

## June 28<sup>th</sup>, 2022 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth

Absent: Trustee Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler

### Establishment of quorum

#### Agenda Approval:

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth -5 Motion carried.

#### Swearing in by Village Clerk Kathy Metzler As Deputy Clerk – Christina Reiser

#### Comprehensive Plan Update Presentation by John Houseal, Houseal Lavigne Associates, LLC.

Mr. Houseal gave a presentation on what updating the Comprehensive plan will include. The current Comprehensive Plan is about 12 years old, and typically they are updated every 5-10 years. It was explained that the plan should serve as guidance of developmental decision making, zoning, serve as a prioritization tool for capital improvement and expenditures to prioritize funds correctly. You want to coordinate activities to be in front of Illinois Department of Transportation projects, and that can be one of the most powerful tools when requesting state or federal funds to help pay for stuff. Mr. Houseal stated that the process would take between 4-6 months to complete. It is a process of 4 steps, all of which include meetings between Houseal Lavigne, the Board as well as the Public Community. Mayor Daley stated that if approved, this is in the budget for this year, and could begin in September or October.

#### Consent Agenda

1. Approval of the May 24<sup>th</sup>, 2022 Regular Board Meeting Minutes
2. Approval of the June 28<sup>th</sup>, 2022 Bills Payable for \$272,688.19
3. Approval of the April 2022 Financial Statements - Draft

Trustee George Duberstein moved, seconded by Trustee Wally Kriese to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth -5 Motion Carried.

#### Reports and Communications from Mayor and other Officers:

##### Finance

Trustee Mary Koval reported that Treasurer Kelly Hensley has been very busy with all of the auditing. The regular audit is going to be August 8<sup>th</sup> and 9<sup>th</sup>, and the week of the 15<sup>th</sup>. She is

75% done with the request and upload to their software. Some of it will be done via Zoom due to Covid requests. The IMRF audit had two findings. One regarding including compensation paid under the Internal Revenue Code Section 125 Plan as IMRF earnings, the other regarding the employees that voluntarily have additional money taken out of their pay for IMRF. She is still working to correct that report. Nicor has submitted the documents for their audit address and that is August 1<sup>st</sup>. Village property insurance renewal is due July 8<sup>th</sup>, 2022.

### **Public Works**

Trustee Wally Kriese gave a recap of Tim's report. The crew has been working on the woodchips, as well as taking down several trees along the path on Cranberry Lake. Parkway tree trimming is moving along nicely. Also reported that curb work has been completed on Littleton Trail, which went well and will move forward with doing more in Misty Hill in the future.

### **Community Events**

Trustee George Duberstein reported that he has been working with SWALCO regarding their Recycle-Rama and Shredding event. He has put together a map of how everything will be laid out. There is a food truck in place for that day from 10:00 a.m. to 1:00 p.m. He also stated that he sent a draft of the Emergency Operations Plan to Lake County, he is waiting for those comments to be returned. Also gave an update on the Garage sale which is scheduled for July 28<sup>th</sup>, 2022 through July 31<sup>st</sup>, 2022 from 9:00 a.m. to 3:00 p.m. The Gut Truck will be at the Village Hall on Saturday July 30<sup>th</sup> from 11:00 a.m. to 3:00 p.m. serving Hot Dogs and Hamburgers.

### **Great Age Club**

The Great Age Picnic will be on July 7<sup>th</sup>, 2022 at 2:00 p.m. at the Nippersink Forest Preserve, anyone 60 years or older is welcome to join.

### **Clerk**

Village Clerk Kathy Metzler reported that she has been busy working with Christina, getting her trained on everything now that Roseann is gone.

### **Mayor**

#### **Motor Bikes on the Cranberry Lake Path-Anne Richmond's Email**

Mayor Daley took resident Anne Richmond out to show her that his plan is to place 3 logs around the entrances to the path in an effort to stop or reduce the number of motorbikes on the trail.

Mayor Daley also shared a Dailey Herald article regarding Pavement Rejuvenator, it extends the life of asphalt an estimated 4 or 5 years. The Mayor shared that we began using it last year, and it will be ongoing. The year following our roads being re-paved, we will apply the rejuvenator. He reported that it is very reasonable in cost compared to re-asphalting the road.

The Mayor reported that Dave Eubanks and Dave Shultz have been very sick for a few weeks. Dave Eubanks hasn't started planting the seasonal flowers throughout the Village, since we are now in the heat of the Summer, we may hold off until Fall. Dave Schultz has gotten some of the tree work done, but some will have to wait.

**Business**

**Resolution to Include Compensation Paid Under Internal Revenue Code Section 125 Plan as IMRF Earnings**—This is a recommendation from the IMRF audit. It allows for health insurance deductions to continue to be treated as IMRF wages. This only affects employees who participate in the Village sponsored health insurance option.

Trustee Jack Chynoweth moved, seconded by Trustee Koval. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth -5 Motion carried. **Res. #R22-6-168**


**A Motion to Accept the Houseal Lavigne Proposal, not to exceed \$27,500, to update the Comprehensive Plan.** This motion was tabled at the May Board meeting, pending a presentation by Mr. Houseal. Having had that presentation at this meeting, the Board can now decide how to proceed.

Trustee Wally Kriese moved, seconded by Trustee Jack Chynoweth  
**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval and Jack Chynoweth -5 Motion carried.

A discussion was had concerning public turnout. We will look into ways outside of the CTY calls and newsletter in order to get the word out.

Trustee George Duberstein moved, seconded by Trustee Wally Kriese to adjourn the June 28<sup>th</sup>, 2022 All in favor; motion carried.

The June 28<sup>th</sup>, 2022 Regular Board Meeting adjourned at 7:40 p.m.

Respectfully submitted,  
  
Kathy Metzler, RMC, CMC  
Village Clerk

June 22<sup>nd</sup>, 2022

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

---

Listed below are items the Public Works Department is working on and/or completed since the last report:

The guys have been working on the woodchip path on and off. There are several dead trees along the path, and we are working on removing those hazardous ones before completing the path.

Village parkway tree trimming has been moving along nicely. Big Cranberry (the area south of the lake) and Misty Hill sections have been completed.

Arborvitaes in between VH and PW were removed because they were at the end of their life. Average life span is about 20 years. We will be planting new ones this fall, aiming for September. Out front of the PW has been graded and seeded to finish up the drain project.

We repaired about 4-5 yards of curbs along Littleton Trl. The guys did one heck of a job under the conditions and time constraints we had. This was also the first time we did such a big curb project by ourselves. There is a little more in that area, but we will be addressing other areas in the Misty Hill subdivision in the future.

We've been mowing a lot and trying to keep all the areas on the main roads especially, visually pleasing for all the people that pass through every day. I mean that is our job, but I believe it is note worthy as the guys are trying their best at improving the towns appearance. We have also been trying to get out weekly to pick up garbage around out town and in the wetlands.

Adam and I broke out the sewer jetter and got reacquainted with the operation of it and how to go about servicing sewers and storm pipes. This was Adams first time and he picked it up super quick.

Other than all the above, Gerry and I have been working closely together on improving the overall structure and leadership of the public works division.

---

If you have any questions or concerns, please feel free to contact me.

Best Regards,  
Tim Seiler

## Mayor's Report for June 28, 2022

- 1) The food trucks continue to draw crowds. Even last weeks' hot weather didn't deter people from showing up. Again, to Kris and Kathy—well done.
- 2) We finally received the \$3,000 refund from CodeRed.
- 3) Via a group decision, we are no longer mandating masks in the Village Hall.
- 4) Road Resurfacing work has begun. Curbs, sidewalks and the road surface of Patriot, Haines, and Tower Drives will be repaired or replaced. Work should end by July 29<sup>th</sup>.
- 5) We will also be crack sealing some roads this summer. Which roads are yet to be decided.
- 6) The Firestone construction is proceeding slowly. Water and Sewer have been hooked up and tested.
- 7) Specialty Marble is moving forward with the building addition that we granted a variance for a few months back. I believe that construction will start relatively soon.
- 8) A Robinson surveyor should be on site within a few days to start laying out Well #4 as well as the equipment room that will be on the interior of the PW building. A reminder that the Robinson work scheduled for Well #4 this year deals with design and applying for the necessary state permits.
- 9) The lift station pre-construction meeting is scheduled for 6/30. We'll decide on a starting date at that time.
- 10) The well evaluation and pump inspection work should be performed in July.
- 11) National Power Rodding is looking to start around July 5<sup>th</sup> with the videoing of our storm sewers.
- 12) Dave Eubanks has been ill for a couple of weeks and unable to work. That is why the Gathering Place and the neighborhood entrances look less than beautiful.
- 13) Dave Schultz has also been ill for the past week. We're a little bit behind on tree removal but will be able to catch up.
- 14) Oralia Huizar, our new Utility Clerk, begins Monday, June 27<sup>th</sup>.
- 15) I met with Dr. Donn Mendoza, District 116 Superintendent. It was just a post-Covid touching base meeting.
- 16) You may have noticed that the Village Sign still hasn't been replaced. The gentleman that makes the sign has been hit with Covid and other health issues. I may have to find another source.