30th, 2021

Trustee Georgeann Duberstein moved, seconded by Trustee Mary Koval

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Approval of the David Eubanks, Ornamental Planting Contract for Install for \$13,440.65

Trustee Jack Chynoweth moved, seconded by Trustee Georgeann Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein to adjourn the November 16th, 2021. All in favor; motion carried.

The November 16th, 2021 Regular Board Meeting adjourned at 7:54 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Mayor's Report for November 16, 2021

- 1) The crack sealing project was begun and completed on November 5, 2021. That completes the 2021 road projects.
- 2) It became apparent last week that those residents who have Comcast as their landline provider and were using their new SPAM blocker service were not receiving our CTY calls. Trustee Kriese and I both noticed that the calls came in labeled SPAM and were automatically disconnected after 1 or 2 rings. The calls go out showing that they are coming from the Village Hall phone number. I spoke to a number of Comcast personnel and it appears that they have a grasp on the problem and are working on a remedy. I also contacted the CodeRED service that we will be transitioning to in February and made them aware of the situation so that it does not become an issue for us when we switch.
- 3) Pentegra, the audio visual company which Kathy and I met with regarding improving the audio and video recording system in the council chambers submitted a proposal for \$49,000. I asked for a more focused and less grand proposal. The second proposal is @ \$18,900. Kathy and I will be meeting with them in the near future to review that proposal.
- 4) I met with Robinson staff to discuss the timeline for the lift station repairs. Pending Board approval, they will begin the engineering process immediately with the repair work scheduled to begin next summer. They raised the point that the proposed repair pricing is based on today's market but, as is a common situation now, the supply chain issue may play a part in the final pricing. We have built a 10% contingency fund into the proposal.
- 5) The transition to Monday as the garbage/recycling pickup day experienced a few hiccups but Waste Management and our residents seemed to handle it appropriately.
- 6) Thanks to Trustee Chynoweth, Dave Schultz, Adam Blankenhorn (PW), and the Grayslake/Hainesville Police Department, Trick or Treat went off without a hitch.
- 7) Public Works has been prepping for winter's onslaught. The high winds that we experienced the last week of October did significant damage to the tarp like roofing structure under which we store our road salt. Tim Seiler has recommended expanding the storage structure and replacing the roof. He has obtained pricing which turns out to be under \$5,000.
- 8) The Misty Hill Pond erosion control project is underway. I met with the two homeowners and slightly modified the parameters in order to preserve a vegetable garden and an existing in ground sprinkling system.
- 9) One major project that was projected to be done this past summer was not started. The bids for the repair of the water tower and water reservoir came in much higher than expected. Robinson will again put them out for bid in January with the hope of obtaining lower pricing.