

August 23rd, 2022 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:32 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler

Establishment of quorum

Agenda Approval:

Trustee Jack Chynoweth moved, seconded by Trustee Wally Kriese to approve the agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Public comments:

There were no public comments.

Consent Agenda

1. Approval of the July 26th, 2022 Regular Board Meeting Minutes
2. Approval of the August 23rd, 2022 Bills Payable for \$383,198.79
3. Approval of the July 2022 Financial Statements - Draft

Trustee Wally Kriese moved, seconded by Trustee Jack Chynoweth to approve the Consent Agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Mary Koval shared Treasurer Kelly Hensley's update that the auditors are working on the reviews, looks to be on target for passage by the October deadline. The Nicor audit of addresses within our village that Nicor adds the utility tax revenue fee to found 2 errors to be corrected. It is important that they account for all addresses in our village so the village can receive the proper revenue. The adjustments have been made from our add-ons and removals for the village property insurance. We should receive a renewal invoice in the next month or two. Kelly will be preparing the budget worksheets over the next couple of weeks.

Public Works

Trustee Wally Kriese shared Public Works Supervisor Tim Seiler's department updates. They have cleaned up 3 areas of storm damage to wetland trees. There was an OSHA-Occupational Safety and Health Administration visit resulting in 2 citations. The crew took out and replaced sidewalks at 626 and 627 Emmerson Ln. They are nearing the end of resurfacing the Cranberry Lake Path with wood chips. Dave Schultz and the crew took down a few dangerous and requested trees. Dave has also been trimming parkway trees. It was also reported that National Power Roding is close to being done with the videoing of the storm drains.

Community Events

Trustee George Duberstein gave an update on the Civil War Event. He and Deputy Clerk Christina Reiser have sent out approximately 30 letters for donations. Arrangements have been made with Waste Management for dumpsters and portable toilets. George has reached out to Comfort Suites for accommodations for the reenactors. Cookies with Flavor Food Truck has been secured for the Saturday event, they are working to find one for Sunday. Classic Printery has been contacted for the programs. George also reported that he is still waiting for a response for Lake County on the Emergency Operation Plan. There was further discussion regarding Community Events as a whole.

Great Age Club

Trustee Georgeann Duberstein shared that the Garage Sale was successful. She put out a survey and, at this time, has had no response. There was a discussion regarding the days of next year's Garage Sale Event.

Other

a. Hainesville's 175th Birthday Celebration Site Plan

Trustee Kris Chynoweth gave an update of the celebration. She has been in contact with Rentals and More for generators and the dunk tank, Clarke will be helping in spraying for mosquitos, flies, and bees. We have 2 savory food trucks as well as a dessert truck secured for the event. We also have Sunshine Bakery that will be setting up with prepackaged goods, which does not require permitting. Beverage tents have also been acquired. We have wristbands for 21 and over for when residents have been carded for purchasing alcohol drinks. We will also have 2 on duty officers, a police car and a fire truck for the kids to explore. Still working on finalizing a dumpster and portable toilets, as well as reaching out for volunteers from the High Schools. Kathy Metzler has reached out to the Daily Herald for a piece on the event.

Clerk

Village Clerk Kathy Metzler shared that she and Deputy Clerk Christina Reiser will be attending the Municipal Clerks of Lake County election meeting to pick up our Courtesy Candidate Petition packets for the 2023 Consolidated Election. Courtesy petition packets can be picked up in the Clerk's office on Monday, September 19th and the first day to circulate petitions is Tuesday, September 20th. The first day to file Candidate Petitions is Monday, December 19th. We have 3 Village Trustee seats up for election, each for a 4-year term of office. Tuesday, April 4th is Election Day. More Information will be on the website soon.

Wednesday September 21st, Deputy Clerk Christina Reiser and Utility Clerk Oralía Huizar are attending a deputy registrar training class so they can register residents to vote.

We've been very busy helping with the 175th Anniversary Celebration. Between that and the food trucks, updating the website and everyday job duties, it has been busy. Post cards for the event have been printed and Christina is getting them ready to be mailed out on September 7th.

Mayor

Mayor Daley passed out Before and After pictures of the cleanup work that Dave Schultz has done to keep the Village looking its best. This is something that Dave does because of his love for Hainesville. This is above and beyond his daily work that he does for the Village.

The new Village of Hainesville sign has been installed. Though the new wooden sign has been installed, a discussion was had about revisiting the idea of an electric sign for the Village Hall.

Mayor Daley handed out a summary of garbage hauler proposals to review. Trustee Georgeann Duberstein had some questions that Mayor Daley will be looking into.

Discussion on an Ordinance Amending Section 3.04.020 of the VOH Code Regarding Authorization for Expenditures and Contracts as discussed at the July meeting.

The Mayor is looking to use this in time sensitive decision-making situations. It was discussed that the ordinance should be clear that the Mayor cannot make changes to an already approved budget item as far as contractors without Board Approval. Village Attorney Scott Puma will rewrite the ordinance making the guidelines clear.

Business

A Motion to Approve Task Order 20-R0477 GIS/Mapping Services Program-Year 3 – not to exceed \$60,000 with Robinson Engineering. This is this year's ongoing budgeted work. This winter's work involves geo-locating all the sanitary sewer components.

Trustee Jack Chynoweth moved, seconded by Trustee Wally Kriese

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee Wally Kriese to adjourn the August 23rd, 2022 Regular Board Meeting. All in favor; motion carried.

The August 23rd, 2022 Regular Board Meeting adjourned at 7:34 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

AUG 18th, 2022

To: Mayor Daley and Board of Trustees
From: Tim Seiler, Public Works Superintendent

Listed below are items the Public Works Department is working on and/or completed since the last report:

Early in the month we cleaned up 3 areas of storm damage to wetland trees. There was no damage to residential property, thankfully.

OSHA paid us a visit. Us being a municipality, we were not fined for anything right off the bat. Physically we only had 2 citations. One was for not having the Fire Extinguishers checked and brought up to date by a professional company, and the other was not having a safety checklist for our harnesses. All the rest was having documented plans or data on our procedures. These things cover, in case of emergency plan, SDS sheets, documented noise safety, and operator training to name a few.

The Crew and I took out and replaced 4.5 yards of sidewalk at 626 Emmerson and 627 Emmerson.

We started and are nearing the end of resurfacing the Cranberry Lake Path with wood chips. The guys have been doing an amazing job with that this year.

Dave and crew took down a few dangerous or requested trees. Cottonwoods at 357 Bighorn, 2 at 56 Stillwater, and a Large Oak on Cranberry Lake Path.

Dave has also been parkway tree trimming. He has gone through all of the town and is working on Bighorn and surrounding roads currently.

Lastly, we have removed many parkway trees as part of our yearly replacement plan. All ones that we couldn't pull have been stump ground.

National Power Roding is close to being done with videoing all of our storm drains as part of our 2-3 year plan. Most of all that is left are in residents back yards.

If you have any questions or concerns, please feel free to contact me.

Best Regards,
Tim Seiler

Mayor's Report for August 23, 2022

- 1) I, with Mary Koval's assistance, just completed negotiations, with Grayslake regarding a 5-year extension to the police contract. If all goes well it will be on the September agenda. Essentially, it is a 1% per year *decrease* for the remaining 3 years on the contract and then a 1% per year increase for each of the new 5 years.
- 2) I also wrapped up final figures for extending the MABAS rental agreement extension. It too, will be a 5-year extension. When the paperwork is done, it will be on the agenda for your approval.
- 3) We are one step closer to receiving the \$380,000 grant from the state. Robinson has received more paperwork to fill out concerning guidelines on using a percentage of minority owned or women owned contractors. We take this as a sign of progress.
- 4) Road Rejuvenator should be (weather permitting) completed on August 22-23.
- 5) Today, August 17th, I, along with 37 other Lake County Village/Town Mayors and officials, attended a Mayors Breakfast sponsored by Congressman Brad Schneider. It provided us with an opportunity to share our community's priorities that the Feds may be able to help with. The most often raised concern was flooding, which was commonly caused by a lack of maintenance on detention ponds. Beyond that topic, infrastructure, support for police recruitment and training, and gun safety were common issues.
- 6) The long-delayed development of a truck storage/repair facility on the west edge of town has taken a twist. The original owner has decided to sell. However, the prospective buyer wishes to build out the original plan.
- 7) We are seeking a proposal for road crack sealing. This year we will be sealing E. Big Horn, Holiday Lane, Caribou Dr., Deer Point Dr., Deer Run Dr., and Lisk Dr. The cost of this project is contained within the \$250,000 we allotted for summer road work.
- 8) The Food Trucks continue to be well-attended. Thank you again to Kris and Kathy for making this event happen.
- 9) Walter Willis of SWALCO has received, on our behalf, 6 proposals from disposal companies. He is putting together the proposals for comparison and should have a recommendation to us in the near future. Waste Management's contract expires at the end of January, 2023.
- 10) Don't forget to mark your calendars for our 175th birthday celebration on September 17th from 4pm until 9pm. Kris, Kathy and Kristal Larson are carrying the load on this event.