

January 25th, 2022 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:32 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler and Treasurer Kelly Hensley

Absent: Trustee Mary Koval

Establishment of quorum

Agenda Approval:

Trustee Wally Kriese moved, seconded by Trustee Kris Chynoweth to amend the agenda to move public comments before the presentation. **Roll call vote: Ayes:** Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein -5 Motion carried.

Public comments:

Emma Carter, Policy and Outreach Director for State Representative Sam Yingling, introduced herself.

ILM Presentation Regarding Cranberry Lake – Debbie Budyak

The Mayor stated that the Board needs to make directional decisions about Cranberry Lake. ILM earlier in the Fall cut the swath to get a feel for what was out there. The Mayor and Debbie took a walk and talked about possibilities. The Mayor asked for a proposal for what could and could not be done. This is purely informational.

Debbie Budyak did a presentation on what could be done and whether it is good or not good for the lake. She offered her email if any Trustee would like to reach out to her.

The Mayor outlined some options which would need to be approved by Army Corp of Engineers and it would take research and money. The Village could consider raising the level of Cranberry Lake so fewer cattails would survive.

Trustee Georgeann Duberstein asked Debbie for some before and after photos of projects they have done.

Consent Agenda

1. Approval of the December 14th, 2021 Regular Board Meeting Minutes
2. Approval of the December 2021 Financial Statements
3. Ratify the December 21st, 2021 Bills Payable for \$45,740.65
4. Approval of the January 25th, 2022 Bills Payable for \$149,438.95

Trustee Jack Chynoweth moved, seconded by Trustee George Duberstein to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein -5 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Treasurer Kelly Hensley had no report.

Public Works

Trustee Wally Kriese met with Tim regarding the budget. Wally, Tim and Adam met with Robinson regarding the SCADA system (the communication system at the well). Tim's report is in the packet.

Community Events

Trustee George Duberstein reported that the Civil War Event will take place on October 15th and 16th. He has contacted the principals and Northbrook Sports Club and they are on board.

The Emergency Operation Plan draft has been completed. It was sent to the Mayor for review and comment. George contacted the key player at Lake County to let him know also.

SWALCO has a new gardening series at University of Illinois Extension on February 9, March 9, April 13 and May 11. There is a household chemical waste drop off by appointment at SWALCO on February 12th and 26th. SWALCO has a new textile bin to put aside for the Village. SWALCO is also looking to expand food scrap collections. This can be done by composting in garden or curbside composting, which would be done through waste company.

Great Age Club

Trustee Georgeann Duberstein stated that the Great Age Club went to a luncheon at the new Asian Buffet in Round Lake Beach. Everyone enjoyed it. She also has an article in the newsletter encouraging people to join the club.

Georgeann will be a representative to the Lake County Transportation Alliance for the Village.

Clerk

Village Clerk Kathy Metzler had no report.

Mayor

The Mayor stated that resident Patty Pavlovich was interested in getting the book "History of Hainesville" published. She found the original compiler, resident Joanne Johnson. The book was first put together in 1977. Patty got permission to publish the book and a sample copy was printed at Hainesville Print & Copy. The cost would be \$1,200 to print 25 copies. The Mayor decided to put it on our website.

No new information on the well. The Mayor explained the well situation. Robinson will put the numbers together on the well that was tested for water flow, which is the bigger of the two wells. He will email the Trustees as soon as he gets the information.

Business

Holiday Pay/Overtime Pay Issue – Discussion Only

The Mayor stated that currently none of the hours worked on a holiday count toward the 40 hours employees have to reach for overtime. Discussion took place.

The Mayor summarized that anything over 8 hours is time and half on a given day or weekend. If an employee works on a national holiday, they will get the 8 hours pay and, as stated in the personnel manual, call out minimum 2 hours for double time.

Electronic Message Board v. Wooden Sign – Discussion Only. Board members' opinions are split evenly on this topic. We need to pick a direction.

The Mayor stated that a storm blew down the wooden sign. This can be replaced with the exact same design for \$3,200. The previous Mayor had looked into an electronic sign and Mayor Daley got a quote for \$18,000. The Board is split.

Village Clerk Kathy Metzler explained why an electronic sign would be beneficial. She stated that there is a communication problem with residents. There are many events that residents should know about and those would go on the sign. The new code states that electronic signs can only change their message every 30 seconds. There is electricity by the sign currently. Discussion took place.

Georgeann Duberstein, George Duberstein and Wally Kriese were not in favor and Mary Koval, Kris Chynoweth, Jack Chynoweth were in favor. The Mayor wanted to think about this and he will get back to the Trustees with his decision.

Approval of an Ordinance Granting a Six-Month Extension Granting Certain Variations and Departures for the Property Located at 55 Centre Drive.

Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried. **Ord. #22-1-325**

Approval of an Ordinance Amending Section 15.04.005 of the Village of Hainesville Code of Ordinances Governing Building Permits and Scope of Regulations. This ordinance will allow us to issue citations to building permit holders who do not obtain the required inspections.

Trustee George Duberstein moved, seconded by Trustee Wally Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried. **Ord. #22-1-326**

Approval of an Ordinance Amending Chapter 13 of the Village Code Regarding Utility

Billing. As discussed at the last Board meeting, this enables the Village to charge \$5 per month to those who choose to not receive their utility bill via email.

Trustee Jack Chynoweth moved, seconded by Trustee Kris Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Jack Chynoweth and Georgeann Duberstein. Ayes -4; **Nay:** Trustee Wally Kriese Nay -1. Motion carried.

Ord. #22-1-327

Approval of an Ordinance Amending Refuse Collection Rates in the Village of Hainesville.

Our contract for garbage services allows for an annual increase in individual rates between 2% and 4% based upon the CPI. Single family homes will increase from \$20.20 to \$21.00. Senior citizens from \$18.20 to \$18.90.

Trustee Jack Chynoweth moved, seconded by Trustee Wally Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried. **Ord. #22-1-328**

Approval of a Resolution Waiving Competitive Bids for 2021-2022, 2022-2023, 2023-2024 and 2024-April 30th, 2025 Winter Season Snow and Ice Removal Contract. We were advised by our attorney that we did not need to go out to bid for this service.

Trustee Jack Chynoweth moved, seconded by Trustee Georgeann Duberstein

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried. **Resolution #R22-1-163**

A Motion to Accept the Contract Agreement Between the Village of Hainesville and Dave Schultz for 2021-2022, 2022, 2023, 2023-2024 and 2024-April 30th, 2025 Winter Season Snow and Ice Removal. We extended Mr. Schultz's previous contract as his lawyer and ours worked out contractual differences. This contract will supersede the extended contract.

Trustee George Duberstein moved, seconded by Trustee Wally Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried.

A Motion to Award the 2022 Water Tower & Concrete Reservoir Repair Project to Jetco Ltd. for \$57,900. We received two bids. This was the lowest qualified bid. We had budgeted \$100,000 for the project.

Trustee Georgeann Duberstein moved, seconded by Trustee Jack Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried.

The Mayor reminded the Trustees that the Village budgeted \$250,000 a year for road work. The next two items of business are more than \$250,000. That is a safety cushion that the Village can use MFT money or Rebuild Illinois money if need be. The Mayor has told Robinson the last two years that \$250,000 is top but this is the safety net they want in there.

Approval of a Resolution for Maintenance Under the Illinois Highway Code MFT for \$150,000.

Trustee Wally Kriese moved, seconded by Trustee Jack Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried. **Resolution #R22-1-164**

Approval of a Resolution for Maintenance Under the Illinois Highway Code Re-Build Illinois Funds for \$121,526.85.

Trustee George Duberstein moved, seconded by Trustee Jack Chynoweth

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Jack Chynoweth and Georgeann Duberstein. -5 Motion carried. **Resolution #R22-1-165**

Trustee George Duberstein moved, seconded by Trustee Wally Kriese to adjourn the January 25th, 2022 meeting. All in favor; motion carried.

The January 25th, 2022 Regular Board Meeting adjourned at 8:20 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Jan 19th, 2022

To: Mayor Daley and Board of Trustees

From: Tim Seiler, Public Works Superintendent

Listed below are items the Public Works Department is working on and/or completed since the last report:

The Village Hall front sign was taken down from a major windstorm late December. The sign took significant damage and is being looked in to being replaced come May.

Inside the shop we have done complete PM's on the Scagg Cheetah Lawn Mower, bringing it back to like new quality and specifications. We have done a more complete Pm to the 6x4 Gator as well. These will continue.

Adam, Wally, and I have met with Robinson to go over the Scada System that connects the 2 well houses to the water tower and communicate to each other. We now have a good understanding on how the system works and communicates.

In our winter we have had 2 plowing and salting events, 4 salt only events, and 2 applications of beet heat to the roads. To those who don't know, the beet heat liquid is a salt/water/sugar anti-icing mixture that is applied directly to the road before a storm or ice event. It acts as a barrier between the snow or ice and the road.

A street light pole outside of 345 Patriot was hit and knocked down early during our first snow event. The installation of the new one is currently under way.

We have removed a path of sand willows from behind home on Celebration Ct and the pond to the East. This was an area to clear for the 8-10ft project behind homes.

Dave Schultz has cleared an area on Rt 120 between Fort Hainesville and the 7/11. He cleared Phramites and a lot of Buckthorn along the side of the retention pond and road. This is part of his "Give back to the Community Effort" and is free of charge. Just one more area that Dave is leaving an improvement on our wonderful town.

Clark has removed and replaced the bubbler compressor on Lisk pond. Lisk pond is Between Brittany Ln and Lisk. The old one seized up and melted, leaving it beyond repair. The new one is in now and will continue to run throughout winter and beyond.

Upcoming Project include more tree trimming, vehicle and equipment pm's, shop improvement and maintenance, and wetland area landscaping.

If you have any questions or concerns please feel free to contact me

Best Regards,
Tim Seiler

Mayor's Report for January 25, 2022

- 1) The water test results on the Public Works Well came in moments ago. The iron level read .23 mg/l (milligrams per liter) which is well below the .5 mg/l level that, by EPA regulations, requires removal. This is great news. I should have updated projected costs in the near future.
- 2) We made it through our first snow event of the year with minimal problems. The one exception was the usual struggle with Holiday Lane residents remembering to remove their cars from the street the day after the event between the hours of noon and 4pm. That is a long-standing agreement with the town home owners and it is an ordinance. I placed a CTY call but there are very few Holiday residents enrolled in that service. The police sent 5 officers to ID the vehicles and knock on doors to ask the residents to move the cars. Approximately 25 citations were issued.

As a follow up to this situation I sent letters to all Holiday Lane and Cranberry North residents reminding them of the ordinance and encouraging them to sign up for CTY calls.

- 3) As part of our budgeted GIS project, Robinson staff are in the fields now doing locates on all of our Storm Sewer components. This data should be entered into our system by Spring.
- 4) If the Board approves the bid for the Water Tower and Reservoir project at this Board meeting, that will be the last of our large budgeted projects for 2021-22.

I am well into the development stage for 2022-23 projects. Which ones become reality will depend on the budget process but here are some of the projects that are on the table: \$250,000 worth of road repaving, finishing the videoing and cleaning of the storm sewer system, inspection of and repairs to our existing wells, design and permitting of a PW well, continued development of the GIS system and updating the comprehensive plan.

- 5) We are looking into software programs that will help us with asset management, preventive maintenance, and work orders. The software is frequently referred to as CMMS (computerized maintenance management system) and/or Work Order software. If any of you have any experience with or suggestions for, please feel free to share.