

September 27th, 2022 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:29 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Christina Reiser and Treasurer Kelly Hensley

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Public comments:

Douglas Raul Williams asked about the 80 trees that were taken down due to the tornado a few years back and only 24 trees have been replanted. He mentioned he spoke to the Army Corp of Engineers, further discussion took place. Mayor Daley stated that we did plant 40 trees. Discussion took place regarding businesses in Hainesville and Grayslake.

Elana Hedger stated they were out of town and saw on their ring doorbell 2 workers who stated they were going into their backyard unannounced to do some sewage work. Mayor Daley stated that National Power Rodding was in the Village doing videoing taping of the storm sewers. Public Works did place door hangers at the residents' homes who would be affected. In the future, we'll try to do a better job in notifying our residents.

Consent Agenda

1. Approval of the August 23rd, 2022 Regular Board Meeting Minutes
2. Approval of the September 27th, 2022 Bills Payable for \$213,815.34
3. Approval of the August 2022 Financial Statements - Draft

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the Consent Agenda.

Roll call vote: Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Treasurer Hensley didn't have an update on the audit but will be ready to approve it at the October Meeting. She has items later the agenda.

Public Works

Trustee Wally Kriese recapped Tim Seiler's Public Works report.

Community Events

Trustee George Duberstein sent the EOP plan to Lake County and hasn't received any feedback from them. He will forward a copy to everyone who has an input so they can send their comments back and then he will forward it back to Lake County.

Regarding the Civil War, he has been working with Public Works placing signs out. Also meeting with Brett from Northbrook Sports Club to go over the final plans. Thank you to Christina and Kathy for their website work and postcards that will be mailed. This event doesn't cost the Village any money due to donations.

Great Age Club

October 6th will be the progressive dinner for the Great Age Club.

Other

Hainesville's 175th birthday Celebration – After Action Report

Trustee Kris Chynoweth gave a recap of the success of the celebration, what worked and what we could change. There was about 300 to 400 people at the event. A great success. Trustee Kris Chynoweth thanked the Mayor, Kathy and Kristal Larsen and said that Public Works did an amazing job!

Clerk

Clerk Metzler heard from 3 trustees regarding changing the November 15th Board Meeting to the 22nd. This will be posted this week. Christina will be attending Clerks School from Sunday, October 9th through Friday, October 14th. Trick or Treating will be Sunday, October 30th from 4:00 p.m. to 7:00 p.m. There will be the normal Hayride, watch for the signs.

Mayor

Discussion on Lake County Sewer Charges, Northeast Central System/North Shore Sanitation (Deer Point & Misty Hill)

Mayor Daley stated that we don't have any voting rights on this increase. Treasure Hensley is training Utility Clerk Oralia Huizar for these rate changes, and to submit articles for the website and newsletter. Mayor Daley stated that the Board has interest in relooking at the electronic sign and has sent out request for proposals for next years budget. Mayor Daley handed out a Project Update to the Board instead of a Mayor's report.

Clerk Metzler added to her report that on Thursday, October 6th from 4:00 p.m. to 7:30 p.m. the Village Staff will be hosting a Voter Registration Drive during our Food Truck Event evening.

Business

2022 Tax Levy – Discussion Only

Treasurer Hensley explained the process for the Tax Levy and it was suggested keeping it at 2½ %. There weren't any objections from the Board so she will prepare the Tax Levy Resolution for the October Board Meeting for \$480,000.

2022 Special Service Area Levy – Discussion Only

Discussion took place regarding expenses for Cranberry Lake from the Special Service Area Levy and consensus was to keep the levy at \$25,200 this year.

A Motion to Approve the Second Addendum License Agreement with MABAS for Office and Storage Space for January 2023 through December 2025 \$1,700 per month, January 2026 through December 2027 \$1,800 per month. The Fire Department unit rents 1½ bays plus an office in the Public Works building. Trustee George Duberstein moved, seconded by Trustee Wally Kriese. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Clarke Aquatic Services, Inc. – Pond Management for \$15,527 Annually and Drone Application for \$7,264 annually - Price Lock for a 3-Year Agreement 2023-2025 with Annual Payments. This covers both our pond treatments and installation, removal, storage and maintenance on the fountains. Trustee Wally Kriese moved, seconded by Trustee Jack Chynoweth. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.


A Motion to Approve Geocon Contract not to exceed \$4,500. We are planning on resurfacing Pineview, Fairlawn and Forest Glen next year. The 6 core testing that Geocon will perform will determine the extent of the necessary repairs. Trustee George Duberstein moved, seconded by Trustee Mary Koval. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

A Motion to Approve An Ordinance Amending Section 3.04.020 of the Village of Hainesville Code of Ordinances Regarding Authorization for Expenditures and Contracts. This version takes into account the suggestions from the Board made at the August meeting. Trustee George Duberstein moved, seconded by Trustee Wally Kriese. Trustee Jack Chynoweth requested to see the changes for this ordinance. The Board recessed at 7:45 p.m. while Mayor Daley copied the ordinance with the changes. We reentered back into session at 7:56 p.m. Discussion took place regarding the changes. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. Ordinance #22-9-331

Trustee George Duberstein moved, seconded by Trustee Wally Kriese to adjourn the September 27th, 2022. All in favor; motion carried.

The September 27th, 2022 Regular Board Meeting adjourned at 8:10 p.m.

Respectfully submitted,


Kathy Metzler, RMC, CMC
Village Clerk

Project Updates:

1. **2022 Road Resurfacing Program (22-R0150)**
 - a. Project has been completed
2. **2022 Pavement Rejuvenator (22-R0150.02)**
 - a. CAM completed the pavement rejuvenator application
 - b. Has the Village seen an invoice from CAM?
 - c. CAM has entered 3-year contracts before
 - d. Winnetka puts out a Municipal Partnering Initiative (MPI) every 3 years, they are currently in year 2, could be an option in 2024.
 - e. Another option could be do enter a 3-year contract with CAM with the option to opt out of it if we decided to join the MPI or Lake County's contract
3. **2022 Crack Sealing (22-R0150.01)**
 - a. Contract with Hastings Asphalt Services Inc. has been executed
 - b. Hastings Asphalt is expected to complete the work by the end of October
 - c. Will follow up with contractor to get a more accurate date early October
4. **Truck Repair Facility (16-R0237.01)**
 - a. No additional work to be done for Truck Repair Facility per Kelly's email on 3/20/22
 - b. Site is up for sale and buyer has expressed interest in continuing with the project
5. **Firestone Development (16-R0237.02)**
 - a. Nothing to report
6. **Specialty Marble (16-R0237.03)**
 - a. Engineering Review has been completed
 - b. Under construction
7. **Dunkin Donuts Sanitary Sewer Relocation (16-R0237.04)**
 - a. No recent activity
8. **26. W Belvidere Rd (16-R0237.05)**
 - a. Nothing to report
9. **GIS Year 3 (20-R0477.01)**
 - a. Task order for GIS Year 3 has been executed
 - b. Sean edited headings to better describe what type of work has been done for the road layers (resurfacing, crack sealed, pavement rejuvenator, etc.)
 - c. There are a few options to obtain better GPS accuracy when locating items using field maps
 1. R1 Device at \$2,620 (pay for it and forget it) sub 3ft accuracy
 2. DA2 Device at \$395 plus subscription package, .4in to 2ft accuracy depending on subscription plan

10. Well No. 4 (22-R0532)

- a. Topo survey has been completed
- b. Design is in progress
- c. Village needs construction cost by end of October to start discussions with Bank for the loan

11. Deerpoint Trails & Cranberry Lakes Lift Stations Improvements (21-R0873)

- a. Submittals have been reviewed
- b. Waiting on equipment to arrive

12. PW Connection Service (21-R0462)

- a. Now that we know the water well project will move forward, we will plan on making the connection when the water well is constructed and in service

13. Evaluation of the well houses (22-R0510)

- a. Initial site visit has been completed
- b. Will evaluate the need for the underground storage tank in the Village system
- c. Will evaluate the idea of switching generators to natural gas

14. Well No. 1 Pump Inspection (22-R0510.01)

- a. Will hold off on the pump inspection until Well No. 4 is up and running

15. ILDCEO \$380 Grant (21-R0292)

- a. Business Enterprise Program (BEP) Conditional Release has been approved
- b. Need to send letter to Grant Manager stating no advance payment will be required to continue moving forward with the grant process

16. SOPs

- a. REL will put together SOPs for the water and wastewater sites
- b. Close to having a final documents to be delivered to the Village

17. North Street Resurfacing/Reconstruction

- a. Not a good candidate for resurfacing
- b. Reconstruction is likely needed
- c. Plan was to reconstruct along with PW parking lot
- d. Will revisit later but still plan to reconstruct at the same time as the PW lot

18. 226 E Big Horn – Retaining Wall Replacement

- a. Portion of the wall is within Village property
- b. Property owner will get quotes from various contractors
- c. Permit application and construction drawings will be required for wall replacement
- d. Structural Engineer stamp may be required on construction drawings

19. Pavement Cores on Old Hainesville

- a. Proposal from Geocon for pavement cores has been sent to the Village
- b. Pavement cores report will indicate what type of improvements are needed (resurface vs full reconstruction)

20. Bike Path Condition

- a. Before the year ends, REL will evaluate the condition of the existing bike path and propose the adequate repairs

AUG 18th, 2022

To: Mayor Daley and Board of Trustees

From: Tim Seiler, Public Works Superintendent

Listed below are items the Public Works Department is working on and/or completed since the last report:

We fixed and installed quite a few MIU's that allow us to get accurate water meter readings for our residents.

The whole village has been street swept again.

Lights for the village hall sign were moved and installed.

We removed 3 hornet's nests within the village.

The Gathering Place paths has been re-wood chipped and cleaned up.

Public Work's and Village Hall's, plus the new fire extinguishers were serviced by Dependable to get them back up to date with their service check.

Public Works and company prepared, set up, worked, and took down everything that was needed for the 175th anniversary event. The event was a huge success!

All of the Village was mowed including most of the 10' separation we maintain between resident's homes and the wetland areas.

If you have any questions or concerns, please feel free to contact me.

Best Regards,
Tim Seiler