

May 24th, 2022 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:32 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth.

Also present were: Village Clerk Kathy Metzler

Establishment of quorum

Clerk Metzler received an electronic attendance request from Trustees George Duberstein and Georgeann Duberstein to attend by electronic attendance. Trustee Mary Koval moved, seconded by Trustee Jack Chynoweth to approve the authorization for Trustees George Duberstein and Georgeann Duberstein to attend by electronic attendance. **Roll call vote:** Ayes: Trustees Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth -4 Motion carried.

Trustees George Duberstein and Georgeann Duberstein entered the meeting at 6:34 p.m.

Agenda Approval

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Public comments

No public comments at this time.

Consent Agenda

1. Approval of the April 26th, 2022 Public Hearing Minutes on Proposed Appropriation Ordinance
2. Approval of the April 26th, 2022 Regular Board Meeting Minutes
3. Approval of the May 24th, 2022 Bills Payable for \$230,144.27

Trustee George Duberstein moved, seconded by Trustee Georgeann to approve the Consent Agenda. **Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth, and Georgeann Duberstein -6 Motion carried.**

Reports and Communications from Mayor and other Officers:

Finance

Trustee Mary Koval reported that Treasurer Kelly Hensley is currently working on the IMRF audit, the regular audit will be 2nd and 3rd week of August. The appropriation ordinance and estimation of revenue documents were sent to the county for recording. She is finishing up the fiscal year end account adjustments, once done the draft April financials will be ready for the board. Also noted that the water and sewer connection fees have been received from Firestone.

Public Works

Trustee Wally Kriese met with Tim and reviewed what he is doing for the year. They will be catching up with sidewalk repairs as well as curb work. Reported that there is a good crew this year. Also noted that Dave Schultz is working on a new source for tree buying for the replacement project due to cost.

Community Events

Trustee Kris Chynoweth reported that the turn out for the food trucks has been great. Have extended them through September. Hainesville is being highlighted in the Lake County Travel Bureau summer events. Kris thanked Tim for his work putting out all of the signs and traffic cones, and the Mayor wanted to congratulate Kris and Kathy. There was a suggestion made to put a link to the menus on the Village Calendar.

Trustee George Duberstein had nothing to report.

Great Age Club

Trustee Georgeann Duberstein reported that the Lake County Regional Transportation Association is hosting a meet and greet at Mickey Finns on June 1st. There will be free food and conversation and it would be great for a representative from Hainesville attend.

Clerk

Village Clerk Kathy Metzler reported that Hainesville Residents will be voting at Prairieview School for the June 28th General Primary Election. For Early Voting Hainesville Residents can vote at Avon Township starting June 13th through June 25th Monday – Friday 9:00 a.m. to 5:00 p.m. and Saturdays from 9:00 a.m. to 2:00 p.m.

Kathy also noted she was very excited about the food trucks and that it has been nice to talk with the residents. The feedback is they really appreciate that the Village is doing this. We will be ordering another picnic table for out front as some are staying to eat as others pick up and leave. She thanked Trustee Kris Chynoweth for all of her hard work with the scheduling and that the Lake County Health Department has been very helpful and easy to work with.

It was reported that Website IT Krystal Larson has completed adding fillable forms for Senior Garbage Rate, Building Permits, and Food Truck Applications to the website.

Congratulate Kathy on celebrating her 22nd anniversary.

Mayor

Deputy Clerk Roseann Stark will be retiring after 14 3/4 years. Her last day will be June 16th. There will be an announcement in the Newsletter as well as a message from the Board and Staff, to read "Roseann, you have been a true asset to the Village of Hainesville; a helpful co-worker and a friend to us all. You will be remembered for your ideas and improvements that have helped the village hall move forward. It has been a privilege working with you, with our best wishes we encourage you to enjoy this next chapter of your life. With our heartfelt congratulations on your retirement, we thank you for everything. There was discussion on parting gifts and it was decided to have a picture taken and everyone sign it.

It was reported that on the morning the 24th, a call was received from John Rucker of Robinson Engineering that there was a low water alarm. It was discovered that Firestone had hooked up

and were flushing the water lines and the hydrants were blasting water. The hydrants were closed, and the water level returned to normal.

Discussed the cost of the backhoe repair for Dave Shultz, the cost of which is approximately \$27,000. Our contract with Dave states that if we are using it when it breaks, we are responsible for the repair. We have filed a claim to the insurance company and are waiting to hear back.

Utility Clerk position is going back on Indeed. The #2 candidate was contacted, she declined the position. Christina will train in both positions, concentrating on Roseann's as we have Roberta until at least next April. Long term, having Christina and another new hire may make the transition for Kathy and Gerry's later retirement a little smoother.

There was discussion regarding the Billed vs. Pumped report for the month of April. Mayor will be looking into the discrepancies. It was also noted that Well 1 is operating on 1 pump, waiting on parts.

Regarding the train accident that happened Monday morning at 7:00 a.m. it is reported that Metra is handling the investigation, not Grayslake/Hainesville Police Department.

Trustee Georgeann Duberstein questioned the status of the new well. Mayor Daley stated that this year will be focused on drawing up the plans and applying for permits, then a layout for a construction calendar.

Trustee George Duberstein questioned a new business possibility for what used to be Ingrid's, Mayor Daley reported this is something being considered, but not a firm concept at this time.

Business

A Motion to Accept the Houseal Lavigne Proposal, not to exceed \$27,500, to update the Comprehensive Plan. The current plan is from 2010 and is very outdated. The amount is part of the approved budget.

Trustee Wally Kriese moved, seconded by Trustee Kris Chynoweth. There was a discussion as to what control the Board would have, The Mayor stated that end result is in our control; Houseal will make recommendations, but ultimately the board will decide what is done. Community involvement was brought up and was recommended that the residents' input should be included. Trustees Wally Kriese and Kris Chynoweth revoked their original motion to accept.

A new motion to table the proposal until Houseal Lavigne can come out to speak. Trustee Jack Chynoweth moved, seconded by Trustee Georgeann Duberstein.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

A Motion to Accept the National Power Rodding Closed Circuit TV Inspections of Sewers not to exceed \$125,000. This will complete the project we started last year. It is a part of this year's approved budget.

Trustee George Duberstein moved, seconded by Trustee Jack Chynoweth.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee Kris Chynoweth moved, seconded by Trustee Georgeann Duberstein to adjourn the May 24th, 2022 All in favor; motion carried.

The May 24th, 2022 Regular Board Meeting adjourned at 7:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kathy Metzler", with a long, sweeping horizontal flourish extending to the right.

**Kathy Metzler, RMC, CMC
Village Clerk**

May 19th, 2022

To: Mayor Daley and Board of Trustees

From: Tim Seiler, Public Works Superintendent

Listed below are items the Public Works Department is working on and/or completed since the last report:

We have started watering all our trees from last year planting, grass areas from the winter repair, and flowers around our decorative beds.

Mowing has started as well. We are trying hard to keep up as the grass has been growing like weeds.

New street signs are up ranging from Hunters way up to Big Horn and Hainesville Rd. Those were bought from the 21-22 budget. Next area will be Tall Oak to Cranberry Lake neighborhood. Various stop signs have been replaced as well. # of replaced : 10.

We have installed a basin and drain from the Public Works parking lot out to Hainesville Rd. Once we get a break from the rain, we will grade the area we dug up, then dirt and seed the area.

One concrete pour has been performed. The areas replaced are at 356 Buck-sidewalk, Antler Park- Sidewalk, Village Hall- 4'x9' Pad for SWELCO bins, and Public Works- around the basin we just installed.

Next week we will be starting on parkway tree trimming. Also starting on more concrete and basin repairs, and fixing a sink hole in Holiday Lane by a basin.

Going forward there will be a lot of mowing, watering, tree trimming, sidewalk replacement, and storm basin repairs.

If you have any questions or concerns please feel free to contact me.

Best Regards,

Tim Seiler

Mayor's Report for May 24, 2022

- 1) After 15 years of service to the Village, Roseann Stark has announced her retirement. Her last day will be Thursday, June 16, 2022. Drop by to say thanks and good-bye to a great person and employee.
- 2) Thanks to Kris Chynoweth and Kathy Metzler for all their work in arranging for the Food Trucks. The first night was a hit and we are looking forward to the future truck visits.
- 3) I've hired Ms. Christina Reiser to fill the Utility Clerk position. Christina is a Hainesville resident. She started on May 9th and has been doing a great job.
- 4) Public Works, using material we already had, added wood chip paths to the Gathering Place. The layout of the paths followed the design by Dave Eubanks but without the additional plantings. They do create a more organized appearance to the area.
- 5) You may remember that we were going to switch from our CTY calling system to CodeRed but as Kathy Metzler and I were going through the training it became apparent that CodeRed was not going to serve us as we thought it would. At that time, I cancelled the contract and requested a refund of our \$3,000 fee.
The VP in charge of Sales and the legal department refused to return the fee. After dancing with them over a 3-month period, I tracked down the email address of CodeRed's CEO. I explained the situation to him and received a response within an hour indicating that the money would be refunded.
- 6) Forty-five Red Tag warnings were delivered to homes on Tuesday. The tag is a ordinance violation notice and provides a reference to the appropriate ordinance and a date by which the violation needs to be rectified. Depending on the violation, we'll allow between 5 and 10 days for correction. This batch all dealt with grass and/or weeds over 8" tall.
- 7) On your next visit to the Village Hall, you will probably notice that the evergreens that separated the Hall from Public Works are gone. They died over the winter and I had Public Works remove them this week. We are investigating replacements.