

## **March 22<sup>nd</sup>, 2022 Regular Board Meeting Minutes**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Chief Perlini, Chief Greg Formica and Lieutenant Shane Page

Absent: Trustees Wally Kriese and Kris Chynoweth

### **Establishment of quorum**

#### **Agenda Approval:**

Trustee George Duberstein moved, seconded by Trustee Mary Koval to approve the agenda.

**Roll call vote:** Ayes: Trustees George Duberstein, Mary Koval, Jack Chynoweth and Georgeann Duberstein -4 Motion carried.

#### **Recognition of Brandon Seiler by Mayor Gerry Daley**

Brandon Seiler, whose parents reside in Hainesville, was recognized for his heroic efforts in saving a man from Brittany Pond.

#### **Public comments:**

There were no public comments.

#### **Consent Agenda**

1. Approval of the February 22<sup>nd</sup>, 2022 Regular Board Meeting Minutes
2. Approval of the February 2022 Financial Statement
3. Approval of the March 22<sup>nd</sup>, 2022 Bills Payable for \$183,417.47

Trustee Jack Chynoweth moved, seconded by Trustee George Duberstein to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees George Duberstein, Mary Koval, Jack Chynoweth and Georgeann Duberstein -4 Motion carried.

#### **Reports and Communications from Mayor and other Officers:**

##### **Finance**

Trustee Mary Koval stated that the budget looks like it is set. Treasurer Kelly Hensley explained the budget process and went through the notes.

Trustee Georgeann Duberstein, Dave Eubanks and the Mayor met earlier in the year to discuss the possibility of doing something to two areas in the Village; one at Deer Point and the other at Misty Hill entrance along Route 120. She passed out some photos and explained what they would like done. These items are not in the budget so she is presenting the project to the Board to see if this should be pursued. The Mayor stated that he is not a fan of adding more butterfly gardens but he will leave it up to the Board. Trustee Georgeann Duberstein added that the two areas mentioned need to be improved and other options can be discussed.

Other Trustee thoughts on the matter - Trustee Mary Koval thinks it would be good to make it look nicer rather than just mowed. Trustee Jack Chynoweth will reserve comments. The Mayor will speak with Dave Eubanks for ideas he might have and then bring those back to the board.

### **Public Works**

Trustee Wally Kriese was not in attendance and the Trustees received Tim Seiler's report.

### **Community Events**

Trustee George Duberstein stated nothing new on the Civil War front. He's waiting to hear from SWALCO regarding the shredding event which will probably be held one of the last two Saturdays in July.

### **Great Age Club**

No report for Great Age Club.

Trustee Georgeann Duberstein met with an ecologist at Lake County Forest Preserve. His projects were more limited in scale but it was successful due to the diverse wetlands plants still growing among the cattails which is unlike the Cranberry Lake project. She went over the reasons that the ecologist gave as to why it is not advisable to do this in Cranberry Lake.

The Paratransit Presentation by Trustee Georgeann Duberstein has been postponed to April.

### **Clerk**

Village Clerk Kathy Metzler reported that she attended the zoom Paratransit presentation. She added the information to the website, Village's Facebook and she was given flyers.

Kathy and Roseann will be working on emailing business license renewals for the first time. This will save time and postage.

Kathy has been working on the logistics of having food trucks come to the Village Hall. She has coordinated with Village Attorney Scott Puma, and the Lake County Health Department for requirements and agreements. A detailed list was put together by Roseann. Trustee Kris Chynoweth will contact the food truck owners to see if they are interested in coming to the Village Hall. The food trucks will be charged \$25 each time they are here. We could have one to two trucks here at a time; one dessert and one lunch/dinner truck. Kathy will send the interested food trucks an application and requirements and once insurance is received the food truck can come.

### **Mayor**

The Mayor updated the Board on financing well 4. He spoke to the Robinson engineer that would be applying for the IEPA loan which would cost \$25,000. He thinks this is not feasible for something the Village might not get. He also spoke to Steve Shields of Round Lake about bonds but there is an additional cost in bonds and the market isn't really good. He met with two reps from State Bank of the Lakes about a loan. The interest rate would be set at the time and higher than a IEPA loan but it doesn't have the upfront costs. The Mayor thought they could borrow the full amount and then if possible, pay ahead with no penalty. A decision does not have to be made now. The Village would also probably not qualify for an IEPA grant but the Mayor does get other grant information that he will look at. The estimated total cost is \$735,000.

The Mayor discussed the well situation with the CEO of Robinson and the Volo office Superintendent. He is not interested in severing ties with Robinson.

**Business**

**Intergovernmental Agreement for Building Inspection and Development Review for the Village of Hainesville, Illinois**

Trustee Mary Koval moved, seconded by Trustee Georgeann Duberstein

**Roll call vote:** Ayes: Trustees George Duberstein, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -4 Motion carried.

**Budget Draft with detail for May 2022-April 2023-Discussion Only. Please note the hard copies of the budget draft are in your mailboxes.** To not delay the normal practice of adopting the Estimate of Revenue, Appropriation Ordinance and Budget in April, Business item numbers 3, 4 & 5 are presented tonight in their DRAFT adoption documents. No items will be approved tonight. A Public Hearing will be held at the next meeting for the Appropriation Ordinance.

**Draft Estimate of Revenue for May 2022 – April 2023 – Discussion Only.**

**Draft Appropriation Ordinance for May 2022 – April 2023 – Discussion Only**

**Draft budget for May 2022 – April 2023 – Discussion Only**

**A motion to accept the Service Agreement and Maintenance Proposal for 8 air relief valves from K & M Sewer and Water.** K & M is replacing Diemer Plumbing. These two items are an exact replacement of the Diemer Service Agreement and Maintenance Proposal. There is no cost increase.

Trustee Jack Chynoweth moved, seconded by Trustee Mary Koval

**Roll call vote:** Ayes: Trustees George Duberstein, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -4 Motion carried.

Trustee George Duberstein moved, seconded by Trustee Jack Chynoweth to adjourn the March 22<sup>nd</sup>, 2022 All in favor; motion carried.

The March 22<sup>nd</sup>, 2022 Regular Board Meeting adjourned at 7:32 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC  
Village Clerk

## Mayor's Report for March 22, 2022

- 1) Tim Seiler and I are scheduled for training on the new MaintainX software on Thursday 3/17. Tim already had an inventory for our vehicles on a spreadsheet and he was able to export that into the MaintainX data base.
- 2) Repair work began March 1<sup>st</sup> on our water reservoir and above ground water tank. As of today 3/10, the reservoir work has been completed and the contractors are awaiting the results of the second water test. If that test is clear, the reservoir will be brought back on line and they will proceed to the water tank.
- 3) We have a new plumbing contractor on board. K & M Water & Sewer will be assuming the jobs that we had used Diemer Plumbing for in the past.
- 4) The engineering design work for the Lift Station repair is in QC review at this point. The project is set to go out bid on March 19<sup>th</sup>.
- 5) On Earth Day, 4/22, we will be planting two sugar maples near the Gathering Place picnic benches. Dave Eubanks arranged for the trees and his crew will be planting the trees gratis.
- 6) We have started advertising for Public Works summer help. The job is posted on Indeed, it is in the upcoming newsletter, and will be on Facebook and our website.
- 7) I have a meeting scheduled on 3/16 with Robinson CEO Aaron Fundich and Senior Project Manager Paul Ruscko to discuss my disappointment in the service provided by Robinson staff in dealing with the development of the new well. I'll be looking to reaffirm the Village's expectation for their future performance and the importance of timely and accurate information sharing.
- 8) My daughter got engaged on 3/2/22.
- 9) We are working on a procedure that would allow food trucks to sell in the Village Hall parking lot. If all goes well, we'll have a program up and running for the summer.

March 16<sup>th</sup>, 2022

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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Listed below are items the Public Works Department is working on and/or completed since the last report:

Inside the shop we have fixed up and remodeled our lunch room and turn it into a partial office. We moved it from the garage to again make more room for equipment. With us expanding in the next couple years we thought we might as well get a jump on everything before the seasonals arrive for this year and we have time to improve the shop. Also we have built 2 new shelving units, one 8', one 6', and organized the offices document storage room in the building here as well.

Over several days, we have picked up garbage around town as part of spring cleanup. There is a lot out there and this will continue into April. We will also be doing a street sweep of the full town coming in early April to clean up most of the debris that always accumulates over the winter. At this time too we will be repairing any grass areas that were damaged over the winter from our plowing.

We had a hit and run to a light pole at the intersection of Big Horn and Emerson. We are waiting for new light heads to come in before we can replace it. Also 2 signs were hit in separate instances but as hit and runs as well.

Since last report, regarding snow events, there have been 2 snow events, and a handful of minor salting events. No beet juice was applied. Looks like winter is wrapping up. Along with this, we have put our remaining tanks back into storage and half of our winter gear away in preparation for spring and landscaping season.

We have updated and added pictures to our sidewalk replacement list. We are all set to hit the ground running for replacement this year as last year was not the most productive year in the area of maintenance.

Work was started at the Lisk Well for reservoir repair/cleaning and I believe is still actively being worked on.

If you have any questions or concerns please feel free to contact me.

Best Regards,  
Tim Seiler