

## **April 26<sup>th</sup>, 2022 Regular Zoom Board Meeting Minutes**

Zoom meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:38 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present through Zoom: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Also present through Zoom were: Treasurer Kelly Hensley

### **Establishment of quorum**

#### **Agenda Approval:**

Trustee Georgeann Duberstein moved, seconded by Trustee Wally Kriese to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

#### **Public comments:**

No public comment at this time. Mr. Canniff will speak later in the meeting.

#### **Consent Agenda**

1. Approval of the March 22<sup>nd</sup>, 2022 Regular Board Meeting Minutes
2. Approval of the March 2022 Financial Statements
3. Approval of the April 26<sup>th</sup>, 2022 Bills Payable for \$194,051.44

Trustee Mary Koval moved, seconded by Trustee George Duberstein to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

#### **Reports and Communications from Mayor and other Officers:**

##### **Finance**

Nothing at this time.

##### **Public Works**

Tim Seiler's report is in the packet.

##### **Community Events**

Trustee George Duberstein secured a food vendor for the Civil War Reenactment Event. Trustees George and Georgeann Duberstein did a community clean up event. Nine students from Grayslake Central and Carmel participated. They cleaned Hainesville Road, some portions of Washington and Route 120 and Route 134. He did an article for the newsletter.

Trustee Kris Chynoweth secured a savory and dessert food truck for May 12<sup>th</sup>. The food trucks will go through August on Thursdays from 4:00 p.m. to 7:30 p.m. Kathy has put the fillable application form on the website and the names of the food trucks on the calendar. She has also put the information on the Village Facebook page. Kris has made a Facebook page for the food trucks. The Mayor thanked Kris and Kathy for their work on the food trucks.

## **Great Age Club**

Trustee Georgeann Duberstein stated that at the May 5<sup>th</sup> Great Age Club they will be hosting Charmaine Lid from Encompass Rehab of Libertyville. She will come and talk about the new rehab clinic.

## **Paratransit Presentation by Trustee Georgeann Duberstein**

Georgeann gave the Board some information on the new paratransit service which will start May 1<sup>st</sup>. It offers curb to curb service.

## **Clerk**

Village Clerk Kathy Metzler reported that the Village of Hainesville will not be the polling place for the June 28<sup>th</sup>, 2022 General Primary election and the November 8<sup>th</sup>, 2022 General Election. The new polling place will be at Prairieview School. The Lake County Clerk's office stated that the Village might be the polling place again for the April 2023 election.

## **Mayor**

### **E-Billing Letter for Discussion/Consensus**

The Mayor stated that Mr. Canniff's letter is in the packet. Mr. Canniff expressed his concern over the \$5 monthly statement fee that will be charged for those not using e-billing. The Mayor noted that the statement fee has nothing to do with how the bill is paid just in mailing or emailing the bill. After discussion it was decided to table this issue and any Board member with any more thoughts should contact the Mayor.

## **Business**

**A Motion to Award the 2022 Street Resurfacing Program – MFT to Peter Baker & Son Co. for \$205,477.90.** We received five bids. This was the lowest qualified bid.

Trustee Wally Kriese moved, seconded by Trustee Jack Chynoweth.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**A Motion to Award the Deer Point Trails and Cranberry Lakes Sanitary Lift Station Improvements Program – to Sheridan Plumbing & Sewer for \$1,014,675.00.** We received one bid which was approximately \$170,000 higher than expected. If approved the additional funds will come from the Water Reserve Fund.

Trustee Georgeann Duberstein moved, seconded by Trustee Wally Kriese.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**Approval of Contract Extension #3 for Water Billing Assistant til April 30<sup>th</sup>, 2023 for \$1,732.00 a month.** With the departure of our Utility Clerk, it is necessary to extend this contract. This individual will be responsible for the training of the new clerk once that position is hired. The Mayor stated that a new employee has been hired, however, this assistant is the one providing the training. If all goes well, this contract can be terminated early.

Trustee Jack Chynoweth moved, seconded by Trustee Wally Kriese.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**Approval of the Appropriation Ordinance Fiscal Year May 2022-April 2023.**

Trustee George Duberstein moved, seconded by Trustee Mary Koval

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. **Ord. #22-4-329**

**Approval of the Budget Fiscal Year May 2022- April 2023**

Trustee George Duberstein moved, seconded by Trustee Wally Kriese

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**Approval of the Estimate of Revenue Fiscal Year May 2022-April 2023**

Trustee Georgeann Duberstein moved, seconded by Trustee Jack Chynoweth.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**Raise Recommendations for a 3% raise effective May 1<sup>st</sup> for Tim Seiler, Adam Blankenhorn, Kelly Hensley, Roseann Stark and Kathy Metzler**

Trustee Jack Chynoweth moved, seconded by Trustee Wally Kriese

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**An Ordinance Authorizing the Disposal of Personal Property No Longer Necessary or Useful to the Village.**

Trustee George Duberstein moved, seconded by Trustee Mary Koval

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. **Ord. #22-4-330**

**Need a Motion to Approve the following contracts:** Each of these contracts are included in the just approved budget and therefore are not listed as separate motions.

**A.** Bobcat – Quote #39887D039892, \$16,896.00 – Auger Drive Unit & Stump Grinder-attachments for Bobcat.

**B.** ILM – Proposal #P3855, \$16,640.00 – Channel Maintenance (Deer Point Dr., Deer Lake Dr., Big Horn and Elk Court) FY23

**C.** David Eubanks – Proposal #050122A, \$3,000.00 – Gathering Place Park Ecological Maint. FY 23

**D.** David Eubanks - Proposal #050122B, \$2,000.00 – Village Hall Pond Shoreline Maint. FY 23

**E.** David Eubanks – Proposal #050122C, \$13,315.00 – Cranberry Lake/Marsh Ecological Management FY 23

**F.** David Eubanks – Proposal #050122D, \$5,100.00 – Village Hall Garden & Median Landscape Beds (VH, 2 Entrance signs on Rt. 120 & CL Drive) Ornamental Main. FY 23

**G.** David Eubanks 0 Proposal #050122E, \$5,329.00 – Ornamental Planting install/maint. For new medians (Tall Oak Dr, East Big Horn, Deer Point Dr & Misty Hill Entrance Sign) FY 23

**H.** David Eubanks – Proposal 3050122AB, \$12,000.00 – Gathering Place Park Wildflower Footpath Contract FY 23.

**I.** Overhead Door of Lake and McHenry Counties – Proposal #1-10763, \$22,400.00 – furnish and install 2 garage doors for Public Works Building

**J.** Pentegra Systems – Proposal 10-28-2021, \$18,720.00 – Board Room Audio Video System

Trustee Mary Koval moved, seconded by Trustee Wally Kriese

Trustee Jack Chynoweth asked that H. be removed and discussed. Trustee Georgeann Duberstein asked that J. be removed and discussed.

Trustee Mary Koval moved, seconded by Trustee Wally Kriese that H and J be removed for discussion.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee Kris Chynoweth on whether or not to proceed with Item H David Eubanks Gathering Place Park Wildflower Footpath Contract FY 23 for \$12,000.

Trustee Jack Chynoweth feels it is irresponsible to pay another \$12,000 because we don't like the look. Trustee Georgeann Duberstein stated that nothing is being undone. The Village is adding to make the prairie area more formalized and distinctive. Further discussion took place.

**Roll call vote:** Ayes: Trustees George Duberstein Georgeann Duberstein -2.

Nays: Trustees Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth -4 Motion not carried.

Trustee Wally Kriese moved, seconded by Trustee Mary Koval on whether or not to proceed with Item J. Pentegra Systems Board Room Audio Video System \$18,720.

Discussion took place regarding what the new system would offer such as a new camera that could pan the meeting, recorder and linking TV with camera. The current system was set up in 2005. If voted down, the Mayor would do more research.

**Roll call vote:** Nays: Trustees George Duberstein, Georgeann Duberstein, Trustees Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth -6 Motion not carried.

Trustee George Duberstein moved, seconded by Trustee Jack Chynoweth to adjourn the April 26<sup>th</sup>, 2022. All in favor; motion carried.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried

The April 26<sup>th</sup>, 2022 Regular Board Meeting adjourned at 7:33 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC  
Village Clerk

April 20<sup>th</sup>, 2022

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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Listed below are items the Public Works Department is working on and/or completed since the last report:

It's Spring!.. well kind of.

We have done a lot of cleanup around the Village.

We started with brush mowing by the Big Horn stream outlet going North to Washington St., both South and North of the road. Lake County also mowed along the wetlands and the Washington Path.

One full pass of street sweeping was performed for winter debris clearing. Storm drains continue to be looked after with all the rain that we are having. Along with this, we have had a couple of areas that started to flood. The main inlets and outlets of the ponds have been checked and cleared of dams and debris.

City wide we have tried to clear most of the garbage that has piled up from winter.

Grass areas, both sidewalk and street, that were damaged from snow plowing have been seeded and covered. There are a few parkways where the grass isn't growing and does not look like it will be returning this year. We will be making a second pass at these areas as the sun starts to be more present in the days.

The Village has incorporated a program that is called MaintainX. It is a maintenance program that we can add and keep track of repetitive tasks that occur every year, also with reminders to have PM's performed by vendors. Most of our assets have been added with majority of the details about each piece of equipment.

Salt dome upgrade is underway. We have roughly constructed the extension skeleton and attached it to existing frame. Once we get our final summer help in May, we will remove the old tarp, repair damaged areas, and attach the new tarp.

Tree work to finish up the fiscal year. We have removed 3 parkway trees from Aspen Circle. Two were from sidewalk damage and one had a broken leader and would eventually die. By the stream at Big Horn/ Washington, 4 trees that were rotten and dying were taken down that were posing danger to the home to the west of the stream. Those trees were only dropped and left for now, and will be cleaned up once the weather dries out, so we can get machines down there.

Lastly, there was a hydrant hit at the cul-de-sac off Emerson. K&M is working on the repair, but there were complications at first. The effect was equivalent to an excessive hydrant flush which stirred up some sediment in the pipes. We had few complaints of tinted water, but it was so minimal that there was no need for a boil order. All is well in the repair.

The work at the reservoir at Well #1 was successful and is completed.

If you have any questions or concerns please feel free to contact me.

Best Regards,  
Tim Seiler

## Mayor's Report for April 26, 2022

- 1) The repair work on the water tower and reservoir is complete. The process was smooth and accomplished with no service interruption to our residents. This is a project that should be revisited in approximately 5 years.
- 2) I reported last month that we had contracted a new emergency plumbing contractor. They were put to the test yesterday, 4/19/22 with the broken hydrant on Emerson. The job was well handled and even a bursting clamp and flooding water got resolved quickly. Water service to 18 houses was off for approximately 4 ½ hours.
- 3) I've screened over 50 candidates for the Utility Billing Clerk. By the time you read this I'll have interviewed 5. I hope to have a decision made by April 27<sup>th</sup>.
- 4) I previously reported that we have taken a pump in well 1 offline due to a bad bearing. We have a repair ordered but it is going to take until July for the parts to arrive. We, like everyone else, are running into supply issues and material price increases. I'll have our engineers re-evaluate our various proposals so help reduce the surprises.
- 5) We have another party interested in bringing a restaurant/bar to the Village. We may see some ideas at the May meeting.
- 6) On 4/15 I met with Grayslake Mayor Rhett Taylor to discuss the Rte. 120 bypass. He is part of a regional committee and wanted to 'ascertain my, as well as other 120 corridor mayors', opinion on the bypass concept. I told him that I support the concept.
- 7) At this meeting, we will be voting on a number of contracts that will kick off the new fiscal year with a flurry of activity. They are all part of putting and keeping our Village in tip top shape. In spite of some of the price increases, we will keep moving forward. Thank you for your support.